

# THE VILLAGE OF BRADNER COUNCIL

## Record of Proceedings

June 6, 2024

### MEMBERS IN ATTENDANCE

Council President, Linda Wildman  
Council Member, Shawn Hall  
Council Member, Mike Gudakunst  
Council Member, Christina Adams  
Council Member, Ray Zaker  
Council Member,

The Village Council of Bradner, Wood County, Ohio met in regular session on the 6th of June, 2024 at 7:00 pm in the meeting room of the Village Hall. The meeting was called to order by Mayor Terry James and all in attendance were asked to stand for the Pledge of Allegiance.

Roll call was taken present were Mike Gudakunst, Christina Adams, Ray Zaker, Shawn Hall, Linda Wildman. Absent was Cody Roth. Motion to excuse Cody Roth's absence due to work was made by Linda, 2<sup>nd</sup> by Shawn. Roll Call: Yes: Mike, Christina, Ray, Shawn, and Linda. Motion carried. Also, in attendance was village employee Jimmy Irwin. Motion to approve the minutes from May 16, 2024 council meeting was made by Mike, 2<sup>nd</sup> by Shawn. Roll Call: Yes: Mike, Christina, Ray, Shawn, and Linda. Motion carried.

RECOGNITION OF GUESTS: none to report.

RECOGNITION OF GUESTS NOT ON THE AGENDA 5 MINUTE LIMIT-In attendance for tonight's meeting were village residents Judy Roth, and Joyce Smith. The floor was opened to the guests to speak. Joyce asked Jimmy about putting stone in the alley behind her house and in between the houses as she had asked Tammy about it before. Terry said Jimmy will take a look at it tomorrow. She also wanted to address the police situation.

POLICE CHIEF'S REPORT- Terry and former Police Chief Jeremy Salaz have had several discussions about him coming here and working part-time when he is not on schedule at the Fostoria Police Dept. where he is currently full-time at. More on the possible hiring will be discussed during executive session. The first task for Jeremy if hired, will be to do an inventory of the evidence in comparison to the one he had done right before his resignation. Judy asked where it is being advertised for the openings. The village has listed with Indeed, LinkedIn, and amongst other law enforcement agencies. Judy asked about reaching out to Corey Fairbanks to see if he'd be interested in working part-time. Terry will reach out to Corey before the next meeting.

FIRE CHIEF'S REPORT- Tom Wildman- Tom asked for an executive session later on in the meeting. Tom reported the advertised Fire Marshall's free 36-hour fire school but has a physical cost of \$1,500. Instead of that school Tom is going to send 2 to Penta for the course. The Fireman's Convention is next weekend

in Ada. They plan on taking the Model A there. This year celebrates the 150<sup>th</sup> anniversary of the North West. The car show is coming up on July 20<sup>th</sup>. The Tractor Pull Agreement is with Reid for review.

#### ORDINANCES & RESOLUTIONS –

RESOLUTION 03-2024 RESOLUTION ADOPTING THE FEDERALLY APPROVED WOOD COUNTY HAZARD MITIGATION PLAN. Final Reading. Motion to pass Res. 03-2024 made by Mike, 2<sup>nd</sup> by Linda. Roll Call: Yes: Mike, Christina, Ray, Shawn, and Linda. Motion carried.

RESOLUTION 04-2024 RESOLUTION CONTRACT TO FURNISH EMERGENCY MANAGEMENT BETWEEN WOOD COUNTY, OHIO AND THE VILLAGE OF BRADNER. Final Reading. Motion to pass Res. 04-2024 made by Linda, 2<sup>nd</sup> by Mike. Roll Call: Yes: Mike, Christina, Ray, Shawn, and Linda. Motion carried.

RESOLUTION 05-2024 RESOLUTION AUTHORIZING THE VILLAGE OF BRADNER TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER SUPPLY REVOLVING LOAN ACCOUNT (WSRLA) AGREEMENT ON BEHALF OF THE VILLAGE OF BRADNER FOR PLANNING, DESIGN, AND/OR CONSTRUCTION OF WATER FACILITIES FOR THE TIMMONS ROAD PROJECT; AND DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN. First and Final Reading. Motion to pass Res. 05-2024 made by Mike, 2<sup>nd</sup> by Ray. Roll Call: Yes: Mike, Christina, Ray, Shawn, and Linda. Motion carried.

