

THE VILLAGE OF BRADNER BOARD OF PUBLIC AFFAIRS

Record of Proceedings

March 7, 2016

MEMBERS IN ATTENDANCE:

Board President, James Smith

Board Member, Rhonda Conley

Board Member, Matthew Ruble

The regular meeting of the Village of Bradner Board of Public Affairs was called to order at 7:00 pm on Monday, March 7, 2016 by Board President James Smith and all present were asked to stand for the Pledge of Allegiance to the Flag. Also present were Superintendent John Linkey, Fiscal Officer Kerstan Kaminski, Mayor Virgil Shull, and Guests Tom Borck with Poggemeyer and a resident from 109 Spring St.

GUEST(S)

109 Spring St: She has a leak in her upstairs bathroom. She has many problems with the house; it's in very bad condition. She can't get the landlord to fix anything for her. The Salvation Army has already paid \$150. WSOS agreed to help with \$221 for the electric. She has a walk-in with them tomorrow. She has \$120 cash for this month as well. Rhonda suggested contacting Job and Family Services or even the Health Department to see what they can do to help with the problems with the house.

Tom Borck, Poggemeyer: Tom looked over the information regarding American Warming & Ventilating (AWV) and doesn't think there will be a problem with going forward. Jim replies that we want to be 100% sure that we will not have any problems. AWV is on the head end of the ditch, we are further down. If there is a problem, EPA can quickly find out if it's them or us. As of right now, they are fully responsible for anything they discharge. Tom has put together a scope to evaluate it thoroughly and get more information from them. We want to find out what their treatment system is, what's going in and what they are removing. We need to look at our current wastewater output as well. AWV hooking up to our sewer shouldn't cause problems but it doesn't mean that it won't. Jim said that Finkbeiner, Pettis & Strout put in our sewer system. They said this system is for Bradner, not for an industry with chemicals and to be leery of anyone wanting to hook into it. This would take the responsibility off of them and put it all on us, and if something is wrong, we will not know it right away. By that time, it will be too late. Tom said they will study all of the data and ours to give a good response to AWV's request. Tom suggested we could ask them to pay the cost for the study and see how serious AWV is. Jim said that basically if no one can guarantee we would not have a problem, we would have to say no. We don't want to take the risk. The downsides are metals in the sludge and we are ultimately responsible. Virgil suggested maybe we could give a sewer credit to satisfy them as long as nothing is found in their sludge. We would be able to test their sludge, at any time, with no notice. Tom will draft up a letter to send to us with his recommendation.

Jim didn't get to talk to Dave Steiner regarding the next waterline project, he was in a meeting. Jim's thinking of going down the street rather than through yards, sidewalks, driveways and having to remove trees and replace them plus gas and tile could be in the way. Going down the streets gets rid of all of those problems.

Jim asked Tom about the reverse osmosis system in Deshler. Tom said they were involved and it cost in the neighborhood of \$2.7 Million. We could do it for less since we already have the building and some of what's needed. Tom will check into the cost for us. Only 25% of the water goes down the drain. The other 75% goes into the water system.

Approval of the Meeting Minutes on 2/15/16

Rhonda Conley made a motion to approve the minutes with corrections. Matt Ruble 2nd.

Roll Call:

Yes: Smith, Conley & Ruble

Motion Carried

UTILITY SUPERINTENDENT- John Linkey:

TMACOG has a training John would like to sign up for with Northwest Water & Sewer on March 10th, 8:30-4:30 for \$40. There is also a CMOM training for maintaining and optimizing your sewer collection for free on March 22nd in Defiance. He will receive CEU's for both of these.

Matt Ruble made a motion to approve John going to the TMACOG and CMOM trainings. Rhonda Conley 2nd.

Roll Call:

Yes: Smith, Conley & Ruble

Motion Carried

On March 16th, there is a webinar for AMI regarding meter infrastructure. It should be about an hour. Jim would like to attend.

John gave out the February Well Report. We are 30,000 under last February.

The water tap on Caldwell has been started today. Brandon with S&S will be there tomorrow to go across the roadway with the mini excavator. B. Hill's was \$100/hour and Brandon was \$90/hour. John's hoping to keep him less than 6 hours.

