

THE VILLAGE OF BRADNER COUNCIL

Record of Proceedings

April 7, 2022

MEMBERS IN ATTENDANCE

Council President, Terry James
Council Member, Dan Vail
Council Member, Linda Wildman
Council Member, Lori Johnston
Council Member, Ray Zaker
Council Member, Mike Gudakunst

The Village Council of Bradner, Wood County, Ohio met in regular session on the 7th of April 2022 at 7:00 pm in the meeting room of the Village Hall. The meeting was called to order by Mayor Tammy Krais and all in attendance were asked to stand for the Pledge of Allegiance.

Roll call was taken, present were: Lori Johnston, Linda Wildman, Ray Zaker, Dan Vail, Mike Gudakunst, and Terry James.

Approval of minutes from 03/17/2022 regular meeting, Mike made a motion to pass, seconded by Linda.

Roll Call: Yes: Lori, Linda, Mike, Dan, and Terry. Abstain: Ray.

Motion Carried.

Approval of minutes from 04/05/2022 special meeting, Dan made a motion to pass, seconded by Terry.

Roll Call: Yes: Lori, Linda, Dan, Ray, and Terry. Abstain: Mike.

Motion Carried.

RECOGNITION OF GUEST(S)

None in attendance.

RECOGNITION OF GUEST(S) NOT ON AGENDA

None in attendance.

POLICE CHIEF'S REPORT -Chuck Broshious-

Adam is doing good and has been doing some zoning with the help of Chuck. Working on junk cars, missing window properties. He has been sent to a couple training courses and he has one tomorrow and two more next week at Owens. Terry asked if he had started a warning letter set up and per Chuck, yes, he has. Linda asked if he has a certain day and no he does not. On the day he does zoning and issuing citations, Adam is in his zoning attire.

ORDINANCES & RESOLUTIONS –

None

BUSINESS OF THE MAYOR – MAYOR KREIS-

In front of all the members is a copy of Lexipol proposal for policy and procedures for information to review and not to vote on at this time. Tammy had an hour-long video chat with a representative this afternoon and this is the information that was provided. She asked that they read over and can bring up at next council meeting for any questions and discussion can be done. Just briefly council thought the cost in fact was not bad and looked to cover what is needed to be done. Terry asked the Mayor if she knew when he was on council back in 2007, if when Clemson and Nelson came in and done a complete Policy and Procedures manual was ever approved? He has a copy of the manual but not the approved. Council was not sure if it had been. They recalled them being hired and the manual was created but not the approval ever being done. He asked Angie to look for it and none was happened to be found at a quick glance. Terry asked that Angie go into the 2007 records and in fact check on this. Tammy believed Corey did not have a copy of a 2007 manual either as Chet Marcin was our solicitor at that time.

Village Administrator- John Linkey arrived at this time and Tammy gave him a brief update on what he had missed.

Next, a notice came from the Department of Commerce Division of Liquor Control for the approval of Speedway's liquor license renewal. She did go online on the Division of Liquor Control for any violations with none currently being shown as well as a follow up call with the division to verify there were none. Linda mad a motion for the approval of Speedway's liquor license renewal, seconded by Mike.

Roll Call: Yes: Lori, Linda, Ray, Dan, Mike, and Terry.

Motion carried.

At the last meeting an inquiry was made of the shredding of the materials upstairs. She did make some calls and referred to document/format list Chuck had given to her. Brief discussion on shredding, microfilm, scanning/digitalize, and what would be more beneficial for record preservation. Council just doesn't want much time to go without progress or plan put in play for all the records in storage.

End of meeting an executive session will need to be done for another's employee wage.

The one-year review was done on Angie with John and Tammy and she has her 3% raise in place with the one-year term completed.

VILLAGE ADMINISTRATOR-JOHN LINKEY –

Presented and given to council were the well reports and utility summaries. Discussion of the well productions and grouping together; how the reports help John in seeing what well has a leak was made. Also, there was discussion of the progress of the Caldwell Street Project. Today they worked on cleaning. The project is 90% complete with restoration now starting.

John and the Mayor attended a meeting last night for the Community Development Implementation Strategy (CDIS). A Community Needs Survey is needed to be completed for the Wood County Planning Commission for them to be able to apply for Community Development Block Grant funds which is formula money that we apply for each year on the Downtown Revitalization funding, in addition there are also the Neighborhood Revitalization and Critical Infrastructure available as well. They were able to pick up the 2022 application for the Block Grant and it is due by 4:30pm on Monday, May 16th. At next meeting more discussion to come. Terry asked if with the block grant are there matched funds and John stated not necessarily but it may help to do so depending on the project. On June 7th Planning Commission Hearing is set for the Community Block Projects will need to be attended.

Lori inquired about the Main St Project. Nothing at this time to report as we're looking into the Neighborhood Revitalization Grant for this and have only received back one qualification to review. If we actually apply there is a cost somewhere between \$10,000 to \$15,000. Potentially possible to receive \$750,000. Lori also inquired about the blacktop on Douglas. John has not spoke to Morelock Asphalt as they are not open yet for the season. Lastly, Lori was wondering about the bump on Blackman Rd will Columbia Gas come in to fix it and yes as the material settles it will be fixed.

John will send via email information on the Power Purchase Agreement recommendation from Amp on for the in-front of the meter solar project so all can review it.

Tammy asked about a Speed Limit sign as it was knocked down and if it can be moved a little in front of the residence. Terry believed there are specifics as to how a sign is placed. He asked John if he had them and John discussed the possibilities. Also, Tammy had stopped by Amos' and Julie asked if the alley behind the fire hall that comes off of Main St could be worked on as when they move the campers they are scraping as it is getting worse. Lastly, Tammy asked John if we were good on mosquito spray for the year and he said that yes, we are.

