

THE VILLAGE OF BRADNER BOARD OF PUBLIC AFFAIRS

Record of Proceedings

February 6, 2017

MEMBERS IN ATTENDANCE:

Board President, James Smith

Board Member, Rhonda Conley

The regular meeting of the Village of Bradner Board of Public Affairs was called to order at 7:07 pm on Monday, February 6, 2017 by Board President James Smith and all present were asked to stand for the Pledge of Allegiance to the Flag. Also present was Fiscal Officer Kerstan Kaminski and Utility Superintendent John Linkey.

Matt Ruble is working.

Rhonda Conley made a motion to excuse Matt. Jim Smith 2nd.

Roll Call:

Yes: Smith & Conley

Motion Carried

GUEST(S)

None

Jim Smith made a motion to approve the minutes from January 23, 2017. Rhonda Conley 2nd.

Roll Call:

Yes: Smith

Abstain: Conley

Rhonda was not present at the last meeting.

Rhonda Conley made a motion to approve the minutes of the December 19, 2016 minutes with corrections. Jim Smith 2nd.

Roll Call:

Yes: Smith & Conley

Motion Carried

UTILITY SUPERINTENDENT - John Linkey:

John has quotes from Moe's Bodyshop (\$1,716.54), Wonderly (\$2,931.46) and Reinhart (\$2,355.21) for the repair of the Street pickup that was damaged. Moe's will be using used parts and will not be able to blend the door since the colors will be too different. If there is damage that Moe's notices that the adjuster did not, he will call the adjuster back out to look at it again.

Rhonda Conley made a motion to approve the Moe's quote for \$1,716.54. Jim Smith 2nd.

Roll Call:

Yes: Smith & Conley

Motion Carried

This will be paid from the Electric fund. The adjuster figured about \$2,200 less the deductible which leaves about \$1,200 toward the repair of the truck.

John went over the Well Report. Water usage is up 11,000 gallons. Electric consumption is down from last year.

Tuesday, January 31st, OTCO was out to train Chuck R., Justin and John on the GPS for about 3 hours. John has used it for 2 days and collected about 225 points so far. He started on the meter route and will continue that way. He has covered Cherry, Maple, up 281 to the Light Plant and down Cherry almost to Lift Station 1. He is currently capturing main line valves, fire hydrants, auxiliary valves, meter pits and curb stops. Next he will get sewer manholes and lift station and power poles. Chuck will do the storm sewers last. He believes it will take 30 days to do the entire town.

John spoke with Denise Plummer at Poggemeyer. Phase 2 and James St. are all good. Phase 3 was submitted to Dave Steiner but he has heard nothing back yet on what is owed. Phase 4 engineering has not been started yet but they will start surveying.

Jim is waiting on a call back from AWW regarding the Efficiency Smart program.

Ron Youngs is interested in mowing again this year for the Board. He did well last year. The mowers will be getting serviced soon.

Computer parts are starting to come in.

MaryLou's computer is now set up. InTech Solutions was having issues setting up the new computer and putting the CMI, Neptune and BGI on them. There are still continuing problems with CMI. MaryLou is checking with some area villages to see what software they use. The village currently pays \$9,003 for customer support and \$1,825 for the maintenance contract per year.

FISCAL OFFICER - Kerstan Kaminski:

Kerstan has the JV5 participant certificate that needed approved before she signed it.

LINEMAN - Justin Nice:

Not in Attendance

RESOLUTIONS

RESOLUTION 02-2017 – 1st Reading

A RESOLUTION OF THE BOARD OF PUBLIC AFFAIRS OF THE VILLAGE OF BRADNER, WOOD COUNTY, OHIO TO ENACT CERTAIN PAY RAISES AND INCENTIVES FOR THE EMPLOYEES THEREOF.

This is in regards to the 3% increase for Utility Superintendent, Utility Clerk and Fiscal Officer.

Approval of Claim Ordinance 03-2017BPA

Rhonda Conley made a motion to approve Claim Ord. 03-2017BPA. Jim Smith 2nd.

Roll Call:

Yes: Smith & Conley

Motion Carried

OLD BUSINESS:

Nothing has been done on the buildings yet. John will need a dumpster and then Justin can start working on them. The shelving in the Water building is going well. The lumber was bought from Schade's due to better quality and better pricing. They also deliver.

NEW BUSINESS:

None

January Highlights

32 past due accounts

3 meter rechecks

0 shutoffs

Past Due

Current \$5,980.88

31-60 \$ 2.61

Total \$5,983.49

Agencies \$ 450.12

EXECUTIVE SESSION: Personnel: ORC 121.22 (G) (1)
Appointment, employment, dismissal, discipline, promotion, demotion,
compensation of a public employee or official, or the Investigation of charges
or complaints against a public employee, Licensee or regulated individual.
Property: ORC 121.22 (G) (2)
Court Action: ORC 121.22 (G)

Rhonda Conley made a motion to go into Executive Session at 8:12pm for Personnel: discipline. Jim Smith 2nd.

Roll Call:

Yes: Smith & Conley
Motion Carried

Rhonda Conley made a motion to come out of Executive Session at 8:21pm. Jim Smith 2nd.

Roll Call:

Yes: Smith & Conley
Motion Carried

Employee discipline was discussed. No action was taken in Executive Session but action will be taken going forward.

With no further business of the Board, Rhonda Conley made a motion to adjourn the meeting at 8:22pm. Jim Smith 2nd.

Meeting adjourned at 8:22pm.

ATTEST: *Kerstan Kaminski*
Kerstan Kaminski, Fiscal Officer

SIGNED: *James Smith*
James Smith, President

APPROVED: 2/20/2017