

THE VILLAGE OF BRADNER BOARD OF PUBLIC AFFAIRS

Record of Proceedings

December 5, 2016

MEMBERS IN ATTENDANCE:

Board President, James Smith

Board Member, Rhonda Conley

Board Member, Matt Ruble

The regular meeting of the Village of Bradner Board of Public Affairs was called to order at 7:00 pm on Monday, December 5, 2016 by Board President James Smith and all present were asked to stand for the Pledge of Allegiance to the Flag. Also present was Utility Superintendent John Linkey and Fiscal Officer Kerstan Kaminski.

GUEST(S)

None

Approval of the Meeting Minutes on 11/21/2016

Rhonda Conley made a motion to approve the minutes. Jim Smith 2nd.

Roll Call:

Yes: Smith & Conley

Abstain: Ruble

Motion Carried

Matt Ruble abstained due to not being present for the last meeting.

UTILITY SUPERINTENDENT - John Linkey:

Well Report is done.

John has a quote from NECO for \$2,293. This is for the billing software and hardware annual maintenance.

Matt Ruble made a motion to accept the NECO quote of \$2,293. Rhonda Conley 2nd.

Roll Call:

Yes: Smith, Ruble & Conley

Motion Carried

December 6th & 7th is the OTCO training. John will speak with Curtis regarding purchasing GIS equipment and how they manage theirs. Jim thinks Option C is the best since John will have to be very involved anyway. Annual fees are based on the number of customers. The fees are \$1.64 per Electric customer and Water customer, \$1.20 per Sanitary Sewer customer and \$.13/customer for the Storm Sewer. Jim also wonders about the computer requirements and if a Toughbook can be used. The database and information is view only. ARC Map would allow editing but costs another \$1,600 but he will speak with Curtis.

3 phase meter testing will be setup with Anixter. John will try to set it up when they are in the area so they can split the cost of their travel.

John has an email regarding the Efficiency Smart programs. They also have a la carte services and there are programs that help with lighting. Jim would like the program explained. Maybe a meeting can be set up with AWW.

Jim asked about the Well Field Source Water Assessment Plan. John has not talked with ORWA yet about the source water assessment. He will have Eagon look at it before he sends it to the EPA.

John will be updating the contingency plan this winter. The EMA (Emergency Management Agency), Fire Dept., EMS, Police Dept. and Utility Dept. all have to be involved.

FISCAL OFFICER - Kerstan Kaminski:

October financials are done.

The Board went over meetings for next year that are on holidays to decide what date they should reschedule them for. January 2nd meeting is changed to January 9th, January 16th is changed to January 23rd, and September 4th is changed to September 5th.

MaryLou would like to purchase a new computer through Staples for \$499.99. The software that she uses needs more RAM than her computer is equipped with.

Matt Ruble made a motion to approve the Staples computer purchase of \$499.99. Rhonda Conley 2nd.

Roll Call:

Yes: Smith, Ruble & Conley

Motion Carried

LINEMAN - Justin Nice:

Not in Attendance

RESOLUTIONS

Resolution 04-2016 (Final Reading)

A RESOLUTION MODIFYING THE RATES TO BE CHARGED TO ELECTRIC CONSUMERS FOR SERVICES SUPPLIED BY THE ELECTRIC SYSTEM OF THE VILLAGE OF BRADNER, OHIO.

Matt Ruble made a motion to pass Res. 04-2016. Rhonda Conley 2nd.

Roll Call:

Yes: Smith, Ruble & Conley

Motion Carried

This is a simple readjustment of funding. The electric bills will not go up. The power cost factor is being rolled into the base rate.

Approval of Claim Ordinance 21-2016BPA

Matt Ruble made a motion to approve Claim Ord. 21-2016BPA. Rhonda Conley 2nd.

Roll Call:

Yes: Smith & Conley

Motion Carried

OLD BUSINESS:

The normal increase for the water is 3% per year. Jim would like to bump it up to 4% for 2017.

Rhonda Conley made a motion to bump the water up 4% for 2017. Matt Ruble 2nd.

Roll Call:

Yes: Smith, Ruble & Conley

Motion Carried

NEW BUSINESS:

EXECUTIVE SESSION: Personnel: ORC 121.22 (G) (1)
Appointment, employment, dismissal, discipline, promotion, demotion, compensation of a public employee or official, or the Investigation of charges or complaints against a public employee, Licensee or regulated individual.
Property: ORC 121.22 (G) (2)
Court Action: ORC 121.22 (G)

With no further business of the Board, Matt Ruble made a motion to adjourn the meeting at 7:45pm.
Rhonda Conley 2nd.

Jim would like to go back to Old Business for the November Highlights.

November Highlights

37 past due accounts

0 shut-offs

Past Due

Current \$5,886.80

31-60 \$ 626.17

Total \$6,512.97

Agencies \$ 913.39

With no further business of the Board, Matt Ruble made a motion to adjourn the meeting at 7:49pm.
Rhonda Conley 2nd.

Roll Call:

Yes: Smith, Ruble & Conley

Motion Carried

Meeting adjourned at 7:49pm.

ATTEST: *Kerstan Kaminski*

Kerstan Kaminski, Fiscal Officer

SIGNED: *James Smith*

James Smith, President

APPROVED: 12/19/2016