

THE VILLAGE OF BRADNER BOARD OF PUBLIC AFFAIRS

Record of Proceedings

October 17, 2016

MEMBERS IN ATTENDANCE:

Board President, James Smith

Board Member, Matthew Ruble

Board Member, Rhonda Conley

The regular meeting of the Village of Bradner Board of Public Affairs was called to order at 7:00 pm on Monday, October 17, 2016 by Board President James Smith and all present were asked to stand for the Pledge of Allegiance to the Flag. Also present was Utility Superintendent John Linkey, Fiscal Officer Kerstan Kaminski, Mayor Virgil Shull and Guests Janna Peace, Brandy Schooner and Tammy Kreais.

GUEST(S)

Janna Peace: She will pay the total balance due of \$675.52 on the 21st. The Board approved.

Brandy Schooner: \$492.51 due. She paid \$130 today. She can pay the \$151 next Friday and will talk to HEAP about the remaining balance of \$211.51. The Board approved.

Sissy Gallagher was not able to attend but Kerstan said she paid \$150 today and will pay the balance of \$43.35 Friday. The Board approved.

Tammy Kreais: She asked if the Fire Dept., Pool/Park buildings or any of the town buildings pay utility bills. The buildings are metered but are not paid. She also asked about the drinking fountain not working. Every time it is fixed, some kids put sticks down it and break it again so it will not be fixed anymore this year. The drinking fountain did not come from a grant. The Pool/Park Board paid for it. It will be taken out soon for the season and also the pump by the concession stand.

She also asked about the utility shutoffs each month and if they are public knowledge. She knows a company that could help with payments. There is already a list of agencies that do this outside the utility office that this company can possibly be added to.

Jim stated that the Village is not publicly traded. All utilities in the Village are owned by the residents. She also commented that the credit card fees seem high. The Board commented that GovPayNet is the cheapest that they were able to find.

Approval of the Meeting Minutes on 10/3/2016

Matt Ruble made a motion to approve the minutes. Jim Smith 2nd.

Roll Call:

Yes: Smith & Ruble
Abstain: Conley
Motion Carried

UTILITY SUPERINTENDENT- John Linkey:

Everyone received the Well Report. It is a bit high due to the pool being filled again. The pool and concession stand will be winterized soon. The park will be a little later. He would like to put a backflow preventer on the pool. The meter was at 50g/min and when the changes were made at the pool it was running at 70-75g/min, which he thinks is a bit high.

Jim questioned the letter from Wood County Planning Commission regarding the portion to be paid to Poggemeyer and what it's for. The design and engineering should be paid. He would like to hold the payment to Poggemeyer until an actual invoice is received.

John has a quote from BissNuss to rebuild the chlorinator for \$1,454.67. The Asset Management Plan needs to show maintenance of them, yearly if possible. He would like to be able to do this himself in the future.

Matt Ruble made a motion to approve the quote for BissNuss. Rhonda Conley 2nd.

Roll Call:

Yes: Smith, Ruble & Conley
Motion Carried

John is discharging cell 3 now.

The pavers will be here tomorrow. The concrete was poured today.

Both of the trainings John went to talked about GIS. OTCO and RCAP both offer training but the setups for the GIS are different. Both will train and provide equipment for a certain amount of time.

Bill 333, if passed, will require every community over 500 or 500 connections to have an Asset Management Plan.

RCAP will maintain the GIS information for a fee. The information will be stored in the cloud. To purchase after the initial setup, the equipment cost is about \$7,000-\$10,000. OTCO does not require a purchase cost for the equipment until after the initial setup. The Maritime School in Toledo could possibly help with setup.

The new pickup truck has the running boards and mud flaps installed. John is still waiting to have the lighting done.

FISCAL OFFICER- Kerstan Kaminski:

None

LINEMAN- Justin Nice:

Not in Attendance

RESOLUTIONS

Resolution 04-2016 (First Reading)

A RESOLUTION MODIFYING THE RATES TO BE CHARGED TO ELECTRIC CONSUMERS FOR SERVICES SUPPLIED BY THE ELECTRIC SYSTEM OF THE VILLAGE OF BRADNER, OHIO.

Approval of Claim Ordinance 18-2016BPA

Matt Ruble made a motion to approve the claim ordinance minus the Poggemeyer invoice. Rhonda Conley 2nd.

Roll Call:

Yes: Smith, Ruble & Conley

Motion Carried

OLD BUSINESS:

John Courtney wrote a Cash Reserve Policy but a cash reserve account does not need to be setup as long as the policy is in place. It shows that for a 5 year projection that the Board should have \$355,463 by 2020, which is currently \$332,551 projected for 2016.

Rhonda Conley made a motion to accept the Cash Reserve Policy. Matt Ruble 2nd.

Roll Call:

Yes: Smith, Ruble & Conley

Motion Carried

NEW BUSINESS:

John would like to cash in 40 vacation hours.

Matt Ruble made a motion to approve John's vacation payout. Rhonda Conley 2nd.

Roll Call:

Yes: Smith, Ruble & Conley

Motion Carried

Jim would like to start thinking about and talking about for next year in terms of projects. A new 5 year plan will also need to be developed.

John also took a sample from the Hagemann residence and thinks that it is just dirt but sent the sample to Jones & Henry to have it tested.

EXECUTIVE SESSION: Personnel: ORC 121.22 (G) (1)
Appointment, employment, dismissal, discipline, promotion, demotion,
compensation of a public employee or official, or the Investigation of charges
or complaints against a public employee, Licensee or regulated individual.
Property: ORC 121.22 (G) (2)
Court Action: ORC 121.22 (G)

Matt Ruble made a motion to go into Executive Session at 8:07pm for Personnel: compensation of a public employee or official. Rhonda Conley 2nd.

Roll call:

Yes: Smith, Ruble & Conley

Motion Carried

Matt Ruble made a motion to come out of Executive Session at 8:14pm. Rhonda Conley 2nd.

Roll call:

Yes: Smith, Ruble & Conley

Motion Carried

Rhonda Conley made a motion to withhold the \$.50 increase for Justin Nice that he would have received at his 6 months to 1 year pending performance. Matt Ruble 2nd.

Roll call:

Yes: Smith, Ruble & Conley

Motion Carried

With no further business of the Board, Rhonda Conley made a motion to adjourn the meeting at 8:17pm. Matt Ruble 2nd.

Roll call:

Yes: Smith, Ruble & Conley

Motion Carried

Meeting adjourned at 8:17pm.

ATTEST: *Kerstan Kaminski*
Kerstan Kaminski, Fiscal Officer

SIGNED: *James Smith*
James Smith, President

APPROVED: 11/7/2016