BUSINESS OF THE MAYOR – Mayor James-Terry met with Ryan Shull regarding the streaming of the council meetings. Ryan produced a proposal of \$1,575 for equipment, streaming hardware, set up and operation of initial streaming software and Youtube channel. After a brief discussion, Terry will ask Ryan about the questions and concerns discussed tonight and let council know of his answers. Eric Willman of Willman Technologies has provided us with an Access Control System Proposal for the FOB/Security System at a cost of \$5,541.10. He is very familiar with this system and has put them in many places. It was asked if the infrastructure funds can be used for this project and to add a key fob for entrance to the evidence room. Motion to accept the quote and move forward with the Access Control System made by Mike, 2<sup>nd</sup> by Ray. Roll Call: Yes: Mike, Christina, Ray, Shawn, and Linda. Motion carried. As it had been discussed and motions made previously in the beginning of 2023 on the purchasing of new computers and back up systems as needed, this still needs to be done. Terry asked council to make a new motion for this and he will get with Eric to get the details for the new computers. Motion for Jeannie to get a new computer system made by Linda, 2<sup>nd</sup> by Ray. Roll Call: Yes: Mike, Christina, Ray, Shawn, and Linda. Motion carried. Motion to get another new computer for the Mayor's office made by Ray, 2<sup>nd</sup> by Christina. Roll Call: Yes: Mike, Christina, Ray, Shawn, and Linda. Motion carried. Next Terry went over with council about the new CAD system. We will need to sign an agreement that Doug Houtz sent over for access of the new CAD system the whole county is going through. Training has started on this. It is every Law Enforcement, EMS, and Fire Agencies in the county and we already did agree to do this. Motion for Terry to sign and submit the agreement on the new CAD system with Wood County made by Linda, 2<sup>nd</sup> by Mike. Roll Call: Yes: Mike, Christina, Ray, Shawn, and Linda. Motion carried. Tom asked how long before we will be charged for the system. It is 5 years free. It was decided that we would need 1 license for police and 4 licenses for Fire and EMS. Terry will look into and make sure the specs are good on the IPADS we currently are using. Data or Hot Spots may need added. Eric did give Terry specs on the new computers to be purchased.

BUSINESS OF THE VILLAGE ADMINISTRATOR-John Linkey-Council received the Well Report for May, along with the consumption reports from Jeannie for the Water, Sewer, and Electric; Billed Monthly; and

Summary of Cash Receipts through May 2024. As of Tuesday night, the CDBG application submitted for the 1<sup>st</sup> phase of the sidewalk project out to the park was approved. As for the Evans/East/Edmonds waterline project all is in line and waiting on the contractor to be ready to get started. The Resolution for Timmons Rd is for the planning phase. As stated at the last council meeting, this is a loan at 0% for 5 years. John had a meeting with the engineer from Kleinfelder and Michelle who does the grant work at Kleinfelder. John asked if there is more grant money out there to be applying for this project and Michelle suggested the Issue 1 which the application is usually due in August or beginning of September to help bring down the amount of money needed to borrow. Regarding the bathroom project at the town hall, it is functioning but not yet completed. The issue being with the hot water tank as the wrong tank was ordered. For the new fire station, paperwork was signed for the obligation of funds. We have 7 forms to begin working on and we have about 11 months to get everything moving. John is hoping to have a draft of a contract for design purposes for the next council meeting, once USDA gives the okay to move into the contract phase. As we will need to have 3 readings in public meetings on the contract before a motion can be made on it. Tom reported that he had talked with Donna and we are not alone in all the troubles we have gone through with this process. John's village phone dropped into Lift Station 2. He is up and running with a new phone we had on hand. Terry will look to see how to get service for John to have one drive for backup on his phone. Brandon has lineman classes coming up, one week each Monday thru Thursday in July and August. He also has asked to attend a lineman equipment show in August at least one of the two days available. There will be classes there that he could attend as well while he is there.

SOLICITOR'S REPORT-Reid Rothenbueller-not in attendance. He was unable to attend due to a makeup game for t-ball/softball for his kids. Tom asked about the owner of the skating rink with the 4<sup>th</sup> of July coming up. Terry spoke with the new owner. The roof tresses he ordered were made too small and he is waiting for the order to be corrected. He will get the roof closed back up and then he will begin to work on the outside of the building.

BUSINESS OF THE FISCAL OFFICER- Angie Roth- Angie presented council with the April month end closing reports. She passed around the bank reconciliation for council to sign for audit purposes. She also presented to all of council the line reallocations within a fund ready for approval to be completed with the closing of month's end reports for May. Motion to do the line reallocations within a fund made by Linda, 2<sup>nd</sup> by Mike. Roll Call: Yes: Mike, Christina, Ray, Shawn, and Linda. Motion carried.

APPROVAL OF CLAIM ORDINANCE 10-2024 VC –Motion of approval of Claim Ordinance 10-2024 made by Mike, 2<sup>nd</sup> by Shawn. Roll Call: Yes: Mike, Christina, Ray, Shawn, and Linda. Motion carried.

REPORT OF COUNCIL COMMITTEES –No committees had met. Everyone received the new council committee meeting appointments from Terry. For the time being, committees will meet on a need to basis. Tom will need to reschedule a safety meeting once he speaks to Jeff Bickford.

