

THE VILLAGE OF BRADNER COUNCIL

Record of Proceedings

February 16, 2023

MEMBERS IN ATTENDANCE

Council President, Dan Vail
Council Member, Lori Johnston
Council Member, Linda Wildman
Council Member,
Council Member, Terry James
Council Member, Mike Gudakunst

The Village Council of Bradner, Wood County, Ohio met in regular session on the 16th of February, 2023 at 7:00 pm in the meeting room of the Village Hall. The meeting was called to order by Mayor Kreais and all in attendance were asked to stand for the Pledge of Allegiance. Roll call was taken: present were: Lori Johnston, Linda Wildman, Dan Vail, and Terry James. It was announced that councilman, Mike Gudakunst will be arriving late this evening due to a school function for his son. Approval of minutes from February 2, 2023 regular council meeting with correction on last page was made by Dan, 2nd by Terry. Roll Call: Yes: Linda, Dan, and Terry. Abstain: Lori. Motion carried.

RECOGNITION OF GUESTS: none in attendance.

RECOGNITION OF GUESTS NOT ON THE AGENDA 5 MINUTE LIMIT-none in attendance

SOLICITOR'S REPORT-Corey Speweik

Corey was in attendance for tonight's meeting. He began with open discussion of Ordinance 11-2021- An Ordinance Establishing Water Rates and Charges for Water Supplied by The Village to Its Inhabitants and The Users Located Outside the Village Limits, passed November 18, 2021. A 3% increase was to take begin 1/1/22 and then again on January 1st each year thereafter. The annual 3% increase originated with a resolution by the Board of Public Affairs years ago, but with the dissolving of the board the council had to put in place the increase each year. In looking into the rate schedule for 2023 for an EPA requirement, the error was found of the passed Ordinance not being put in place for 2022. To go forward it was suggested a Resolution will be created to collect the rate as to be collected and also take ownership and increase the 3% as well for 2022. With the resolution all further and other requirements and rate increases imposed by said Ord. 11-2021 are hereby affirmed. The 6% increase on the water rates will go into effect with the utility bills going out March 1st. Terry made a motion for Corey to create a Resolution that waives the water rate increase 2022 with the rate increases to come with the billing statements sent in March 2023 for both 2022 and 2023, 2nd by Linda. Roll Call: Yes: Lori, Linda, Dan, and Terry. Motion carried.

Next topic of discussion, Tammy asked for clarification of the happenings with the Bell St property that suffered the devastating home fire in December. Corey is in contact with the attorney of the insolvent estate to try and resolve the situation as in removal of the debris as what is standing is nuisance to the village and surrounding neighbors, and safety issues.

*Councilman, Mike Gudakunst arrived to the meeting at 7:34pm. *

Lori inquired about Chris McCarron's leave of absence request and papers he wishes to submit to OPERS to be able to buy back his time with OPERS retirement. Corey said it is no cost to us to submit the

paperwork for his leave of absence with the village. Also, she inquired on the zoning manual and if it is completed and ready for Corey's approval. Zoning committee is hoping to have it ready for Corey in March. Dan inquired about zoning and issuance of letters to those in violations. Brief discussion on daily offenses, letters issuance with date/time limits to resolve the violations. The zoning issues can be heard by Mayor's Court without having to be sent to Muni Court. There is no other streamlining that can be done here at the village without coming to Corey for advisement/review. Linda inquired about what can be done with the Bradner CIC and the funds it holds. It is not an association of the actual Village of Bradner governing board. The funds it holds is to go to other non-profits and help with community improvement and Corey is not it's counsel. Tammy's last correspondence that Tom Amos has been in contact with an attorney on the committee and what can be done with it. Linda is going to reach out to Tom. Terry informed that he has started with the Health Dept. regarding the old Cardinal Store by filing a formal complaint of the condition of the building. Going forward, council asked if Corey would attend a meeting at least once a quarter to touch base? He put us on his calendar for the May 4th meeting. With the next meeting in March, he will have that Resolution ready.

POLICE CHIEF'S REPORT-Jeremy Salaz – Jeremy accepted the full-time position beginning Monday, Feb. 27th. Linda thanked him for accepting the position and glad he has come aboard. He is hoping to elevate many of the zoning issues. March 6th -10th, he will be attending New Chief Training. He has received two applications so far one for auxiliary and one for part-time officer. Once he gets settled in, there are possibly a couple more part-time officers he can bring aboard.

FIRE CHIEF'S REPORT- Tom Wildman not in attendance due to another meeting he had to attend–John provided his report. He had 2 quotes that he gave copies of to all the council members from RayleCom Communications LLC. One was for 3 new pagers, chargers, and extended warranty for \$2,758.50. The second was for a MARCS radio at \$2,355.84, four is needed. The pagers order is for one that was stolen and to have 2 spares. Terry suggested to check with Tom to make sure 2 spares is enough. The purchases will be coming from the fire fund. Terry made a motion for the Fire Dept. to purchase 4 radios and 3 possibly 5 pagers, 2nd by Dan. Roll Call: Yes: Lori, Linda, Dan, Mike, and Terry. Motion carried.

ORDINANCES & RESOLUTIONS – Resolution 01-2023-RESOLUTION FOR CONTRACT TO FURNISH EMERGENCY MANAGEMENT BETWEEN WOOD COUNTY AND THE VILLAGE OF BRADNER, Final Reading Move to pass Resolution 01-2023 by Linda, 2nd by Terry. Roll Call: Yes: Lori, Linda, Dan, Mike, and Terry. Motion carried.