SOLICITOR'S REPORT-Corey Speweik

None, not in attendance.

FISCAL OFFICER -Angie Roth-

Angie thanked council for attending the special meeting and the approval of the Permanent Appropriations for 2022. All have been entered into the UAN system and payroll was able to be processed for Friday. Currently working on the PO's for the remainder of the year that go with those appropriations. All of March's entries have been entered and tomorrow Alaina is to be in and will get the Mayor's Court information ready. Once that is done, I will be able to enter the Mayor's Court into UAN and should have March's paperwork to present at next council meeting. Council expressed appreciation for getting all of the work caught up.

CLAIM ORDINANCE 07-2022VC

Motion to approve Claim Ordinance 07-2022 made by Terry, 2nd by Mike.

Roll Call: Yes: Lori, Linda, Ray, Dan, Mike, and Terry.

Motion Carried.

COUNCIL COMMITTEES –

Committee meeting times set per month:

PARK 3RD Wed at 10am

FINANCE 1st Wed at 7pm

ZONING 2nd Wed at 7pm

PUBLIC SAFETY 2nd Thurs at 7pm

ADMINISTRATIVE 2nd Mon at 6:30pm

STREETS 1st Mon at 6:30pm

STREETS: Meeting held, review was done on Caldwell Project & Community Development Block Grant. If nothing to discuss, John will let the committee know the Friday before.

OLD BUSINESS-

Park equipment not delivered were 8 trash cans, 8 liners and 8 domes. The company is looking into this and will let us know. A call with Midstate, the playground equipment company will give us 2 price quotes for the installation.

Regarding the Roth request for the right of way/alley closing off of Douglas; Terry spoke to Corey- he is not for vacating the alley. He would be for the closing of it with an ordinance and three readings to close. Therefore, if later on the village would wish to reopen it, it could be done with an ordinance and three readings. Council wishes to see the Ordinance originally made with Dow and the property and hope to have it for next meeting. At this time, Roth request put on hold awaiting survey of the right of way. Dan made a motion for the village to get the survey done on that property on Douglas Rd, seconded by Terry.

Roll Call: Yes: Lori, Linda, Ray, Dan, Mike, and Terry.

Motion carried.

NEW BUSINESS –

None to report.

FIRE CHIEF'S REPORT-Tom Wildman-

Tom presented Roster which is temporary after next week's meeting. He also gave a Change of Command handout for the Fire Dept.

Tom got a price on the computers at \$ 589 each, two are needed. After meeting with Lexipol and from Rescue One, one is needed for the training officer and Fire Chief. Lexipol is going really well and Tom meets with them at 6pm next Monday. Lots of training coming up. Tom will get their first assignments will be typed on the system when he gets home tonight. Tom requests a meeting with the Finance committee and Angie to go over the Fire Dept budget and monthly expenses as he has a project he is working on and needs to know what the average monthly costs are for the Fire Dept. Dan made a motion for the Fire Dept to purchase the 2 Dell computers at \$ 589 each, seconded by Terry.

Roll Call: Yes: Lori, Linda, Ray, Dan, Mike, and Terry.

Motion carried.

Tammy requested Tom to get a quote for the books for Angie. Tom said he got the price from going online to the Dell website and searching computers.

Tom attended the Scott Twp. annual meeting this past Monday, it went really well. He gave them a report of fires in Scott Twp., they are pleased with service of Bradner. On 621, has a pull-out shelf to be done for the rescue tools and to save about \$4,000 the firemen will do it. On the Chain of Command list, Dan inquired who will attend meetings when Tom is not there. Tom will update with next week's meeting.

Tammy inquired about the meetings schedule for the fire dept. John gave as follows:
1st and 3rd Tues at 7:30pm is Association/Fire meeting, 2nd Tues at 7pm – 9pm is EMS Drill, and 4th Tues is Fire Drill 7pm.

Car show 3rd Saturday in July will include things for the kids. It takes place downtown.

Mother's Day Dinner will be taking place with price \$12 per dinner, drive-thru only. Contact Linda or Ladies Auxiliary for ordering; pre-sale only. There will be delivery available.

Casino trip to Greektown in September at \$40 per person. All proceeds go to Auxiliary/Fire.

Terry made a motion to go into executive session to discuss employee wage, seconded by Dan at 8:19pm.

Roll call: Yes: Lori, Linda, Ray, Dan, Mike, and Terry.

Dan made a motion to come out of executive session, seconded by Mike at 8:23pm.

Roll call: Yes: Lori, Linda, Ray, Dan, Mike, and Terry.

Motion carried.

Outcome of session, motion made by Terry to give Mr. Young raise to \$ 13.50 an hour starting at next pay period, seconded by Linda.

Roll call: Yes: Lori, Linda, Ray, Dan, Mike, and Terry.

Motion carried.

Terry made a motion to go into executive session for personnel, seconded by Mike at 8:26pm.

Roll call: Yes: Lori, Linda, Ray, Dan, Mike, and Terry.

Dan made a motion to come out of executive session, seconded by Terry at 9:08pm.

Roll call: Yes: Lori, Dan, Mike, and Terry. Abstain: Ray, Linda.

Motion carried.

Outcome of session, Mayor Kreais served Fire Chief with a written verbal reprimand. Tom will review and decide whether he will sign it or not by the next Thursday at the Public Safety Committee meeting at 6:30pm.

Meeting adjourned at 9:12 pm by Terry, 2nd by Linda.

Roll call: Yes: Lori, Linda, Dan, Mike, and Terry.

Motion carried

ATTEST: *Angie Roth*
Fiscal Officer: Angie Roth

SIGNED: *Tammy Kreaais*
Mayor: Tammy Kreaais

Approved: 4/21/22

SIGNED: *Terry James*
Council President: Terry James