

# THE VILLAGE OF BRADNER BOARD OF PUBLIC AFFAIRS

Record of Proceedings

February 19, 2018

<b><u>MEMBERS IN ATTENDANCE:</u></b>	Board President, James Smith Board Member, John Kreais Jr. Board Member, Greg Warden
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The regular meeting of the Village of Bradner Board of Public Affairs was called to order at 7:02pm on Monday, February 19, 2018 by Board President James Smith and all present were asked to stand for the Pledge of Allegiance to the Flag. Also present were Fiscal Officer Kerstan Kaminski and Utility Superintendent John Linkey and Guest John Courtney.

## **GUEST(S)**

**John Courtney:** The last rate study on water and sewer was in 2010. It would cost \$3,000-\$5,000 for each utility. If all done together, this would probably cost \$5,000 total.

He is still looking at the large power customer issue. When the 4% power cost factor rolled into the rates, the large power customers were under billed due to a change not being done in the system. This is fixed now. Certain discounts were also not applied. Retroactive adjustments can be done and limited to one year. This is recommended by AMP & Courtney. Roughly \$5,000 was under billed and \$350/month was overbilled previous to that. This issue was just on the large power customers.

Residential and commercial are ok. After discussion, going back one year is probable.

Budget billing for all customers is doable. The reason for budget billing is mainly for electric heated homes. There are more than 5% of Bradner customers with unpaid bills, which is an issue. John C. does not feel budget billing is going to solve the issue. For the constant customers that are behind, they need to have a plan in place to get the past due paid off, not just paying the past due amount every month. Some customers have created their own budget to follow. Courtney works with GAS (Government Accounting Solutions) and SSI (Software Solutions) mostly, but SSI has recently had issues. CMI is for bigger, multiuser cities. He's never heard of Muni-link but recommends a system that really does electricity. Greenwich is currently beta testing Muni-link with kilowatt hour tax.

John C. would not get into any project AMP is doing right now. He would put in as a site for the generators, but that's all. They are natural gas. The smallest you can go is 1000kw. Getting into AMP's behind the meter generation, you'd pay cost. AMP will not assume any risk. A third party could come in and own the project and Bradner would just pay a fee.

Solar energy was also discussed. Solar is not used as a backup, but to reduce load. Current solar prices are \$.06/kwh right now. Energy prices are fixed for 20 years. 13 clients have solar projects installed but none are owned by the towns. They are owned and maintained by the developer. The clients get the capacity benefits. John C. will know in a month some more current prices. Solar can be put within a 300 ft. radius of well fields in this area. They will not be contaminated. Woodville is a great example. AEP, Solar Planet and eTree are companies he knows of. Solar is a great investment. Transmission prices keep going up.

Wind power is not recommended in this area.

The Asset Management Plan also for the last 3 years of information to project for the next 5 years.

John Kreais Jr. made a motion to employ Courtney to do a rate study for Water, Sewer and Electric. Greg Warden 2<sup>nd</sup>.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

John C. recommends net billing if a customer has solar panels or a wind turbine. This is having a bi-directional meter that meters both coming in and going out. They pay for usage at full retail rate and credit for the overage at wholesale. He also recommends an application for interconnection and interconnection agreement. There should be a fee for this. John C. will send copies of this.

Greg Warden made a motion to approve the February 5, 2018 minutes with corrections. John Kreais Jr. 2<sup>nd</sup>.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

#### **UTILITY SUPERINTENDENT - John Linkey:**

John L. contacted Dixon but has no date yet. He's hoping for end of April, beginning of May. Regarding the antenna agreement, Jim doesn't see that Alltel wants to drill anymore holes in the Water Tower, only adding brackets and more antennas.

John contacted Gearhart regarding the Caldwell line but doesn't have a quote yet. He has one from McRill but would like to wait to disclose the amount. He has a quote on 2" plastic line, 500 feet. He still needs pricing on the saddles for the taps. He hopes to have all the information for the next meeting.

LED street lights were ordered. They are probably a month out.

John would like vacation July 19-27.

Greg Warden made a motion to approve John's vacation for July 19-27. John Kreais Jr. 2<sup>nd</sup>.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

#### **FISCAL OFFICER - Kerstan Kaminski**

January financials are done.

Kerstan handed out quotes for a new computer tower for the server. It is old and continuously has problems losing connection with the Neptune program. It is also needed for the Muni-link program. John Eggleston, the Village IT, recommends the tower for \$429. It comes with Windows 10. Kerstan will

check with CMI, Neptune ,etc. to make sure their programs will work with Windows 10 and find out a cost, if any, also the possibility of getting the new tower with Windows 7 instead.

Greg Warden made a motion to purchase the tower for \$429. John Kreais Jr. 2<sup>nd</sup>.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

## **RESOLUTIONS**

None

### **Approval of Claim Ordinance 04-2018BPA**

Greg Warden made a motion to approve Claim Ord. 04-2018BPA. John Kreais Jr. 2<sup>nd</sup>.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

## **OLD BUSINESS:**

Generator at the Light Plant is installed but not operational yet. It needs a different gas regulator.

The Board met with Jerrame Allgire February 14<sup>th</sup> for a second interview. They'd like to bring him on board at \$20/hour. AMP has 4 programs for him to go through. They'll be paid for and pay mileage. There's also another program for the substation. At completion, he'll receive a raise in pay by \$.50/program. Additionally he would get full benefits including deferred comp, uniforms, OPERS, health insurance, and COLA. They'd also like to give him a week of vacation after 6 months and completion of the probationary period. Kerstan will get a resolution from Corey.

## **NEW BUSINESS:**

John L. has generators and computers and some other old equipment to go on Govdeals.

Greg Warden made a motion approve old, unused equipment to go on Govdeals. John Kreais Jr. 2<sup>nd</sup>.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

Denise sent engineering contracts for waterline on Caldwell. The Board will only have to pay Poggemeyer if Bradner gets the grant. Everyone looked over the contracts. The Board is going with plastic line which is \$16k less. It is also more flexible and can last as long.

John Kreais Jr. approved the engineering plan for the Caldwell Waterline with Poggemeyer. Greg Warden 2<sup>nd</sup>.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

**EXECUTIVE SESSION:** Personnel: ORC 121.22 (G) (1)  
Appointment, employment, dismissal, discipline, promotion, demotion,  
compensation of a public employee or official, or the Investigation of charges  
or complaints against a public employee, Licensee or regulated individual.  
Property: ORC 121.22 (G) (2)  
Court Action: ORC 121.22 (G)

With no further business of the Board, Greg Warden made a motion to adjourn the meeting at 9:00pm.  
John Kreais Jr. 2<sup>nd</sup>.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

Meeting adjourned at 9:00pm.

ATTEST: *Kerstan Kaminski*  
Kerstan Kaminski, Fiscal Officer

SIGNED: *James Smith*  
James Smith, President

APPROVED: 3/5/2018