BUSINESS OF THE MAYOR – Mayor Tammy Kreais –Tammy has received Letter of Acceptance for the Police Chief's position from Jeremy. The Tractor Pull contract was received today to get ready and sign. It will be forwarded to Corey on Friday for his signature. The job postings for John has been placed on Indeed for the past two weeks for the Wastewater, Water Treatment Operator, and Lineman. John and her have been reviewing applications as they have come in. There have been no applicants qualified for the Wastewater and Water Treatment Operators. For the Lineman, there were some that are more of an internship type of applicants. The jobs are also placed on that John had suggested. Next step is going to be posting the jobs on Zip Recruiter.

BUSINESS OF THE VILLAGE ADMINISTRATOR – John Linkey –It was previously approved by council for a purchase of trees from North Branch Nursery in the amount of \$6,000. The Quote is \$5,578.00 for 12 trees. John did inquire about the tree type that Dan had mentioned and they are not good to plant near the streets due to the salt. Council did okay for John to contact them and accept the quote. The next Quote John presented is from NECO for the 360 AMR Upgrade. Neptune software currently in use has only went through one upgrade since 2007, it is separate from the utility billing software. It may not be supported within a year or so. This quote is for a program that is migratable for the AMR to AMI programs implemented in the future. The handheld currently in use needs an upgrade which comes with this quote with a tablet. Linda made a motion to go with the NECO, Neptune system quote paid from Electric/Water/Sewer Fund accounts, 2nd by Terry. Roll Call: Yes: Lori, Linda, Dan, Mike, and Terry. Motion carried. John spoke with Chad from the Vanhorn Hoover and Assoc. survey company in Findlay regarding the right of way for East Park Lane and West Park Lane will get back with us pricing. Lori asked if there is an easy explanation for the power outage, it came from the Toledo Edison substation and affected all that source power from them.

BUSINESS OF THE FISCAL OFFICER- Angie Roth –Angie presented council with copies of the Fund Summary, January 2023 as she is continuing to work on yearend requirements with UAN and the Hinkle System. The BWC audit was held here on Wednesday morning on years 2021 and 2022. A few items were addressed for moving forward: gross wages less any section 125 deductions & Pre-Tax only 457 B Deductions; use of spot or casual labor (1099's) is reportable if they are not truly independent contractors, the Magistrate for the Mayor's Court is to be included; the Volunteer Fire Dept is subject to a minimum reporting for each volunteer on the Roster and must be kept and attached to the True Up documents. Benjamin Croley, the BWC auditor was able to go over this via the phone with Fire Chief Tom Wildman. The net result of the audit is a cost of approximately \$ 850. As a result of the audit, Tom contacted Corey to get the process started with the letter to those volunteers that are not going on runs. Tom will draft the letter for Corey's approval and then the letters will be signed by both Tom and Tammy.

APPROVAL OF CLAIM ORDINANCE 04-2023 VC – Mike made a motion of approval of Claim Ordinance 4-2023, 2nd by Terry. Roll Call: Yes: Lori, Linda, Dan, Mike, and Terry. Motion carried.

REPORT OF COUNCIL COMMITTEES-

Zoning: No active permits for zoning. The manual is hoping to be ready in March. Any projects not completed with permits will be looked into, parked cars in yards, as well as the old grocery store are being looked at.

Streets: Discussion was made for Main St both North and South and talks with Tony. Money needed to get Main done as \$1.3 mil engineer estimate came in. John will be talking with Tony to start looking at least to start with mill and fill S. Main St, the problems at Amos, and the low spot on Douglas Rd at the driveway.

Park: Had to be cancelled due to BWC audit taking place during the time of the meeting. Items for discussion, to keep in mind: Lori asked if it would be possible to look into no-touch water refill stations for the park that are also a drinking fountain? There is a need to order safety mulch. The equipment has been fixed and the company did feel we are down 6 inches due to settling. The refund has come in for those trash cans that were ordered but unable to be fulfilled and will be ordered soon. Home Depot does have some fence posts in stock to begin repair on the fencing at the park. We are waiting on a

quote from S&S for the ballfield being resurfaced. Looking at possibilities for where the cost would come from fund wise as it was always the Little League responsibility.

General discussion was made on the possibility of getting trash cans for uptown near the store. It is time to possibly seek grant money for the brick faces of the village hall, John will ask Michelle of Poggemeyer. A land plane piece of equipment to help with the ball diamond at this time could be purchased, this could be used in alleys as well at a cost of approximately \$1500/\$1600. John will get some pricing. Brush cleanup dates will be set and sent out with the March 1st utility billings.

OLD BUSINESS-Dan inquired if Ryan Shull was done with the website update. Some tax dept updates had to be done this week. Ryan is going to be getting us an invoice for the work completed so far. All in attendance are happy with the work he has done and council would like to keep him on as need basis at his hourly rate. Dan asked the status of Willman, the next step is security system work and advising us on backup system, computer upgrades. During the power outage, he did come and help out as it would not stop sounding off. Linda wondered if Howard Beck has worked on the boy scout items in storage upstairs. He had removed some old food, oil items. It was also brought up if Brenda Ranson has followed up from the time she had attended a council meeting, Tammy will reach out to her to verify.

NEW BUSINESS- none

Motion to adjourn at 9:11 pm by Lori, 2nd by Dan. Roll Call: Yes: Lori, Linda, Dan, Mike, and Terry. Motion carried.

ATTEST: *Angie Roth*
Fiscal Officer: Angie Roth

SIGNED: *Tammy Kreaiss*
Mayor: Tammy Kreaiss

Approved: 3/2/2023

SIGNED: *Dan Vail*
Council President: Dan Vail