

# THE VILLAGE OF BRADNER BOARD OF PUBLIC AFFAIRS

Record of Proceedings

December 10, 2018

<b><u>MEMBERS IN ATTENDANCE:</u></b>	Board President, James Smith Board Member, John Kreais Jr. Board Member, Greg Warden
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The regular meeting of the Village of Bradner Board of Public Affairs was called to order at 7:08pm on Monday, December 10, 2018 by Board President James Smith and all present were asked to stand for the Pledge of Allegiance to the Flag. Also present were Fiscal Officer Kerstan Kaminski, Utility Superintendent John Linkey and Lineman Jerrame Allgire.

## **GUEST(S)**

None

Greg Warden made a motion to approve the November 19, 2018 minutes. John Kreais Jr. 2<sup>nd</sup>.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

## **UTILITY SUPERINTENDENT - John Linkey:**

Water school for Jerrame would start 2/4 and would be 1/week for 14 weeks. The cost is \$635.

Greg Warden made a motion to approve the water school for Jerrame. John Kreais Jr. 2<sup>nd</sup>.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

The Well Report is done.

John is trying to arrange a demo for a valve maintenance trailer and also looking for prices for brass material.

Sanitary Sewer was discharged until November 28<sup>th</sup>. CBOD levels were good. It may need to happen again in February.

Industrial Fluid Management sent info regarding their Bio-Augmentation Program, which Bradner is a part of, along with a proposal/agreement for 2019 at a price of \$7,300. The Board discussed the current state of the lagoons and the report.

Greg Warden made a motion to approve the proposal from IFM of \$7,300. John Kreais Jr. 2<sup>nd</sup>.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

2 more quotes came in for the Light Plant roof. Prices were not disclosed as it will probably need to be advertised. The Board did look over the quotes.

The proposal for solar came in. John is waiting to hear back from Mr. Courtney as to what he thinks. The Board discussed the pros and cons of getting solar and the pricing. There are options for fixed and variable rates. They are recommending using the well field. John also spoke with AMP regarding a peaking project.

The bucket truck has about 5 years of service left on it. It won't be able to be traded in but can be sold on Govdeals for around \$20,000. A bucket truck should last about 25 years.

Jim had a few questions about the November Highlights regarding 326 St. Clair and 126 S Bell.

#### **FISCAL OFFICER - Kerstan Kaminski:**

October is closed.

John and Jerrame's phones are up for an upgrade. Jerrame has been having issues with his battery also. The upgrade for the flip phones are free, not sure about the smartphones but it would be helpful when using GIS.

Greg Warden made a motion to approve upgrading to smartphones. John Kreais Jr. 2<sup>nd</sup>.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

The office is closed 12/24. John and Jerrame will work a half day.

John Kreais Jr. made a motion to close the utility office all day 12/24 and for John and Jerrame to work half days. Greg Warden 2<sup>nd</sup>.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

#### **LINEMAN – Jerrame Allgire:**

The SD Myer Transformer Management Level 1 class is March 18-22 for \$2,050.

Greg Warden made a motion to approve Jerrame attending the Transformer Management class for \$2,050. John Kreais Jr. 2<sup>nd</sup>.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

The Board discussed the bucket truck again. It will take 10-11 months for production. The Board would like to have a resolution written up to purchase the bucket truck.

### **RESOLUTIONS**

None

### **Approval of Claim Ordinance 23-2018BPA**

John Kreais Jr. made a motion to approve Claim Ord. 23-2018BPA. Greg Warden 2<sup>nd</sup>.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

### **OLD BUSINESS:**

Poggemeyer was at Council last Thursday trying to resolve differences between them and the Village of Bradner. Jim explained to Poggemeyer that he only knew about the grant after finding it on the Hannah Report. Poggemeyer replied they did not use the Critical Infrastructure for the Caldwell project since they were still using it for the New Fire Station, which is a dead issue at this time. There was also a comment that Bradner's projects weren't big enough for Critical Infrastructure, but they could've been. The LMI survey will be void as of the end of 2018 so it will have to be redone for any new projects.

Greg Warden made a motion to go into Executive Session for Personnel at 8:57pm. John Kreais Jr. 2<sup>nd</sup>.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

John Kreais Jr. made a motion to come out of Executive Session at 9:19pm. Greg Warden 2<sup>nd</sup>.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

The Board would like to give their employees a 3% pay raise with MaryLou getting an extra \$.12/hour on top of the 3% per Jim's spreadsheet. Kerstan will have Corey write up a resolution.

### **NEW BUSINESS:**

Greg heard one of the dump trucks needs repairs. It is the big one that needs a new tailgate. There was maintenance on the small dump truck; it needed an alternator and serpentine belt. Some members feel the small dump truck, although paid for by the Board and Council, should not be charged any

maintenance since they do not use it. However, it can be used by the Board whenever they need it. The Street pickup is driven by Jerrame and small dump truck by Chuck. Per Kerstan, the last few bills for the Street pickup were paid for by Streets and the bills for the small dump truck are paid by Streets, Water, Sewer and Electric.

The Street pickup is getting old and will need to be replaced soon. The Board might purchase their own pickup truck if that's what they are going to use.

With no further business of the Board, Greg Warden made a motion to adjourn the meeting at 9:44pm. John Kreais Jr. 2<sup>nd</sup>.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

Meeting adjourned at 9:44pm.

ATTEST: *Kerstan Kaminski*  
Kerstan Kaminski, Fiscal Officer

SIGNED: *James Smith*  
James Smith, President

APPROVED: 12/17/2018