

THE VILLAGE OF BRADNER COUNCIL

Record of Proceedings

January 19, 2023

MEMBERS IN ATTENDANCE

Council President,
Council Member, Lori Johnston
Council Member, Linda Wildman
Council Member, Ray Zaker
Council Member, Terry James
Council Member, Mike Gudakunst

The Village Council of Bradner, Wood County, Ohio met in regular session on the 19th of January, 2023 at 7:00 pm in the meeting room of the Village Hall. The meeting was called to order by Mayor Kreais and all in attendance were asked to stand for the Pledge of Allegiance. Roll call was taken: present were: Lori Johnston, Linda Wildman, Ray Zaker, Mike Gudakunst, and Terry James. Motion to excuse council member Dan Vail due to family emergency made by Linda, 2nd by Terry. Roll Call: Yes: Lori, Linda, Ray, Mike, and Terry. Motion carried. Approval of minutes from January 5, 2023 regular council meeting was made by Mike, 2nd by Terry. Roll Call: Yes: Lori, Linda, Ray, Mike, and Terry. Motion carried.

RECOGNITION OF GUESTS: none in attendance

RECOGNITION OF GUESTS NOT ON THE AGENDA 5 MINUTE LIMIT-none in attendance

POLICE CHIEF'S REPORT-Jeremy Salaz – Jeremy reported that he and Chris completed their First Aid and AED training out at Southeast. In this week's bills to pay there is one for the LEADS/NORIS services for 2023. It is a very useful tool for the department.

FIRE CHIEF'S REPORT- Tom Wildman –Tom was absent, John gave the report on his behalf. John emailed the tree quote to the council members. It is for \$4,000 to remove the trees on the lot where the new fire station is going. The quote also includes the removal of the walnut tree stump that John and Jimmy will take down in accordance to the village tree maintenance ordinance. Terry made a motion to accept the tree quote, 2nd by Mike. Roll Call: Yes: Lori, Linda, Ray, Mike, and Terry. Motion carried. Regarding the Criteria Architect, no RFQ's have been received back. Tammy has reached out to two additional architect firms and sent the information to them.

At 7:16 pm Terry made a motion to go into executive session to discuss personnel, fire dept., water and wastewater dept., 2nd by Linda. Roll Call: Yes: Lori, Linda, Ray, Mike, and Terry. Motion carried. At 7:31 pm Terry made a motion to come out of executive session, 2nd by Linda. Roll Call: Yes: Lori, Linda, Ray, Mike, and Terry. Motion carried. Terry reported the outcome of the executive session regarding the fire department, that anyone who has been away from the department for over a year and would like to come back will need to re-apply for a position. As for the personnel matter regarding the wastewater, water backup there is no action being taken on that at this time.

ORDINANCES & RESOLUTIONS – Resolution 01-2023-RESOLUTION FOR CONTRACT TO FURNISH EMERGENCY MANAGEMENT BETWEEN WOOD COUNTY AND THE VILLAGE OF BRADNER, First Reading BUSINESS OF THE MAYOR – Mayor Tammy Kreais –At the last meeting, it was misspoken that Ron Young's pay was increased to \$12.50/hour but in fact he was making \$13.50/hour at the end of last

season. Therefore, the \$1.00/hour increase would make it \$14.50/hour. Motion to make Ron Young's hourly wage \$14.50 was made by Terry, 2nd by Ray. Roll Call: Yes: Lori, Linda, Ray, Mike, and Terry. Motion carried. Tammy reported that she has been continuing to work with Ryan and the updates necessary for the village's website. Pictures are still needed of council members Terry, Mike, and Dan. Everyone is pleased with Ryan's work. Tammy has also been working on the Criteria Architect for the new fire station building as discussed earlier in the meeting. Corey has started to get back to her on requests of the village. Currently the tax administrator's computer is down. May need to purchase a new one, awaiting word from Eric as to whether it can be fixed. We also need to look into back up systems for all the village department's computers. Ray made a motion to purchase a new tax computer if needed and a backup base, 2nd by Linda. Roll Call: Yes: Lori, Linda, Ray, Mike, and Terry. Motion carried.

BUSINESS OF THE VILLAGE ADMINISTRATOR – John Linkey –John forwarded an email to council members regarding Department of Development and the application we made for water line replacement a year and half or so ago. It was with the first round of funding and we did not receive any funding. The second round is out and is not accepting new applications but those with existing applications from the first round will have considerations. If there is anything that can be updated, Denise will look into this for the village. Under electric, John is going through the list of security lights and the monthly utility billings for those to make sure they are being billed correctly. Currently 23 need changed to LED and looking to order 25. Awaiting a price quote on them and looking to get a quote on street lights as well.

