

# THE VILLAGE OF BRADNER BOARD OF PUBLIC AFFAIRS

Record of Proceedings

May 2, 2016

## **MEMBERS IN ATTENDANCE:**

Board President, James Smith

Board Member, Rhonda Conley

Board Member, Matthew Ruble

The regular meeting of the Village of Bradner Board of Public Affairs was called to order at 7:00 pm on Monday, May 2, 2016 by Board President James Smith and all present were asked to stand for the Pledge of Allegiance to the Flag. Also present were Superintendent John Linkey and Fiscal Officer Kerstan Kaminski. Board Member Matthew Ruble arrived at 7:42pm, Lineman Justin Nice arrived at 7:52pm and Mayor Virgil Shull arrived at 8:08pm.

## **GUEST(S)**

None

## **Approval of the Meeting Minutes on 4/18/2016**

Rhonda Conley made a motion to approve the minutes with corrections. Jim Smith 2<sup>nd</sup>.

Roll Call:

Yes: Smith & Conley

Motion Carried

## **UTILITY SUPERINTENDENT- John Linkey:**

The panic hardware and closures was installed Saturday. There is still no reduction in the price yet. Tom Borck called about the touch-up painting around the change in the handles. John said he will take care of that since there is still paint there.

Wednesday, May 4, 2016 at 10am, the EPA will be here for a follow-up meeting regarding the plan approval letters. It was clarified through John Ardune, EPA, in writing that it is ok to keep the spare pump on the shelf.

John has not yet drafted the letter for American Warming & Ventilating yet. John will maybe be able to start that Wednesday afternoon.

John has to contact several individuals regarding sump pumps. He has to get to the manholes and open them to make sure there's no infiltration around the pipes. One did have a crack down 6 feet. He would like to get a price from ART on liners for the manholes.

A new electrical service has been put in at 110 S. East St. The back porch is set on top of the sewer clean out.

John has 2 quotes for closing wells 1, 2 & 3. Watson Well Drilling is \$6,000 and Holman is \$12,420. He stated there isn't much difference between the two besides the price. He spoke with Mike Gibson, Hydrologist with Eagon & Assoc., who said Watson could come back a little higher if there's a bigger void than quoted but would still be under the quote for Holman. The date the Village gave the EPA for plugging and abandoning the wells is July 1<sup>st</sup>.

Rhonda Conley made a motion to go with Watson Well Drilling for \$6,000 and cap it at \$7,000. Jim Smith 2<sup>nd</sup>.

Roll Call:

Yes: Smith & Conley  
Motion Carried

John met with Kelly Byrd from NECO. He gave him information regarding new software and equipment for reading the meters. After discussion on the different types of new products and prices, the Board would first like to have NECO bring the equipment out to verify which will read all of the different meters they use.

The credit scoring from AMP came back. Their recommendations are to have a 5-year Capital Outlay Policy, 5-year Capital Outlay Forecast and a Cash Reserve Policy to cover 6 months. Jim suggested maybe John Courtney could do an analysis and audit of the electric program.

Rhonda Conley made a motion to allow John to talk to John Courtney to do an audit of the electric program. Matt Ruble 2<sup>nd</sup>.

Roll Call:

Yes: Smith, Ruble & Conley  
Motion Carried

Matt Ruble made a motion to close wells 1, 2 & 3 and use Watson Well Drilling for \$6,000 and cap it at \$7,000. Rhonda Conley 2<sup>nd</sup>.

Roll Call:

Yes: Smith, Ruble & Conley  
Motion Carried

John does not have anything from North Branch yet. Also, he has talked to B. Hillz but they haven't been down there yet.

Matt asked about putting a catch basin at James and Main since water sits there after a very high rain. Jim said they'd have to go to Council. John mentioned it does the same thing on Cherry between West Parklane and East Parklane.

John received a quote for the Solarbees contract with 3 options. Option 1 is standard annual cost (re-quoted annually) for \$7,500. Option 2 is locked annual cost (3 year term, invoiced annually) for \$7,800. Option 3 is upfront one time cost (3 year term, invoiced at start) for \$21,375.

Rhonda Conley made a motion to go with Option 2 at \$7,800 annually for 3 years to be charged to the Sewer. Matt Ruble 2<sup>nd</sup>.

Roll Call:

Yes: Smith, Ruble & Conley

Motion Carried

John will be taking vacation May 13 & 20.

**FISCAL OFFICER- Kerstan Kaminski:**

March financials are done.

Danny & Judy Roth would like 3 electric poles looked at. 2 are at 130 S. East St. (one by the garage is leaning and the other in the alley that has a line going across their yard to the neighbor) and 1 at 206 N. Main St (the line is hanging very close to the roof). Jim would like to know if there's a file for utility easements. She will find out.

**LINEMAN- Justin Nice:**

He's been doing basic maintenance. He has the lights up on the back of the building. John said the one over the garage door does not go into her yard.

**Jim Smith**

Jim wants to get the agreements from the joint meeting for carpeting and security cameras on the books.

Rhonda Conley made a motion to spend \$4,500 for carpet at Village Hall and to pay half of the security cameras both equally out of Water, Sewer and Electric funds. Matt Ruble 2<sup>nd</sup>.

Roll Call:

Yes: Smith, Ruble & Conley

Motion Carried

MaryLou would like to have the drop box painted and new letters and numbers. John said once it's painted maybe Les with Design Graphics could print up a sticker for it. The Board is ok with it.

## **RESOLUTIONS**

### **Resolution 03-2016**

#### **Final Reading**

A RESOLUTION OF THE BOARD OF PUBLIC AFFAIRS OF THE VILLAGE OF BRADNER, WOOD COUNTY, OHIO  
TO PURCHASE A SERVICE VEHICLE FOR THE USE BY THE BOARD.

Rhonda Conley made a motion to approve the Resolution 03-2016. Matt Ruble 2<sup>nd</sup>.

Roll Call:

Yes: Smith, Ruble & Conley

Motion Carried

### **Approval of Claim Ordinance 08-2016BPA**

Matt Ruble made a motion to approve the claim ordinance. Rhonda Conley 2<sup>nd</sup>.

Roll Call:

Yes: Smith, Ruble & Conley

Motion Carried

## **OLD BUSINESS:**

None

## **NEW BUSINESS:**

Virgil Shull stated St. James Church is having a Community Dinner and wondered if we could put it on the next bills. Jim said to get the information to MaryLou.

Virgil Shull said the Zoning Officer needs a truck. The old truck is bad, including the floor panels. She may possibly have to use the police car and put zoning stickers on the side. For now, she's driving her own car and giving her mileage.

**EXECUTIVE SESSION:** Personnel: ORC 121.22 (G) (1)

Appointment, employment, dismissal, discipline, promotion, demotion,  
compensation of a public employee or official, or the Investigation of charges  
or complaints against a public employee, Licensee or regulated individual.

Property: ORC 121.22 (G) (2)

Court Action: ORC 121.22 (G)

None

With no further business of the Board, Matt Ruble made a motion to adjourn the meeting at 8:34pm.  
Rhonda Conley 2<sup>nd</sup>.

Roll call:

Yes: Smith, Ruble & Conley

Motion Carried

Meeting adjourned at 8:34pm.

ATTEST: *Kerstan Kaminski*

Kerstan Kaminski, Fiscal Officer

SIGNED: *James Smith*

James Smith, President

APPROVED: 5/16/2016