

THE VILLAGE OF BRADNER BOARD OF PUBLIC AFFAIRS

Record of Proceedings

October 15, 2018

<u>MEMBERS IN ATTENDANCE:</u>	Board President, James Smith Board Member, John Kreais Jr. Board Member, Greg Warden
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The regular meeting of the Village of Bradner Board of Public Affairs was called to order at 7:00pm on Monday, October 15, 2018 by Board President James Smith and all present were asked to stand for the Pledge of Allegiance to the Flag. Also present were Fiscal Officer Kerstan Kaminski, Utility Superintendent John Linkey and Lineman Jerrame Allgire and Guest Howard Beck.

GUEST(S)

Howard Beck: Howard asked if he could get a key for the Light Plant to organize the food after hours when he will have more help. He also asked about an Eagle Scout repairing the office in the Light Plant where the food giveaway items are kept. The Board referred him to the Council since they are in charge of the food giveaway but they have no objection with giving Howard a key.

Greg Warden made a motion to approve the October 1, 2018 minutes with corrections. John Kreais Jr. 2nd.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

UTILITY SUPERINTENDENT - John Linkey:

Rutter & Dudley completed the driveway approaches and patches on Lightner and Blackman.

Bissnuss completed the rebuild on the chlorine equipment.

Board members have copies of the letter from the EPA regarding the Drinking Source Water Protection Plan regarding the endorsement and also a copy of a letter to the Village of Carey that would be similar to the letter Bradner will get if they proceed with getting solar panels.

John and Jerrame met with a sales rep with Altec about a Bucket truck. Jerrame spoke with a gentleman and he recommended Freightliner.

John is working on quotes for a new roof on the Light Plant. The Board and Council should have a joint meeting to discuss.

Hydrant flushing will be tomorrow and Wednesday.

FISCAL OFFICER - Kerstan Kaminski:

Roberta with RCAP sent an example of an RFQ that Bradner can modify for their needs. John K. mentioned a conversation he had with the Mayor of Deshler regarding a grant writer.

The Board discussed and agreed they would like to sign the Combined Hydroelectric Participation Certificate.

Greg Warden made a motion to sign the Hydroelectric participation certificate. John Kreais Jr. 2nd.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

LINEMAN – Jerrame Allgire:

E Parklane project is done.

Jerrame has been quoting a tester kit for gloves. He found one for \$268.71. He is also waiting on another quote.

Greg Warden made a motion to purchase the glove testing kit at the lowest price. John Kreais Jr. 2nd.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

American Electric Lighting met with Jerrame and John regarding security lights/fixtures. They are waiting on a quote back. The lights and eye both should last at least 15 years. Power Line has the cheapest lightbulb and they can also be adjusted. The price is \$1,185.07 for 10 of them.

Greg Warden made a motion to purchase 10 lights through Power Line. John Kreais Jr. 2nd.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

RESOLUTIONS

None

Approval of Claim Ordinance 20-2018BPA

Greg Warden made a motion to approve Claim Ord. 20-2018BPA. John Kreais Jr. 2nd.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

OLD BUSINESS:

Critical Infrastructure status is still not open. Jim may call Dave Steiner.

NEW BUSINESS:

Kerstan will be at Fiscal Officer training all day tomorrow.

September Highlights

33 past due accounts

4 rechecks

0 shut offs

Total Past Due \$6,909.05

Agencies \$692.39

Greg Warden made a motion to go into Executive Session at 8:07pm for Personnel: compensation. John Kreais Jr. 2nd.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

Greg Warden made a motion to come out of Executive Session at 8:44pm. John Kreais Jr. 2nd.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

No action taken.

With no further business of the Board, Greg Warden made a motion to adjourn the meeting at 8:45pm. John Kreais Jr. 2nd.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

Meeting adjourned at 8:45pm.

ATTEST: *Kerstan Kaminski*
Kerstan Kaminski, Fiscal Officer

SIGNED: *James Smith*
James Smith, President

APPROVED: 11/5/2018