SOLITORS REPORT- Corey Speweik -Not in attendance. Tammy did ask Corey to attend the next meeting and he will have to let her know if he is able to or not.

BUSINESS OF THE FISCAL OFFICER- Angie Roth –Angie is continuing to work on year end 2022, including payroll reports for the quarterly and annual. W-2's was sent out in the mail to village employees yesterday. Angie is going to get back to working on the Permanent Appropriations, hoping to have them to be able to go over at the next council meeting. Then back to UAN, and the Hinkle System year end requirements due by February 28th.

APPROVAL OF CLAIM ORDINANCE 02-2023 VC – Mike made a motion of approval of Claim Ordinance 2-2023, 2nd by Terry. Roll Call: Yes: Lori, Linda, Ray, Mike, and Terry. Motion carried.

REPORT OF COUNCIL COMMITTEES- *Safety and Utilities*-The committees met on Jan. 12th. Streets discussion on the repaving of Spring St and S Main St. John met with Poggemyer's transportation engineer and walked both North and South Main St. He will work up estimates. They also talked about using the ARPA funding we received to do the water lines under Spring St before paving it. John will look into the costs to do so.

Safety and Utilities held a special meeting prior to tonight's council meeting. Terry reported the committee met with Jeremy regarding the Full-time Chief position possibility at \$24/hour and went over the numbers which included insurance costs of those at a single plan, family plan at the cost of 12.5% for the employee, retirement, and payroll tax costs. This chart was made up by Dan to give an idea of what the total annual cost would be to the police budget with the full-time police chief and part-time officer. Jeremy is going to discuss things over with his wife and get back to us. Tammy talked with him regarding tickets and he said Christopher has issued 2 tickets and Jeremy just needs to get them with LEADS. Terry would like to make an offer to Jeremy to have Mike help him with that process in the meantime when he is in BG. Discussion was also done regarding what his thoughts were on the scheduling. Next to be discussed will be the fact that an increase will need to be done with the police department's budget.

Angie provided Terry a mock up of operating expenses for budget purposes as he was working on total numbers and an increase will need to be done to be able to have the wage costs as purposed. *Finance and Park* met on Jan. 18th. Finance committee had discussion on budget of the police dept. at an increase to \$130,000 per year. John made copies of the mock paystub with family insurance plan deduction and Dan's spreadsheet. The budget would be going from \$112,000 to \$130,000 per year. On Dan's worksheet the workup for the part-time officer costs was done at 20 hours/week. The mock up of operational expenses as discussed with Angie and John was \$25,000. Motion made to raise the annual police department's budget to \$130,000 per year was made by Linda, 2nd by Mike. Roll Call: Yes: Lori, Linda, Ray, Mike, and Terry. Motion carried. At the park committee meeting, Lori had contacted Fremont Fencing regarding options to fencing other than split rail fencing for out at the park and had printouts to share. Mulch is needed for the playground. The trash cans have not come in and Tammy is in contact with Midstate Recreations. The Park Mower position and all duties included were laid out for the job description to advertise for hiring. The rate was set at \$11.00/hr. Terry made a motion to advertise for the hiring of the Park mower/cleaning position, 2nd by Ray. Roll Call: Yes: Lori, Linda, Ray, Mike, and Terry. Motion carried. Tammy contacted Brandon Shull of S&S Excavating last fall for the ball diamond to get ready for the upcoming ball season. She is awaiting a quote. Fremont Fence is working on the metal fence around the ball field. Tammy called and spoke with Midstate Recreation to get our money refunded for the trash can purchase and also sent them pictures of the new equipment that was not installed properly. The supplier for the trash cans had went out of business and the new supplier is back ordered with no date given of when the order can be fulfilled. Awaiting an email back assuring the refund is coming to us.

OLD BUSINESS-none to report

NEW BUSINESS-Ray asked for permission to be excused for 2 to 3 council meetings while he is in Florida. Motion made for Ray to miss 3 council meetings while in Florida was made by Linda, 2nd by Mike. Roll Call: Yes: Lori, Linda, Mike, and Terry. Abstain: Ray. Motion carried.

Motion to adjourn at 8:31 pm by Linda, 2nd by Lori. Roll Call: Yes: Lori, Linda, Ray, Mike, and Terry. Motion carried.

ATTEST: *Angie Roth*
Fiscal Officer: Angie Roth

SIGNED: *Tammy Kreais*
Mayor: Tammy Kreais

Approved: 2/2/2023

SIGNED: *Dan Vail*
Council President: Dan Vail

