

THE VILLAGE OF BRADNER BOARD OF PUBLIC AFFAIRS

Record of Proceedings

April 18, 2016

MEMBERS IN ATTENDANCE:

Board President, James Smith

Board Member, Rhonda Conley

The regular meeting of the Village of Bradner Board of Public Affairs was called to order at 7:00 pm on Monday, April 18, 2016 by Board President James Smith and all present were asked to stand for the Pledge of Allegiance to the Flag. Also present were Superintendent John Linkey, Lineman Justin Nice and Fiscal Officer Kerstan Kaminski.

GUEST(S)

None

Approval of the Meeting Minutes on 4/4/16

Rhonda Conley made a motion to approve the minutes. Jim Smith 2nd.

Roll Call:

Yes: Smith & Conley

Motion Carried

UTILITY SUPERINTENDENT- John Linkey:

John has the letter from Poggemeyer to American Warming & Ventilating. Jim thinks it looks good, covered all the bases and all concerns were covered. A letter should be sent stating as long as they are in compliance, per the engineer; the sewer should stand as is. Crediting the sewer back was talked about in an open meeting but the question is how. John said they may have to get a 2" style turbojet or ultrasonic meter which would not do an estimate on the discharge and would give a good number as to what to credit. They may have to get a licensed operator soon. The Board will also have stated in the letter a possible monitoring process. They will attach the letter from Poggemeyer too.

John has a letter from Curtis Eldridge with the EPA. They spoke a few times. There is nothing to add except the plan approval. Tom Borck spoke with John Ardune who says that the extra booster pump is ok to be on the shelf and ready to install but there is nothing in writing yet. The panic hardware will be installed this Friday or next Friday.

Mueller Co. is hosting a free class Thursday, May 12 8am-3:30pm at the City of Avon Lake utilities building . This class is for 6 CEU's.

Rhonda Conley made a motion to approve John going to the class at Avon Lake. Jim Smith 2nd.

Roll Call:

Yes: Smith & Conley

Motion Carried

North Branch has some different maples and a couple oaks for S. Main that are 1¾' diameter that are about \$147-\$150. The Board needs 12 in total.

Rhonda Conley made a motion to buy 12 trees from North Branch out of the Water Capital fund capped at \$4,200. Jim Smith 2nd.

Roll Call:

Yes: Smith & Conley

Motion Carried

Denise with Poggemeyer does not have the design on Phase 3 yet and still needs approval on Phase 4. The estimate for the rock on Phase 4 needed to be a bit higher. She does not have all of the survey work that she needs. Dave Steiner would like to get the cost for Caldwell to Lightner (Phase 3) in the bid process but is waiting on the design from Poggemeyer.

The Mayor should be receiving a packet for the application for the next CDBG grant from Wood County Planning Commission. Kerstan believes that he has already received it. Jim would like to ask Council if they are going to apply for the grant or if the Board can.

The engineering on Phase 4 is about \$12,000.

Rhonda Conley made a motion to accept the quote of \$12,000 but cap it at \$13,000 for the engineering of Phase 4 with Poggemeyer . Jim Smith 2nd.

Roll Call:

Yes: Smith & Conley

Motion Carried

John received a quote for alternamats from Terex. They are \$168 each and he would like at least 8 of them, which would go 2 truck lengths into a yard without tearing up the yard.

Rhonda Conley made a motion to approve the quote from Terex for 10 mats at \$168 each paid out of the Electric fund. Jim Smith 2nd.

Roll Call:

Yes: Smith & Conley

Motion Carried

John has pricing on plugging Wells 1, 2, & 3 but wants to do research first before giving out the information.

John is working on the letter for people with yard hydrants with MaryLou. The hydrant at the park will be done first before resident letters go out.

John has not been able to talk with Morelock yet regarding the crossovers.

Jim asked about mowing. John said that Ron has started but bent a blade today and will have to be replaced. They will probably replace all at the same time. He does have the Light Plant, Well Field and inside Lagoons done and was working on the outside.

FISCAL OFFICER- Kerstan Kaminski:

Joe Regan with AMP had some questions for the 2013 and 2014 credit scores. She needs answers for 2 of them. He asked if the Village has a 5 year capital outlay forecast for the Electric fund. Jim said there isn't an official forecast but they do look at the electrical system yearly to see what major project needs to be done. He also asked if the Village has a cash reserve policy passed by Council for the Electric fund that requires a minimum of 6 months of operating and maintenance expenses to be reserved. Jim said they carry a large enough sum in the Electric fund that should be able to handle more than a 6 month reserve.

Dave Steiner is looking for the most recent Income Survey. The Wood County Planning Commission needs to have them on file in their office. Rhonda believes that RCAP did it. John said that Roberta with RCAP said she was going to send it this year and it should be a large package.

LINEMAN- Justin Nice:

Justin's been working on the electric, street lighting, demolition and learning about wastewater and barley straw.

RESOLUTIONS

Resolution 03-2016

2nd Reading

A RESOLUTION OF THE BOARD OF PUBLIC AFFAIRS OF THE VILLAGE OF BRADNER, WOOD COUNTY, OHIO
TO PURCHASE A SERVICE VEHICLE FOR THE USE BY THE BOARD.

Approval of Claim Ordinance 07-2016BPA

Rhonda Conley made a motion to approve the claim ordinance. Jim Smith 2nd.

Roll Call:

Yes: Smith & Conley
Motion Carried

OLD BUSINESS:

John has not spoken with Les with DGGI on the decals for the truck yet. Jim suggested taking Justin and introducing him as well as American Warming & Ventilating and the guys in Pemberville.

There is also nothing on the chlorine building yet.

Jim asked if Kerstan's heard anything from FirstMerit on the merge or who is going to be the manager. She has not. Rhonda said the letter she received said 2017 and that the letter stated it might be closing.

NEW BUSINESS:

John would like to take a vacation day on May 13th and maybe May 6th or May 20th.

Rhonda Conley made a motion to approve John's vacation days. Jim Smith 2nd.

Roll Call:

Yes: Smith & Conley
Motion Carried

EXECUTIVE SESSION: Personnel: ORC 121.22 (G) (1)
Appointment, employment, dismissal, discipline, promotion, demotion,
compensation of a public employee or official, or the Investigation of charges
or complaints against a public employee, Licensee or regulated individual.
Property: ORC 121.22 (G) (2)
Court Action: ORC 121.22 (G)

With no further business of the Board, Rhonda Conley made a motion to adjourn the meeting at 8:20pm. Jim Smith 2nd.

Roll call:

Yes: Smith & Conley
Motion Carried

Meeting adjourned at 8:20pm.

ATTEST: *Kerstan Kaminski*
Kerstan Kaminski, Fiscal Officer

SIGNED: *James Smith*
James Smith, President

APPROVED: 5/2/2016