

THE VILLAGE OF BRADNER BOARD OF PUBLIC AFFAIRS

Record of Proceedings
January 20, 2020

<u>MEMBERS IN ATTENDANCE:</u>	Board President, Greg Warden Board Member, John Kreais Jr. Board Member, John Raymond
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The regular meeting of the Village of Bradner Board of Public Affairs was called to order at 7:03pm on Monday, January 20, 2020 and all present were asked to stand for the Pledge of Allegiance to the Flag. Also present were Mayor Tammy Kreais, Fiscal Officer Kerstan Enriquez, Lineman Jerrame Allgire, Utility Clerk MaryLou Evans and Utility Superintendent John Linkey and Guests Ryan Hill, Thomas Kennedy and Tammy Hargrave.

GUEST(S)

Ryan-Amplex: He can provide modeling of their radio frequency along with what type of equipment they would be using. He will send over a rough contract tomorrow morning. They provide 100MB of download speed, along with wifi, fax and phone service. They will provide free internet service to 4 locations within the village. He recommends having 2 at Town Hall and the Light Plant will also need service. The process will take about 2 months.

102 Cherry St.: He would like an extension on his utility bill. He has been in and out of the hospital. He can have December and January bills paid on February 3rd and February and March bills by March 2nd.

Greg Warden made a motion to extend the payment date for December and January bills to February 3rd. John Raymond 2nd.

Roll Call:

Yes: Kreais, Warden & Raymond

Motion Carried

126 S Bell St.: She has been given assistance for the utility bill with St. Marks Church and WSOS. She's waiting to hear back from them as to what they can pay. She will pay \$50 tomorrow. MaryLou will get her the number for God's Storehouse. Board will hold off until the next meeting to make a further decision.

Greg Warden made a motion to accept \$50 and hold off until February meeting to go forward. John Kreais Jr. 2nd.

Roll Call:

Yes: Kreais, Warden & Raymond

Motion Carried

Greg Warden made a motion to approve the January 6, 2020 minutes with corrections. John Raymond 2nd.

Roll Call:

Yes: Kreais, Warden & Raymond

Motion Carried

UTILITY CLERK – MaryLou Evans:

136 Cherry was sold and the previous homeowner was supposed to pay the outstanding utility bill by December 30, 2019. It has not been done. Rather than accessing to the taxes for the new owner to pay, Corey Speweik can send this to collections for the Board. Corey's fees would be paid by the previous homeowner.

MaryLou explained the process of mailing utility bills. The Board discussed possible options. Due to the changes with the post office, the dates which certain tasks need to be completed and rules also needing to be rewritten, it is almost impossible to change the due date of the utility bills. Customers can always call to find out the amount of their bill.

Marylou would like to be off 1/28 all day and leave at 12:30 on 1/30 for family medical appointments.

Greg Warden made a motion to approve the January 6, 2020 minutes with corrections. John Raymond 2nd.

Roll Call:

Yes: Kreais, Warden & Raymond

Motion Carried

Greg Warden made a motion to go into Executive Session for Personnel: Complaints at 8:29pm. John Kreais Jr. 2nd.

Roll Call:

Yes: Kreais, Warden & Raymond

Motion Carried

Greg Warden made a motion to come out of Executive Session at 8:51pm. John Raymond 2nd.

Roll Call:

Yes: Kreais, Warden & Raymond

Motion Carried

A verbal reprimand was given to MaryLou for discourteous treatment to the public. The Board is talking about updating the policy manual to add a social media policy.

Tammy Kreais: The Investment Committee met regarding the Light Plant roof repayment. According to law, The Village cannot pay back a loan to itself without interest and it is required to be the current interest rate according to the bank. The Solicitor suggested to ask that the Board forgive the repayment of the \$12,500. The Board discussed.

John Kreais Jr. made a motion to forgive the repayment of the Light Plant roof. John Raymond 2nd.

Roll Call:

Yes: Kreais & Raymond

No: Warden

Motion Carried

UTILITY SUPERINTENDENT - John Linkey:

The snowguard has been installed except for over the 8' door. John will check as to why.

February 7th is the possible delivery date for the bucket truck.

DGGI can get the trucks in at the end of this week or beginning of next week.

John needs to check back with the Legion regarding a substantial leak with their toilets.

FISCAL OFFICER - Kerstan Enriquez:

November is closed and reports were given to the Board for approval.

The quotes for the computer tower/monitors/speakers came in at the most \$1,000 for 1 tower and 2 monitors. The speakers are different prices depending on the brand.

Greg Warden made a motion to put a cap on the computer tower/monitors/speakers of \$1,200. John Raymond 2nd.

Roll Call:

Yes: Kreais, Warden & Raymond

Motion Carried

Kerstan will be off January 28th for a few hours for a doctor appt. Tammy will be in the office to keep it open during that time.

LINEMAN – Jerrame Allgire:

The cost is \$500 for the reflective chevron tape on each utility truck. A couple of the lights ordered are not working. Jerrame will get with Kerstan to return them.

RESOLUTIONS

Resolution 01-2020: First Reading

A resolution of the Board of Public Affairs of the Village of Bradner, Wood County, Ohio to enact certain pay raises and incentives for employees thereof.

Approval of Claim Ordinance 02-2020BPA

John Raymond made a motion to approve Claim Ord. 02-2020BPA. John Kreais Jr. 2nd.

Roll Call:

Yes: Kreais, Warden & Raymond

Motion Carried

OLD BUSINESS:

The Board did not get the water tower project funded per Poggemeyer. Greg will see if there's another option. They should hear back regarding the Critical Infrastructure in February or March.

It is John R.'s recommendation that the process with Eitri regarding the solar project does not go further. The upfront cost and maintenance is much more than anticipated. John R. will send the letter. There may be a possibility of going with another company for solar.

Greg Warden made a motion to cease the process with Eitri and notify by letter. John Kreais Jr. 2nd.

Roll Call:

Yes: Kreais, Warden & Raymond

Motion Carried

NEW BUSINESS:

Tammy would like to start having a monthly "Lunch N Learn" with lunch provided by her. The first will be with Kerstan regarding her End Of Month reports.

With no further business of the Board, Greg Warden made a motion to adjourn the meeting at 9:56pm.

John Kreais Jr. 2nd.

Roll Call:

Yes: Kreais, Warden & Raymond

Motion Carried

Meeting adjourned at 9:56pm.

ATTEST: *Kerstan Enriquez*
Kerstan Enriquez, Fiscal Officer

SIGNED: *Greg Warden*
Greg Warden, President

APPROVED: 2/3/2020