

# THE VILLAGE OF BRADNER BOARD OF PUBLIC AFFAIRS

Record of Proceedings

May 16, 2016

## **MEMBERS IN ATTENDANCE:**

Board President, James Smith

Board Member, Rhonda Conley

Board Member, Matthew Ruble

The regular meeting of the Village of Bradner Board of Public Affairs was called to order at 7:06 pm on Monday, May 16, 2016 by Board President James Smith and all present were asked to stand for the Pledge of Allegiance to the Flag. Also present were Superintendent John Linkey and Fiscal Officer Kerstan Kaminski.

## **GUEST(S)**

None

## **Approval of the Meeting Minutes on 5/2/2016**

Rhonda Conley made a motion to approve the minutes with corrections. Matt Ruble 2<sup>nd</sup>.

Roll Call:

Yes: Smith, Ruble & Conley

Motion Carried

## **Approval of the Meeting Minutes on 4/25/2016 for the joint meeting**

Rhonda Conley made a motion to approve the minutes. Matt Ruble 2<sup>nd</sup>.

Roll Call:

Yes: Smith & Conley

Abstain: Ruble

Motion Carried

## **UTILITY SUPERINTENDENT- John Linkey:**

John handed out a copy of the Well Report.

John met with Ken Brock, the geologist with Northwest Office EPA, regarding reevaluating the delineation area as far as the source water assessment program. The delineation defines an area for 1 year time travel and 5 year time travel. The primary pumping is done by Wells 7 & 8. Ken also asked John about the houses along 281 having septic tanks, who are outside of the 300 ft. isolation radius but

in the source water protection area. He needs to get with Ohio Rural Water Assessment (ORWA) since they have a source water assessment plan person, who helps communities develop their plans. This may have some information as to what those residents with septic tanks will have to do regarding maintenance in the short term but eventually it could get them into the sewer system. Rhonda mentioned that with annexation, maybe they can pick up the CSX money. Matt recommends that when the time comes that the Village goes to the residents to present tapping into the sewer system to them, that it's presented with tact.

The CDBG application has been submitted. John has specifications from Phase 3 along with a drawing. The cost estimate for Phase 3 is \$16,703 and Phase 4 is \$12,750. This cost is for the survey and design, not construction. The cost estimate for the extra curb is \$36,000 with 10% contingency. For the Village, it will cost \$46,000 for the other side.

There was a meeting the Wednesday after the last Board meeting with EPA. They know the panic hardware is done and John will let them know as other things are done. John is still waiting on the pump. They also suggested a chlorine cylinder repair kit and drafting the backflow prevention ordinance for residents with their own wells

John wants to get back to the manholes at Liftstation 3 again. With the rain, they were pumping 50,000 gallons of water and 80,000 in sewer. One manhole is cracked down 3 ft. and one has water coming in around the bottom by the Fire Station. The one at Bell and Crocker at the alley is repaired and Bell and Evans, north of Crocker in the alley is repaired.

John asked about street lights being out. No one has seen any.

B. Hillz was here and did something around the hydrant but nothing else. Jim said the property still needs to be fixed.

John has not spoken with John Courtney or North Branch yet. As far as types of trees though, he's considering hardwood maples and oaks.

**FISCAL OFFICER- Kerstan Kaminski:**

Kerstan was asked last meeting to look for a utility easement file. She does have one in her office. Dan Roth has some poles and lines that need moved or fixed and Jim wants to see if there are easements for any of those poles first.

Roberta with RCAP called back regarding the analysis for annexation. It will not be free, that is only for water and sewer. Although they have not done this type of study before, they are willing to do it at a rate of \$80/hour, for a max of 80 hours. Neither she nor her director knows anyone that would do it for free. She said maybe contact the Wood County Planning Commission to see if they know of anyone. Jim suggested maybe the City of Bowling Green would know.

Jim asked about the \$14,885 from the change orders to Hank's Plumbing. Kerstan responded that yes, they were actually overpaid per the letter from Poggemeyer which included the amount for 2 change orders that were not done. The amount paid was \$19,873.70, which is \$4,988.70 over the actual change orders. The invoice for installing the panic hardware will probably not need to be paid if Hank's does not send a check back before that.

**LINEMAN- Justin Nice:**

Not in attendance

**RESOLUTIONS**

None

**Approval of Claim Ordinance 09-2016BPA**

Matt Ruble made a motion to approve the claim ordinance. Rhonda Conley 2<sup>nd</sup>.

Roll Call:

Yes: Smith, Ruble & Conley

Motion Carried

**OLD BUSINESS:**

Jim asked about the property at Main and East by the alley did not have electric but water was flowing into the sanitary sewer. This was a few months ago. John said it has electric now but he keeps an eye on it.

**NEW BUSINESS:**

Jim mentioned that Phase 3 should be bidding soon. Steiner probably does not have the design yet. John said he will talk to Denise with Poggemeyer tomorrow.

Jim said that Hagemann needs a place to move sod to from 102 Caldwell, maybe the Well Field. John agreed it could be moved to the Well Field.

**EXECUTIVE SESSION:** Personnel: ORC 121.22 (G) (1)

Appointment, employment, dismissal, discipline, promotion, demotion, compensation of a public employee or official, or the Investigation of charges

or complaints against a public employee, Licensee or regulated individual.

Property: ORC 121.22 (G) (2)

Court Action: ORC 121.22 (G)

None

With no further business of the Board, Matt Ruble made a motion to adjourn the meeting at 8:22pm.

Rhonda Conley 2<sup>nd</sup>.

Roll call:

Yes: Smith, Ruble & Conley

Motion Carried

Meeting adjourned at 8:22pm.

ATTEST: *Kerstan Kaminski*

Kerstan Kaminski, Fiscal Officer

SIGNED: *James Smith*

James Smith, President

APPROVED: 6/20/2016