

# THE VILLAGE OF BRADNER BOARD OF PUBLIC AFFAIRS

Record of Proceedings

November 21, 2016

## **MEMBERS IN ATTENDANCE:**

Board President, James Smith

Board Member, Rhonda Conley

The regular meeting of the Village of Bradner Board of Public Affairs was called to order at 7:00 pm on Monday, November 21, 2016 by Board President James Smith and all present were asked to stand for the Pledge of Allegiance to the Flag. Also present was Utility Superintendent John Linkey, Mayor Virgil Shull and Fiscal Officer Kerstan Kaminski.

## **GUEST(S)**

None

## **UTILITY SUPERINTENDENT- John Linkey:**

John received information from RCAP and sent to everyone. The Board will look at it. Basically the options are Option A: turnkey, all data is collected and GIS work done by RCAP for \$38,000; Option B: limited GPS collection and all GIS work for \$20,200; Option C: GPS setup and training and data collection done by the Board for \$15,500 of which \$10,000 is probably to purchase equipment. The Board would have to locate and mark everything before RCAP does any GIS work anyway. It seems better to buy the equipment and have the Board do the work since they will still have to be there.

There will be GPS data collection setup, training and GIS work is for the first year. After, there will be an annual membership fee of \$2,216. More information can be added to the system but this will drive up the annual cost.

The City of Hudson has all of their GIS information online.

John is going to call the EPA regarding an email about lead service lines. He does not know of any in town. Jim mentioned that copper lines used to be welded with lead. John said this is minimal exposure, and most are plastic now.

John was not able to attend the November 15 workshop as it was closed before he could sign up.

John would like to take vacation November 23, 25 and December 2.

The street light has been added on S. Main St.

John has not spoken with Hagemann yet regarding the concrete price. Jim mentioned that the Board will probably be paying for it since Council does not have the money.

John would like to go to the OTCO Water Distribution workshop December 6-7 at the Holiday Inn in Columbus. The cost is \$320 plus a hotel for December 6.

Jim Smith made a motion to allow John to go to the workshop December 6-7. Rhonda Conley 2<sup>nd</sup>.

Roll Call:

Yes: Smith & Conley

Motion Carried

### **Approval of the Meeting Minutes on 11/7/2016**

Rhonda Conley made a motion to approve the minutes with corrections. Jim Smith 2<sup>nd</sup>.

Roll Call:

Yes: Smith & Conley

Motion Carried

### **FISCAL OFFICER- Kerstan Kaminski:**

October financials are almost done. Jim would like to see the amount in the Water Capital fund and have all money moved at the beginning of the year for the debt service funds. There is also a 3% increase every year in Water and he would like MaryLou to run an analysis. He may be bumping it to 4% instead.

Kerstan asked if the Board would like their checks early. The earliest she could have them ready is the 21<sup>st</sup>.

Rhonda Conley made a motion to cut the Board checks early. Jim Smith 2<sup>nd</sup>.

Roll Call:

Yes: Smith & Conley

Motion Carried

Ardent still has not been in to change the sensors and keypad.

Kerstan would like to post the Lineworker position as long as there are no changes to the posting.

### **Jim Smith**

Jim has grant information from Poggemeyer. They can also be found on their website too. Jim will check for any available for the Board.

**LINEMAN- Justin Nice:**

Not in Attendance

**RESOLUTIONS**

**Resolution 04-2016 (Final Reading)**

A RESOLUTION MODIFYING THE RATES TO BE CHARGED TO ELECTRIC CONSUMERS FOR SERVICES SUPPLIED BY THE ELECTRIC SYSTEM OF THE VILLAGE OF BRADNER, OHIO.

Jim Smith made a motion to table the Final Reading of Resolution 04-2016 until the December 5 meeting. Rhonda Conley 2<sup>nd</sup>.

Roll Call:

Yes: Smith & Conley

Motion Carried

**Approval of Claim Ordinance 20-2016BPA**

Jim Smith made a motion to approve the claim ordinance with Payroll 41. Rhonda Conley 2<sup>nd</sup>.

Roll Call:

Yes: Smith & Conley

Motion Carried

**OLD BUSINESS:**

Jim asked about the buildings being knocked down and if Justin is going to start working on them. John wants to get a roll-off dumpster before knocking it down and maybe use parts and pieces at Wells 4, 5, and 6 and to rebuild another. The lights are also in but not up.

Jim asked about the Efficiency Smart program. He received a call from AWV who asked if the Board is in the program. They are supposed to call him back. John said they are not at the moment. Rhonda mentioned they did have someone in AWV that she didn't recognize. They are pushing the carbon footprint right now. The Village is 45% hydro currently.

The program can be a la carte. John would also like to think about LED streetlights.

**NEW BUSINESS:**

None

**EXECUTIVE SESSION:** Personnel: ORC 121.22 (G) (1)  
Appointment, employment, dismissal, discipline, promotion, demotion,  
compensation of a public employee or official, or the Investigation of charges  
or complaints against a public employee, Licensee or regulated individual.  
Property: ORC 121.22 (G) (2)  
Court Action: ORC 121.22 (G)

Jim Smith made a motion to go into Executive Session for Personnel: employment and discipline at 7:52pm. Rhonda Conley 2<sup>nd</sup>.

Jim Smith made a motion to come out of Executive Session at 7:55pm. Rhonda Conley 2<sup>nd</sup>.

Roll Call:

Yes: Smith & Conley

Motion Carried

No action being taken.

With no further business of the Board, Rhonda Conley made a motion to adjourn the meeting at 7:56pm. Jim Smith 2<sup>nd</sup>.

Roll call:

Yes: Smith & Conley

Motion Carried

Meeting adjourned at 7:56pm.

ATTEST: *Kerstan Kaminski*  
Kerstan Kaminski, Fiscal Officer

SIGNED: *James Smith*  
James Smith, President

APPROVED: 12/5/2016