OLD BUSINESS-Mike wants us to continue working on improvements for the park: the aerator for the pond which Ray has some catalogs on and will get them to John; Mike will make some calls regarding restocking the pond; John will look into pricing for copper sulfate for the pond that will be safe for the fish. Judy asked about any updates on added activities at the park. Terry and Mike had talked about the

ideas presented at the last meeting. Terry had spoken with someone in BG and we do not have enough room for a disc golf course but John will look to see if it's possible for a smaller course to be put in. Terry asked Christina if she could look into what it would take for a Pickle Ball court out at the park. Joyce was wondering about a possible camping weekend? Not sure that would be able to happen with health dept. regulations with the bathrooms and availability. Placing a gazebo(s) out at the park has been discussed before and even an event hall being placed out at the park. All good ideas and will be worked on and discussed further. Mike wanted to touch base on the parking spaces downtown from the last meeting. He spoke with the beauty salon owner and she would like a 2-hour space in front of her shop. Linda brought up again regarding the food trucks and guidelines. Whose responsibility for any incidents? It's the understanding that it would be the business owner. Mike has spoken with Shane and he will be sure to get a copy of their insurances. He also spoke to him on how to help with parking the trucks. Terry asked for a motion for expanded handicap spots at the post office along with a properly heightened sign and a painted handicap spot here at the town hall. Motion for expanded handicap spots at the post office, and designated/painted handicap spot at the town hall with proper signage made by Linda, 2<sup>nd</sup> by Christina. Roll Call: Yes: Mike, Christina, Ray, Shawn, and Linda. Motion carried. Council wants the food trucks to submit a copy of food license and insurance to Angie at the town hall at least annually. Mike will speak to Shane regarding this. Terry wanted to revisit the option of the 15-minute parking-2 parking spots in front of the carryout, along with a 2-hour limit in the downtown area that was discussed at the last meeting. Resident Judy Roth reiterated what was proposed to council previously on the 15-minute parking spots for the carryout just a way to provide access to customers for the carryout. A brief discussion was had on the matter. Terry had spoken to Reid earlier in the day on the matter of where to have the designated spots and the process of three readings before the legislation could be approved. Motion to set up the 2- 15-minute parking spots and a 2-hour time limitation in the downtown area was made by Mike with no 2<sup>nd</sup>.

NEW BUSINESS- Shawn asked about the alley between the bar and old grocery store. Is it possible to open up at the end for those going to the bar can use the alley since the roof area is closest to Pisanello's? Terry informed Shawn since it was a matter prior to him coming onto council, that the closing of the alley was the Health Dept's requirement for safety reasons due to the condition of the building. Joyce asked if we still had a zoning inspector? Terry expressed he has had some emergencies happen and has touched base with us. He will be here as soon as he is well. Joyce also inquired about the village cleanup day. If and when Jeremy comes back, he will work on getting that set. Paul wished to have had it all set and done by now.

Motion to go into executive session at 8:16pm made by Mike, 2<sup>nd</sup> by Christina. Roll Call: Yes: Mike, Christina, Ray, Shawn, and Linda. Motion carried.

Motion to come back in from executive session at 8:49pm made by Ray, 2<sup>nd</sup> by Mike. Roll Call: Yes: Mike, Christina, Ray, Shawn, and Linda. Motion carried.

Linda reported that they first discussed the fire dept and that is their wish to suspend Matt Rubel's pay due to moving out of town. Motion made by Ray, 2<sup>nd</sup> by Shawn. Roll Call: Yes: Mike, Christina, Ray, Shawn, and Linda. Motion carried.

Next, wages were discussed. Linda made a motion for Angie to be paid \$75 per meeting and raise to \$25/hour with overtime retro to June 1<sup>st</sup>, 2<sup>nd</sup> by Christina. Roll Call: Yes: Mike, Christina, Ray, Shawn, and Linda. Motion carried. Linda made a motion for a 3 ½ % raise for Jimmy, Brandon, and Jeannie retro to June 1<sup>st</sup>, 2<sup>nd</sup> by Christina. Roll Call: Yes: Mike, Christina, Ray, Shawn, and Linda. Motion carried.

For the Board of Elections, the letters of resignation must be read to council. Terry read those of Police Chief, Robert Miller and Council Member Lori Johnston. Motion to accept the letters of resignation made by Linda, 2<sup>nd</sup> by Shawn. Motion carried.

Lastly as result from the executive session, Linda made a motion to offer Jeremy Salaz a part-time patrolman position at \$25/hour for 15 hours per week, 2<sup>nd</sup> by Christina. Roll Call: Yes: Mike, Christina, Ray, Shawn, and Linda. Motion carried.

Motion to adjourn at 8:55 pm made by Linda, 2<sup>nd</sup> by Christina. Roll Call: Yes: Mike, Christina, Ray, Shawn, and Linda. Motion carried.

ATTEST: *Angie Roth*  
Fiscal Officer: Angie Roth

SIGNED: *Terry James*  
Mayor: Terry James

Approved: 06/20/2024

SIGNED: *Linda Wildman*  
Council President: Linda Wildman

