

# THE VILLAGE OF BRADNER COUNCIL

## Record of Proceedings

February 1, 2024

### MEMBERS IN ATTENDANCE

Acting Mayor, Terry James  
Council Member, Linda Wildman  
Council Member, Lori Johnston  
Council Member, Mike Gudakunst  
Council Member, Shawn Hall  
Council Member, Christina Adams

The Village Council of Bradner, Wood County, Ohio met in regular session on the 1<sup>st</sup> of February, 2024 at 7:00 pm in the meeting room of the Village Hall. The meeting was called to order by Acting Mayor Terry James and all in attendance were asked to stand for the Pledge of Allegiance.

Christina Adams was sworn-in as the open seat new council member by Acting Mayor James. Rules of Council and Ohio Ethics Law Overview were presented to Christina.

Roll call was taken present were Mike Gudakunst, Christina Adams, Lori Johnston, Shawn Hall, Linda Wildman, and Terry James. Also, in attendance was village employee, Jimmy Irwin. Motion to approve the minutes from January 16, 2024 special council meeting was made by Mike, 2<sup>nd</sup> by Shawn. Roll Call: Yes: Lori, Shawn, and Linda. Abstain: Mike and Christina. Motion carried. Motion to approve the minutes from the January 18, 2024 regular council meeting was made by Mike, 2<sup>nd</sup> by Lori. Roll Call: Yes: Mike, Lori, Shawn, and Linda. Abstain: Christina. Motion carried.

RECOGNITION OF GUESTS: Ray Zaker, Cindy Zaker, Andrew Adams, Dakota Radar, and Aaralynn Adams in attendance to observe the meeting.

RECOGNITION OF GUESTS NOT ON THE AGENDA 5 MINUTE LIMIT-none

POLICE CHIEF'S REPORT-none.

FIRE CHIEF'S REPORT- Tom Wildman- Tom asked if Terry could speak to someone at the Sheriff Dept. for a permission letter to Sandusky Co. to dispatch us on auto aide. Physicals need to be set up for the new firefighters: Andrew, Christina, and Kali. For a 36-hour firefighter can be a base line physical is needed. A FF1 or FF2 would be a full physical. A background check with the Wood Co. Sheriff's department will need to be done as well. Angie presented paperwork to Christina for her and Andrew's requirements. Kali's paperwork will be sent to her as well. For the new fire station, a Phase 1 Environmental Study on the lots needs to be done. Phoenix company can do the study at a cost to the village on the day of the study for \$1,200, if paid that day. Motion to go with Phoenix to do the Phase 1 study with pending approval of the USDA made by Mike, 2<sup>nd</sup> by Shawn. Roll Call: Yes: Mike, Christina, Lori, Shawn, and Linda. Motion carried. On Saturday, we had 7 people start the Mercy Driving Class at Pemberville. The classroom part is completed and the driving part will come in February/March. Angie will contact the

insurance company to see if this could help the insurance costs for the village. Tom presented council with their request of the 2023 Village of Bradner runs report: EMS 60 and FIRE 7. The ambulance is now in Fostoria at Class 8 Truck Repair, Tom will be contacting them tomorrow to get a status update.

#### ORDINANCES & RESOLUTIONS –

ORDINANCE 01-2024 ORDINANCE TO AMEND THE VILLAGE OF BRADNER PERSONNEL POLICY AND PROCEDURE MANUAL, SPECIFICALLY REGARDING THE RETIREMENT SECTION 5.14, Second Reading  
ORDINANCE 02-2024 ORDINANCE AUTHORIZING THE VILLAGE OF BRADNER TO REHIRE JOHN LINKEY AS WATER TREATMENT OPERATOR, WASTEWATER OPERATOR, AND VILLAGE ADMINISTRATOR, First Reading

ORDINANCE 03-2024 ORDINANCE APPROVING, ADOPTING, AND ENACTING AMERICAN LEGAL PUBLISHING'S OHIO BASIC CODE, 2024 EDITION, AS THE CODE OF ORDINANCES FOR THE MUNICIPALITY OF BRADNER, OHIO, AND DECLARING AN EMERGENCY

Motion to suspend the rules of emergency for Ord. 03-2024 made by Mike, 2<sup>nd</sup> by Linda. Roll Call: Yes: Mike, Christina, Lori, Shawn, and Linda. Motion carried. Motion to pass Ord. 03-2024 made by Mike, 2<sup>nd</sup> by Linda. Roll Call: Yes: Mike, Christina, Lori, and Linda. No: Shawn. Motion carried.

