

# THE VILLAGE OF BRADNER COUNCIL

## Record of Proceedings

November 18, 2021

### MEMBERS IN ATTENDANCE

Council President, Josh Leber  
Council Member, Shawn Hall  
Council Member, Lori Johnston  
Council Member, Linda Wildman  
Council Member, Dan Vail  
Council Member, Ray Zaker

The Village Council of Bradner, Wood County, Ohio met in regular session on the 18<sup>th</sup> of November 2021 at 7:00 pm in the meeting room of the Village Hall. The meeting was called to order by Mayor Tammy Kreais and all in attendance were asked to stand for the Pledge of Allegiance.

Attendance was taken with all present.

Lori Johnston made a motion for approval of Council Minutes for November 4, 2021, Dan Vail 2<sup>nd</sup>.

Roll Call:

Yes: Shawn Hall, Lori Johnston, Ray Zaker, Josh Leber, Linda Wildman, and Dan Vail  
Motion Carried.

### RECOGNITION OF GUEST(S)

Gary Lentz-Resident of Bradner- Utility Issue-specifically well water rust and is asking for a variance to extend water line to his house; crossing empty lot he owns. In the past, the 3 lots Gary had sold off, the property owners themselves paid for the installation and piping cost. with the village paying for the engineering. John's recommendation is to stick with past practices. Lori asked when he built and if his properties did in fact extend the corporation limits and what services were extended as well. Gary said the sewer and electrical utility; with the corporation limits not extended as the properties were in fact within corporation limits. Dan asked to verify what type of variance he is asking for. John said it is to get a water line tap to his property. Many questions and information needed to decide. John has made an initial call with Courtney and Associates. Also, consideration of payment method would be used and the total cost of such project. Tammy asked for time to further discuss and gather information and possibly present to next meeting.

Rosemary Patten-Village Tax Administrator-presented council with revenues and how she has been with the Village since 2017. She tracks the filings with excel as the previous tax administrator had done. Receipts have increased through the years, one of her first years were \$ 91,000; 2019 \$ 179,000; 2020 \$179,000 plus; and this year on the mark, surprising to her within \$800 from last year. She believes the program would help to increase receipts to help track residents that do come and go

within the village. She believes with the program that the utility department is also implementing from the same company with a discount given to the village for getting the two programs from them will generate a report for her to better track and therefore collect income tax from the residents. Linda asked the cost of such program. It is around \$ 5,000. Rosemary believes we would see a large increase in receipts. Lori asked for how it may better track new residents and existing residents that may have not been filing. Linda inquired how those contractors that come within the village to do work pay their share of tax as well. Rosemary said that she does receive many one-time tax payments from those contractors. Dan was inquiring if the tax program would offer a way for residents to pay their estimates via online and will be looking into this once she sees the demo next week. She will be put on the agenda for next meeting to give her review.

Discussion continued in looking to verify discounts; service annual fees; tech support; on-line bill pays and email capability; etc.

#### RECOGNITION OF GUEST(S) NOT ON AGENDA

Mike Gudakunst and Terry James – newly elected council members attending for observation.

#### POLICE CHIEF'S REPORT -Chuck Broshious

Cruiser is fixed and back waiting on to take it to DGGI to finish striping. Job Description is done and working on posting once the benefit packages are narrowed down. Tammy spoke to Corey and that there will need to be three readings not on the job description itself but on the pay. Discussion of the insurance benefits being looked at and are awaiting a full quote and details from our insurance representative to be presented at next council meeting. The total repair bill will come from police budget and not a claim to insurance.

#### FIRE CHIEF -Tom Wildman

Gun raffle Tuesday night brought winners: Jim Knalley, Dwayne Stahl, Ryan Trumball, Tom Amos, and Antonio Salinas. Last night at the Safety Meeting, at the next council meeting Ruby who handles the EMS billing. One reason there is very little billing going through the EMS and she is losing money handling this. We are going to talk with her about paying her so much or percentage in order to keep her doing this for us. Just to put in mind in 2019 average \$7,000 and this past month \$ 42. We want to keep her on board for all that she knows in regards to insurance, knowledge of Medicare and Medicaid as well as laws with insurance companies. At this point right now, she is losing money with us. A report will be given by the 2<sup>nd</sup> meeting in January regarding personnel and run report will be presented as well. Two residents will be receiving notices of violations from EPA for open burning at 705 E Crocker and 234 N Main St.

