

# THE VILLAGE OF BRADNER BOARD OF PUBLIC AFFAIRS

Record of Proceedings

October 3, 2016

## MEMBERS IN ATTENDANCE:

Board President, James Smith

Board Member, Matthew Ruble

The regular meeting of the Village of Bradner Board of Public Affairs was called to order at 7:00 pm on Monday, October 3, 2016 by Board President James Smith and all present were asked to stand for the Pledge of Allegiance to the Flag. Also present was Utility Superintendent John Linkey, Fiscal Officer Kerstan Kaminski and Guests John Courtney, Judy Hagemann and Shawn Hall.

## GUEST(S)

**Judy Hagemann:** She wanted to know when the new wells opened up. The wells have been in effect for over a year. She has nasty water coming into her water softener. There is brown debris that floats on the top of the water. She discovered it last Thursday and pulled the sample she brought in today. Flag City told her to take the brine tube out and maybe clean out the tub to double check. There is a white cartridge filter between the water softener and the incoming line. Jim said they could have it analyzed. He would like a sample pre-filter and maybe a sample from the neighboring house.

**Shawn Hall:** The Health Insurance Committee went over the health insurance and they are going to stay with Medical Mutual at least for another year. In 2018, they will be forced into an ACA plan. The Health Committee was thinking about raising the employee percentage from 12 to 15%. Jim would like to keep it at 12% and to wait and see what happens with the election. There might not be the ACA next year depending on the new president.

**John Courtney:** John updated the electric rate analysis. He updated the historical data so there's 3 years of data. There is strong debt service coverage and the fund balances are growing. The coverage exceeds 1.10 which is the amount required. Personal Services was bumped up due to the new Lineman. No growth was built into Sales. The JV5 refund will happen again next year. Capital Outlay is \$50,000 due to the new Lineman as well. The Cash Reserve Policy is not required but will give more points on the AMP credit score. The policy would cost about \$1,000 to draw up. The credit scores give AMP better ratings and low percentages on bonds.

John explained how the power cost adjustment is figured. The power cost adjustment is increasing due to the hydros. Smithland is not running right now. They are having issues with the contractor but it should be running in the first quarter of 2017. Once everything is working, the power cost factor will be stable.

Modifying the monthly adder and adopting a new rate schedule can be done by Resolution. John C. suggests also adjusting the loss factor. Currently unbilled losses are at 12%. Losses are created within

the lines. Transformer size would have to match the load to improve losses, also changing street lights to LED's.

Courtney & Associates currently has 8 clients with solar projects. There is open space at the new wells for solar panels. When AMP started their project a few years ago it was \$.12-\$.13 per kilowatt hour. Courtney is doing projects for about \$.07 per kilowatt hour. AMP couldn't take advantage of the income tax credit so they did a prepayment with NextEra, who would own the project, and then prepaid the cost to get the price even lower. AMP is estimating the REC's at \$17 each which \$8.50 would go back to the participant. This higher than what they might be worth. With the proposals Courtney received, they would get 100% of the REC's which is twice as much as AMP. Clyde had the first tracking system. As of right now, the cheapest solar panels are overseas. Tier 1 panels have 20-25 year life. Most systems are on wellfields and behind the villages' meter. The transition between DC to AC was also discussed which is with an inverter. When the sun goes down, the power goes the other way. John C. believes the best for Bradner would be a 500kw project. A system with a tracker needs about 7 acres. Bradner would need about 3.5 acres for 500kw.

John C. does not suggest the AMP program. Bradner's site may not get done with a 26 site list. Courtney can help if Bradner is interested. Most of the problems are with the inverter and transformer, not the panels. Solar panels should not be used as a backup generator or a peaking resource. It is not a generator, unless you tie in a battery.

There was a settlement reached regarding AMP GS at the conference but there is not much information about it yet. The project is currently on hold.

### **Approval of the Meeting Minutes on 9/26/2016**

Matt Ruble made a motion to approve the minutes. Jim Smith 2<sup>nd</sup>.

Roll Call:

Yes: Smith & Ruble

Motion Carried

### **UTILITY SUPERINTENDENT- John Linkey:**

All of the crossovers are marked to have them cut tomorrow.

John contacted BG Truck & Auto and Dan's regarding the approval of the orders. The other truck is completely empty. It has also been repaired. Virgil will check with Council to see if they want it for Zoning.

John will be discharging the sewer possibly the rest of October which will get him through to December or January.

John gave copies of Justin's timesheet.

John is watching the rules on the contingency plans with the EPA since they are going to be changing. He will have 18 months to submit the contingency plan with changes. They want a map of every valve, hydrant, treatment plant, and well. There is money available for GIS for small systems. OTCO is a good company to work with along with RCAP. RCAP and ORWA may have money available to work with. The maps need to be on 8 ½ x 11 paper to fit into the contingency plan book. A copy needs to be on file with the Emergency Management Agency and updated yearly. Natural disaster drills should also be done once a year. The contingency plan is part of the source water assessment plan which is due November 2017.

Jennite will be in next week to start.

**FISCAL OFFICER- Kerstan Kaminski:**

August financials are done. John questioned \$21,000 coming out of the Water fund. \$10,000 of this is from the truck purchase. It did not come out of the Water Capital fund but out of the Capital Outlay account in the Water fund.

**LINEMAN- Justin Nice:**

Not in Attendance

**RESOLUTIONS**

None

**Approval of Claim Ordinance 17-2016BPA**

Matt Ruble made a motion to approve the claim ordinance. Jim Smith 2<sup>nd</sup>.

Roll Call:

Yes: Smith & Ruble

Motion Carried

**OLD BUSINESS:**

The generators have not been serviced yet for the year. The one at the Light Plant is working but need to wait until it gets colder to see.

John will check with Poggemeyer on Phase 2.

The water towers will be done around the end of October. The old building at the Light Plant has been stripped but not demoed yet. The water line still has to be taken care of. The building at the water tower can be done easily.

There has been no word on the Verizon antenna changes.

September Highlights

30 past due, 12 emails to landlords

1 recheck

Shutoffs: 105 Maple, 221 Caldwell, 153 Cherry, 112 Maple, 126 S. Bell, 115 W. Crocker, 118 N. Evans.

Past Due

Current           \$5,855.38

31-60             \$ 280.24

Total             \$6,135.62

Agencies         \$801.79

**NEW BUSINESS:**

None

**EXECUTIVE SESSION:** Personnel: ORC 121.22 (G) (1)  
Appointment, employment, dismissal, discipline, promotion, demotion,  
compensation of a public employee or official, or the Investigation of charges  
or complaints against a public employee, Licensee or regulated individual.  
Property: ORC 121.22 (G) (2)  
Court Action: ORC 121.22 (G)

Matt Ruble made a motion to go into Executive Session at 9:12pm for Personnel: Employment. Jim Smith 2<sup>nd</sup>.

Roll call:

Yes: Smith & Ruble

Motion Carried

Matt Ruble made a motion to come out of Executive Session at 9:31pm. Jim Smith 2<sup>nd</sup>.

Roll call:

Yes: Smith & Ruble

Motion Carried

Jim will have a conversation with the employee. No action is being taken at this time.

With no further business of the Board, Matt Ruble made a motion to adjourn the meeting at 9:37pm.  
Rhonda Conley 2<sup>nd</sup>.

Roll call:

Yes: Smith & Ruble

Motion Carried

Meeting adjourned at 9:37pm.

ATTEST: *Kerstan Kaminski*  
Kerstan Kaminski, Fiscal Officer

SIGNED: *James Smith*  
James Smith, President

APPROVED: 10/17/2016