BUSINESS OF THE MAYOR – Acting Mayor, Terry went over the council committee members and meetings schedule. Christina was presented with the complete list as the other council members had received their list at the previous council meeting. Terry shared with council a candidate's resume for Part-time Police Chief. The candidate is very knowledgeable with LEADS and court procedures. He will be asked to attend the upcoming Public Safety Meeting for an interview and then ask him to come to the next council meeting. Terry will contact Nick regarding the upcoming committee meeting.

BUSINESS OF THE VILLAGE ADMINISTRATOR – John Linkey-Presented to council were the well reports as well as the monthly reports from the utility clerk. Bid openings for the East St to Evans St Waterline Improvements was today. Bids ranged from \$ 290,914.75 with high bid being \$ 337,350.79. The engineer's estimate was at \$ 421,888.85. With it being a loan, a review process is to be done. Denise from Kleinfelder has reached out to see if the village would wish to apply with the water supply revolving loan fund; a possible project would be Timmons Rd. Before proceeding if awarded it, we would want to make sure there is principal forgiveness. Motion to do an application for Timmons Rd with Kleinfelder made by Linda, 2<sup>nd</sup> by Mike. Roll Call: Yes: Mike, Christina, Lori, Shawn, and Linda. Motion carried. John asked for approval for him to attend the Backflow Prevention Course in Lima, March 18<sup>th</sup>-22<sup>nd</sup>. Motion for John to attend the Backflow Prevention 5-day course made by Linda, 2<sup>nd</sup> Mike. Roll Call: Yes: Mike, Christina, Lori, Shawn, and Linda. Motion carried. Revisiting the AMP Thermostat Program presentation from the last council meeting, our cost is \$ 80 per thermostat with a savings to reach \$ 120 per thermostat. John would like to see us join the program. It would help with the RED peak days; 15 days max per year. The program is optional and there is no minimum number of participants needed to join. AMP provides all the information to give to our utility customers. All of council wished to have the information sent to Reid, the village solicitor for review. Angie will get this forwarded on Friday. John presented council with the 2023 Proposed Budget for the New Fire Station along with loan scenarios if borrowing from ourselves. Angie provided all with the current Fund Status report. John's report gave the Original Budget that was previously approved, Revision #1 and Revision #2 Budgets as Michael Davis at the USDA had a few questions on how we'd be addressing preconstruction costs, estimated soft costs,

and construction fees along with a 10% contingency. John will be getting with Adam at Midwest in regards to the construction fees. Angie will need to find out what is the maximum time frame we can borrow from ourselves 7 years or 10 years by checking with the Auditor of State's office. Lori asked if John had gotten any quotes for the bathroom at the utility plant. He has not done that yet. Next week there is a pre-construction meeting here for the bathroom project here at the town hall. Terry inquired if John got the two people listed as emergency contacts for the water readings. John hasn't spoke with Nathan yet but he did speak to Joe and he would be interested as long as John does the same for him. John agreed to do so. Chris is currently listed as an emergency contact.

SOLICITOR'S REPORT-Reid Rothenbueller-not in attendance.

BUSINESS OF THE FISCAL OFFICER- Angie Roth- Angie has completed the year-end payroll taxes and reports including the W-2s, the 1099s for the village. The W-2s and 1099s have successfully been uploaded to IRS and the State. She is continuing to work on the checklist for yearend and keeping current with January's transactions in UAN.

APPROVAL OF CLAIM ORDINANCE 03-2024 VC –Motion of approval of Claim Ordinance 03-2024 made by Mike, 2<sup>nd</sup> by Lori. Roll Call: Yes: Mike, Christina, Lori, Shawn, and Linda. Motion carried.

REPORT OF COUNCIL COMMITTEES –S/E 150 committee-Mike gave a report and handed out to council members the 2023 Review of S/E Ambulance District printout. No other meetings to report from.

OLD BUSINESS-Lori did reach out to Jeff Kline of the EMA of Wood County regarding the Total Eclipse. She is planning on going to a meeting the end of February in Fostoria on the Eclipse. She will have more information to discuss at the Park & Environmental and Public Utilities committee meetings.

NEW BUSINESS- Shawn asked a few questions to John regarding his retire/rehire as this was discussed in length in November before his council term began. Shawn inquired about the use of Poggemyer now Kleinfelder if we pay them an annual fee for grant work. John let him know payments are only made as services are rendered, no annual retainer. Council also informed Shawn that we no longer have Corey Speweik as the village solicitor, that he had resigned. Our new village solicitor is Reid Rothenbueller.

Motion to adjourn at 7:57 pm made by Lori, 2<sup>nd</sup> by Linda. Roll Call: Yes: Mike, Christina, Lori, Shawn, and Linda. Motion carried.

ATTEST: *Angie Roth*  
Fiscal Officer: Angie Roth

SIGNED: *Tammy Kreais*  
Mayor: Tammy Kreais

Approved: 02/15/2024

SIGNED: *Terry James*  
Council President: Terry James