#### ORDINANCES & RESOLUTIONS

- a. Ordinance 11-2021 Ordinance establishing water rates and charges for water supplied by the village to its inhabitants and the users located outside the village limits. Final Reading

Before voting on this, Shawn asked to speak for a moment on his thoughts regarding annexing and residents outside the village's limits.

Ray Zaker made a motion to pass Ordinance 11-2021. Linda Wildman 2<sup>nd</sup>.

Roll Call:

Yes: Lori Johnston, Ray Zaker, Josh Leber, Linda Wildman, and Dan Vail

No: Shawn Hall

Motion carried

#### BUSINESS OF THE MAYOR-

Nothing to report.

#### VILLAGE ADMINISTRATOR-JOHN LINKEY –

John presented council with 2 engineer probable project cost estimates for project costs for: Spring Street, SR 281 to Lightner and Church Street Lentz Waterline Extension. FYI information at this point. Lentz project cost to village could be approx. \$ 23,800. Three possible payment options given. More discussion to be done before deciding. ARCA \$ could be used for the Spring Street project. Currently awaiting on bids coming in for Water Tower Painting. The Water Cap. As another option for paying as well.

Next a copy of the Douglas Rd, Morlock Asphalt paving proposal, not sure if they will still honor this initial cost. Ray asked if the village should have it surveyed to find center of the road and possibility of it being wide enough for two cars to pass through. Lori said she finds no problems in having two cars passing by each other including a truck. John said it can be surveyed if council wishes to pay for such. John went over the quote and paving details. With further discussion found that no survey will be done.

Lori Johnston made a motion to sign and send in proposal of \$19,900 to have it completed next year. Josh Leber 2<sup>nd</sup> it.

Roll Call:

Yes: Shawn Hall, Lori Johnston, Josh Leber and Dan Vail

No: Ray Zaker, Linda Wildman

Motion carried

The John Deere tractor was delivered Tuesday. It can be 60 to 75 days for the ramjet sewer pressure cleaner to be available.

#### SOLICITOR'S REPORT - Corey Speweik

Not in Attendance

FISCAL OFFICER -Angie Roth

September is closed and reports provided to council. The Auditor's completed Audit report for the last 2 years was given to each council member. Hoping to have a complete quote for insurance policies of health, dental, vision, and life for the full time employees for presentation at next council meeting. Awaiting word from DeAndra our insurance representative.

CLAIM ORDINANCE 22-2021VC

Motion to approve Claim Ordinance 20-2021 made by Josh Leber, Shawn Hall 2<sup>nd</sup>.

Roll Call:

Yes: Shawn Hall, Lori Johnston, Ray Zaker, Josh Leber, Linda Wildman and Dan Vail

Motion carried

COUNCIL COMMITTEES-

**Safety** committee report Tom gave the information with his report previously in the meeting.

**Park** committee: Business looking at for next year, new playground equipment coming (most recent should be here in March).

Goals: Parking lot on the side of the ballfield to be re-stoned

Baseball shed needs repaired

Batting Cage needs taken down

Split rail fence- falling down looking into repairs and replacing ideas

Bike rack moved from pool building towards playground

Update flag pole and new flag

Pool building taken down in Spring and possibilities of a Community Building put up

Addition of bushes around the path

In the Spring, painting of bathroom walls and floors

OLD BUSINESS-

The Christmas Tree lighting set for Sunday, Dec 5<sup>th</sup> at 6:30pm at the light plant.

NEW BUSINESS –

Christmas Lights Contest within the village again this year. Lori and Linda are going to look to the local businesses for donations toward the prizes.

Dan asked Tammy for a detailed list of items she wished for the committees to knock out. She will provide Dan a list via email.

Audit management letter, Tammy discussed with council regarding backups kept off sight; Policy & Procedures falls under Administration Committee.

Tammy also made mention of the need of the Zoning Manual needing updated.

Meeting adjourned at 8:21 pm by Lori Johnston, Josh Leber 2<sup>nd</sup>.

Roll call:

Yes: Shawn Hall, Lori Johnston, Ray Zaker, Josh Leber,  
Linda Wildman and Dan Vail.

Motion Carried.

ATTEST: *Angie Roth*  
Fiscal Officer: Angie Roth

SIGNED: *Tammy Kreais*  
Mayor: Tammy Kreais

Approved: Dec. 2, 2021

SIGNED: *Josh Leber*  
Council President: Josh Leber

