

# THE VILLAGE OF BRADNER BOARD OF PUBLIC AFFAIRS

Record of Proceedings  
December 7, 2020

<b><u>MEMBERS IN ATTENDANCE:</u></b>	Board President, John Kreais Jr. Board Member, Michelle Lahman Board Member, Fred Keith
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The regular meeting of the Village of Bradner Board of Public Affairs was called to order at 7:04pm on Monday, December 7, 2020 and all present were asked to stand for the Pledge of Allegiance to the Flag. Also present were Fiscal Officer Kerstan Enriquez, Utility Superintendent John Linkey, Police Chief Chuck Broshious, Utility Clerk Jean Walter and Mayor Tammy Kreais and Guests Kevin Frankfather, Russ Warden and Josh Slembariski.

## **GUEST(S)**

**Kevin Frankfather:** He is coming in to discuss the water bill for his renter at 129 Euclid. There was a major water leak but it did not go through the sewer, so that will be credited. There's a possibility of setting up payment arrangements for up to 18 months. He will make sure his renter makes payment arrangements to pay the water portion with Jean.

**Russ Warden:** Russ had a water leak in his house and ran up his water bill. He can pay \$275 this month and will try to pay the rest next month.

**Josh Slembariski:** Josh had a water leak outside. It did not go down the sewer so that portion will be credited. Josh will be able to pay the whole balance this month.

**Chuck Broshious:** Chuck explained the current situation and recent phone calls/communication with a previous employee contacting Jeannie Walter and Kerstan Enriquez. They contacted the Village on multiple occasions when ordered by the court not to.

John Kreais Jr. made a motion to go into Executive Session for Investigation of Charges at 7:38pm. Fred Keith 2<sup>nd</sup>.

Roll Call:

Yes: Kreais, Lahman & Keith

Motion Carried

John Kreais Jr. made a motion to come out of Executive Session at 8:15pm. Fred Keith 2<sup>nd</sup>.

Roll Call:

Yes: Kreais, Lahman & Keith

Motion Carried

No action taken

## **UTILITY SUPERINTENDENT - John Linkey:**

John gave the Well Report.

Per Corey, he suggests speaking with the resident on W Parklane regarding their tree.

There are only 2 quotes for the furnace. The Board discussed both quotes from Kellermeier and Measel. John L. called Measel and he can get it installed Thursday.

John Kreais Jr. made a motion to approve the Measel furnace quote including the air purifier. Fred Keith 2<sup>nd</sup>.

Roll Call:

Yes: Kreais, Lahman & Keith

Motion Carried

Kerstan will contact Amplex to start the process of setting up internet.

John will be getting pricing on a new meter reading unit around the beginning of the year. One that can catch water leaks early, save time, and give more information among other things.

John is still waiting for a quote back from Fremont Fence.

The bucket truck repair is going to cost \$1,000 which is the deductible. The actual cost to fix is \$7,440.

John Kreais Jr. made a motion to repair the bucket truck. Fred Keith 2<sup>nd</sup>.

Roll Call:

Yes: Kreais, Lahman & Keith

Motion Carried

Fred Keith made a motion to approve the minutes of the November 19, 2020 regular meeting. Michelle Lahman 2<sup>nd</sup>.

Roll Call:

Yes: Kreais, Lahman & Keith

Motion Carried

#### **UTILITY CLERK – Jean Walter:**

Jean is having an issue with an apartment owner regarding paying sewer debt charges and letting her know when renters move out. Tammy is also concerned with giving new tenants utilities in their name before the previous tenant pays their bill. Kerstan found the rules and regulations for water and electric which can be given to each property owner.

There were 3 shutoffs that have since paid. 2 residents received payments from GLCAP.

#### **FISCAL OFFICER - Kerstan Enriquez:**

Kerstan asked whether a water rate resolution is needed. The Board would like to do one for 3%, which is automatic each year. John L. suggests maybe just doing the cost per 1,000 and not the base rate.

#### **RESOLUTIONS**

None

**Approval of Claim Ordinance 20-2020BPA**

Michelle Lahman made a motion to approve Claim Ord. 20-2020BPA. Fred Keith 2<sup>nd</sup>.

Roll Call:

Yes: Kreais, Lahman & Keith

Motion Carried

**OLD BUSINESS:**

None

**NEW BUSINESS:**

John K. has a quote of \$2,999 for a new utility payment box. The Board will be getting more quotes.

With no further business of the Board, Fred Keith made a motion to adjourn the meeting at 9:33pm. John Kreais Jr. 2<sup>nd</sup>.

Roll Call:

Yes: Kreais, Lahman & Keith

Motion Carried

Meeting adjourned at 9:33pm.

ATTEST: *Kerstan Enriquez*  
Kerstan Enriquez, Fiscal Officer

SIGNED: *John Kreais Jr.*  
John Kreais Jr., President

APPROVED: 12/21/2020