

THE VILLAGE OF BRADNER BOARD OF PUBLIC AFFAIRS

Record of Proceedings

February 5, 2018

<u>MEMBERS IN ATTENDANCE:</u>	Board President, James Smith Board Member, John Kreais Jr. Board Member, Greg Warden
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The regular meeting of the Village of Bradner Board of Public Affairs was called to order at 7:05pm on Monday, February 5, 2018 by Board President James Smith and all present were asked to stand for the Pledge of Allegiance to the Flag. Also present were Fiscal Officer Kerstan Kaminski and Utility Superintendent John Linkey.

GUEST(S)

MaryLou is giving a report regarding residence 313 N East St. Arrangements were made in a previous meeting for payment of \$100 plus the current bill that month up through October. It has not been followed through with for January and gave excuses why not. \$300 was paid which was not the total due at that time. She was also supposed to be getting assistance totaling around \$550 but that does not cover the total due. As long as she follows through with the co-pays first (\$853.97), the balance should be paid by the agencies she's contacted. However, the agreement was to make the payments each month on time. MaryLou tried contacting her regarding the rest of the money for January but was unable to get ahold of her. Discussion was had on how to go forward. MaryLou will be notifying her Tuesday morning stating the agreed upon amount needs to be paid up or a restrictor will be put on the electric on Wednesday at noon.

Greg Warden made a motion to notify 313 N. East to be paid up by noon on Wednesday Feb 7, 2018 or a restrictor would be put on their electric. John Kreais Jr. 2nd.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

Greg Warden made a motion to approve the February 1, 2018 minutes. John Kreais Jr. 2nd.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

UTILITY SUPERINTENDENT - John Linkey:

John Courtney will be at the February 19th meeting. He was double booked for tonight. John L. will also ask John Courtney to do a sufficient funds study as well. Kerstan will need to get John C. some year-end information.

The Well Report is done. 138 N Bell is vacant and never had the water turned off and something busted but was caught when meters were read. The water usage, if not paid, will be assessed to the property taxes.

Brownstown quote on 30 fixtures (including poles, anchor bolts and accessories) for downtown is \$82,495. John received a call from Crescent Electric about a bid. The project is not out to bid yet but will be if Council decides to go ahead with it. Engineering still has to be done on taking out the old and installing the new.

Power Line Supply quote for 10 security lights is \$141.15 each which should include shipping. The lead time is 3-4 weeks.

John Kreais Jr. made a motion to approve the purchase from Power Line Supply for \$1,411.50. Greg Warden 2nd.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

John L. would like to go to the OTCO backflow refresher course February 28th in Lima. The refresher class is required every 3 years.

Greg Warden made a motion to approve John going to the OTCO course February 28th. John Kreais Jr. 2nd.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

John K. had a few questions regarding the Asset Management Plan. There are some reports that John L. may need from Kerstan for the last 5 years. They are not necessarily looking for completion by the due date, mainly progress.

Stumps Fire gave a quote to replace the extinguisher at the Substation and for a plastic cabinet for \$261.80.

Greg Warden approved the purchase from Stumps Fire for \$261.80. John Kreais Jr. 2nd.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

The Board discussed Dixon Engineering and Pittsburg Tank for inspection of the water tower and compared the two. Pittsburg is closer in distance and \$750 less. Dixon has done work for Bradner previously on the tower. There could be more cost incurred with Pittsburg depending on how the inspection goes.

John Kreais Jr. made a motion to go with Dixon Engineering for \$3,375. Greg Warden 2nd.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

Greg spoke with John Raymond regarding the ballfield lights. Greg is now waiting for a return call from Lake Erie Electric who has Greg's info. John L. met with the salesman from Musco. He's going to send pricing. A complete new system would probably be 6 poles rather than 8. LED's would be \$20,000-\$30,000 more expensive than metal halide. If they stick with wooden poles, they recommend metal halide since they're lighter. They also recommend that if one light goes out, to replace all lights on that pole. They should last around 15 years. The poles also need to be straightened soon but are in good shape.

FISCAL OFFICER - Kerstan Kaminski

December financials are done.

Kerstan needs the Participation Certificate for AMP Fremont Energy signed by the 16th. She will check with John.

Kerstan received a letter from JV5 requiring all participants to execute a certificate to certify the electric funds all requirements in the joint venture agreement. It just needs a signature.

RESOLUTIONS

Resolution 01-2018 (Final Reading)

A resolution of the Board of Public Affairs of the Village of Bradner, Wood County, Ohio to enact certain pay raises and incentives for employees thereof.

John Kreais Jr. made a motion to approve Resolution 01-2018. Greg Warden 2nd.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

Approval of Claim Ordinance 03-2018BPA

Greg Warden made a motion to approve Claim Ord. 03-2018BPA. John Kreais Jr. 2nd.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

OLD BUSINESS:

Jim spoke with Denise at Poggemeyer regarding the critical infrastructure grant. She will get with Dave Steiner regarding when the payments should be made. There is an extra \$20,000 that accounts for the counties administration. If they don't get it, then the \$20,000 is not charged. If they do get it, the county

picks up the \$20,000 out of the grant, not from Bradner. The application is due February 28th. This would cost the Board \$37,200 from the Water Cap fund to get the application going and engineering.

Greg Warden made a motion get the application started with Poggemeyer for a total of \$37,200 from the Water Cap fund. John Kreais Jr. 2nd.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

John L. does not have quotes yet for the plastic versus the ductile iron.

NEW BUSINESS:

John will be on vacation February 8th for the last hour.

John Kreais Jr. made a motion to approve John's vacation for February 8 for 1 hour. Greg Warden 2nd.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

EXECUTIVE SESSION: Personnel: ORC 121.22 (G) (1)

Appointment, employment, dismissal, discipline, promotion, demotion, compensation of a public employee or official, or the Investigation of charges or complaints against a public employee, Licensee or regulated individual.

Property: ORC 121.22 (G) (2)

Court Action: ORC 121.22 (G)

Greg Warden made a motion to go into Executive Session for Personnel: Employment at 8:46pm. John Kreais Jr. 2nd.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

Greg Warden made a motion to come out of Executive Session at 9:11pm. John Kreais Jr. 2nd.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

The Board would like to have a second interview with Jerrame on Wednesday, February 14th.

With no further business of the Board, Greg Warden made a motion to adjourn the meeting at 9:12pm. John Kreais Jr. 2nd.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

Meeting adjourned at 9:12pm.

ATTEST: *Kerstan Kaminski*
Kerstan Kaminski, Fiscal Officer

SIGNED: *James Smith*
James Smith, President

APPROVED: 2/19/2018