John took the mower to KS Sales for a tune-up and clean-up. The hydraulic drive units are leaking. The motors are \$2,000, not including labor, and we would have to replace both rear tires. KS Sales quoted a V100 mower with a 60" deck, 27 ½ Horse Power for \$6,000 which includes our trade-in at \$1,000. Jim

got a few quotes for mowers. He found a Hustler with a 104" cut, 2 sides fold up, gas, for \$22,945, a Scag with a 72" cut, diesel, for \$15,049, a Ferris with a 72" cut, diesel, for \$18,269 and a Hustler with a 72" cut, diesel for \$13,066. These will cut down mowing time by a lot. The limited warranties are 2 years with no limit and 5 years with a 500 hour limit. With the amount of time the mowers would be used, we would be over the 500 hours in probably 2 years. Rhonda commented that we are better off buying the \$6,000 mower because the mowers warranties aren't worth it. We could buy 2 mowers at \$6,000 and still pay less than buying one of the others. John said KS Sales is close, convenient and cheaper. If the mower needs serviced, we can take it to KS Sales and sometimes they will come to us. John is also going to check if the mower is cheaper paying cash.

Matt Ruble made a motion to purchase the \$6,000 Cub Cadet with KS Sales. Rhonda Conley 2nd.

Roll Call:

Yes: Smith, Conley & Ruble

Motion Carried

John spoke with Norm Knitz regarding the mowing position. Norm is no longer interested. Ron Young wants the position. He can come to the next meeting to discuss the job. It is \$8.75/hour, Monday-Friday between 7:30 & 4.

Rhonda Conley made a motion to hire Ron Young to mow at \$8.75/hour. Matt Ruble 2nd.

Roll Call:

Yes: Smith, Conley & Ruble

Motion Carried

FISCAL OFFICER- Kerstan Kaminski:

The January financials are done.

Kerstan handed out a copy of the PO log to show the current blanket PO's for the year. The PO's can always be raised or lowered if needed.

The Post Office is going to be sending a letter stating they would like a credit on their account. MaryLou is just waiting for the letter from Barb.

The AMP ordinance passed at the last Council meeting.

Kerstan asked what the Board would like to do regarding the credit card machine. They would like to hold off since FirstMerit is going to become Huntington within this next year. It is also not guaranteed that the bank will stay open once Huntington takes over.

February Highlights

25 past due accounts, 4 emails to landlords
2 shut-offs

Past Due Accounts

Current	\$3,131.49
31-60	\$ 128.91
61-90	\$ 121.58
TOTAL	\$3,381.98

Assistance from agencies, \$986.27

313 N East. \$941.58 due for February and March. She did not complete her payment arrangements by 2/10 as agreed upon.

Jim mentioned that for January, we had \$883.53 come into the Water Operating Reserve Fund. At this rate, we should be around \$10,500.

RESOLUTIONS

None

Approval of Claim Ordinance 04-2016BPA

Rhonda Conley made a motion to approve the claim ordinance. Matt Ruble 2nd.

Roll Call:

Yes: Smith, Conley & Ruble

Motion Carried

OLD BUSINESS:

EXECUTIVE SESSION: Personnel: ORC 121.22 (G) (1)

Appointment, employment, dismissal, discipline, promotion, demotion,
compensation of a public employee or official, or the Investigation of charges
or complaints against a public employee, Licensee or regulated individual.

Property: ORC 121.22 (G) (2)

Court Action: ORC 121.22 (G)

Rhonda Conley made a motion to go into Executive Session for Personnel, employment at 9:56pm. Matt Ruble 2nd.

Roll Call:

Yes: Smith, Conley & Ruble

Motion Carried

Rhonda Conley made a motion to come out of Executive Session at 10:22pm. Matt Ruble 2nd.

Roll Call:

Yes: Smith, Conley & Ruble

Motion Carried

Jim is going to contact Justin Nice to offer him the Lineman position at \$29/hour. He will be full-time with benefits with a \$.50 raise after 6 months and another \$.50 raise at 12 months, both pending a job review.

Jim has a resident's bill that acquired a late fee, which was actually paid on time. Then the amount of the late fee in the penalty applied box shown on the next month's bill does not correlate with any anything. It's just there. CMI is looking into this. They are also looking into the charts that are actually supposed to have a rolling 13 months, so that it shows this month's usage with last year's usage of the same month.

RESOLUTIONS:

None

NEW BUSINESS:

None

With no further business of the Board, Matt Ruble made a motion to adjourn the meeting at 10:32pm. Rhonda Conley 2nd.

Roll call:

Yes: Smith, Conley & Ruble

Motion Carried

Meeting adjourned at 10:32pm.

ATTEST: *Kerstan Kaminski*
Kerstan Kaminski, Fiscal Officer

SIGNED: *James Smith*
James Smith, President

APPROVED: 3/21/2016