

THE VILLAGE OF BRADNER BOARD OF PUBLIC AFFAIRS

Record of Proceedings

December 19, 2016

MEMBERS IN ATTENDANCE:

Board President, James Smith

Board member, Rhonda Conley

Board member, Matthew Ruble

The regular meeting of the Village of Bradner Board of Public Affairs was called to order at 7:10 pm on Monday, December 19, 2016 by President James Smith and all present were asked to stand for the Pledge of Allegiance to the Flag. Also present was Utility Superintendent John Linkey and Utility Clerk MaryLou Evans, Mayor Virgil Shull.

Roll Call: All present

Recognition of Guest: None

Approval of the Meeting Minutes on 12/5/16

Rhonda made a motion to approve the meeting minutes with corrections. Matthew 2nd.

Roll Call:

Yes: Smith, Conley & Ruble

Motion Carried

UTILITY SUPERINTENDENT- John Linkey:

OTCO training on the 6th & 7th was pretty good training. He picked up on was a lot of information of lead and copper and House Bill 512 that made the changes to the lead line mapping. The training supplied quite a bit of information on the subject of lead thru webinars that he has taken a look at. What they are looking at, is the age of the buildings and age of the water lines. There is a listing of as built that is copper. Most of the lines in Bradner are copper. Very few homes still have galvanized water lines. An easy 50% of the water lines here in Bradner are copper and as things are being replaced with new copper lines, we will be able to continue to map the copper lines going forward. Any time that there has been a line freeze or one that needed replaced, it has been replaced with copper. Crocker Street both ways is all Sanitary Sewer, which can easily be verified which size line is coming off it to determine what type of line is running off it. The mapping needs to be completed by March 1, 2017 as to where the copper, galvanized or lead lines are located. If we do not know the metal of a line we can mark it as "UNKNOWN". Also depending upon which meter pit type/style has been put in can also be an indicator as to what type of line is being used, most of which is copper.

The middle of July the EPA requires lead and copper sites that we sample, an excel spreadsheet is being provided to track each of these samples sites with name, address, phone number etc...which in turn will be returned to the EPA to be assigned their ID number for each of those sites so they can track that site

in their system, that if there ever was a hit for lead they can contact that person whose site has been detected? Then if there is an issue, the EPA has direct contact with site owner. In House bill 512 The EPA gives 48 hours to notify the customer of the findings on the test. If contact is not made up to eight days after findings, there are fines that will be applied by the EPA. If the time exceeds the eight days then there is a \$200 fine per day per site. Could end up being a substantial amount to pay in fines. Jim asked about the private well customers as to whether or not we are reasonable for the reading of those wells. John indicated no we aren't responsible, it is the home owner's responsibility as they are still on wells.

OTCO also covered asset management as well as GIS. John spoke with Curtis who explained what other communities have done. However, from the size of Bradner we would be better off capturing our own data. He will lend us the equipment for now, so there wouldn't be an expense involved in that. There will be cost eventually for the software and training but it is our data we have captured it and can do what we want to do with it, take to Poggemeyer or whatever. That software cost is about \$5000.00 and the ESRI license is \$500.00 per user. Jim asked about computer's needs. John indicated that 8m RAM and 1 terabyte of space, Windows 7 or better. Jim asked about if the Tuff book would work. Matt said possibly if there is enough room for all that memory. Jim wants to know what it would take to use the Tuff book, computer or tablet what process speed is needed. John said that Curtis would be willing to come to a meeting to give more information if necessary, just need to let him know. Jim asked that we get more information for the GIS program because he thinks it's a good program. John expressed that accuracy is key to the success of this program.

John will be getting the letters out to the factories for Backflow prevention and their contingency plans.

Jim asked about the Energy Smart program. John has not received any information as of yet on the Energy Smart program. John will get the dates from AMP then go to AWV to schedule a meeting to go over Energy Smart program possibly in January. John also said that he was going to talk about the LED lighting as well. He will talk with Les at DGGI to see if he would be interested in participating. Jim said that we need to make that happen as it's a good program.

Jim asked if Kerstan received the paperwork for the accident that involved Jessica Fox and the light pole on East St from Justin yet. I told him that I will ask Kerstan and she will update the Board in the next meeting.

LINEMAN- Justin Nice: Not present

UTILITY CLERK- MaryLou Evans: Nothing new to report

FISCAL OFFICER- Kerstan Kaminski:

November Financial reports are complete and currently working on Decembers.

MaryLou Evans 3rd year anniversary is 12/31/16 ...Raise?

First Merit will be changing over to Huntington February 18th & 19th.

½ day on December 23rd in observance of Christmas Eve.

Jim said that the raises would be discussed at the next meeting as it has slipped his mind.

Rhonda made a motion to approve the ½ day on December 23. Matthew 2nd.

Roll Call:

Yes: Smith, Conley & Ruble

Motion Carried

Jim asked how Justin has been doing. Matt reported that he was approached by several of the counter staff at the Marathon Station about how many times Justin has been out there throughout the morning several times during the week.

Justin attendance is still an issue.

Utility cell phone is not being used by Justin he is using his personal cell.

Executive Session: Personnel: ORC 121.22 (G) (1)

Appointment, employment, dismissal, discipline, promotion, demotion, compensation of a public employee or official, or the Investigation of charges or complaints against a public employee, Licensee or regulated individual.

Property: ORC 121.22 (G) (2)

Court Action: ORC 121.22 (G)

None

Resolutions: None

Approval of the Claim Ordinance 22-2016BPA

***Hold payment for Poggemeyer until all paperwork is received.**

Rhonda made a motion to approve claim ordinance with hold back of Poggemeyer invoice.

Matthew Ruble 2nd

Roll Call:

Yes: Smith, Conley & Ruble

Motion Carried

Old Business:

Readdressed Utility Superintendent John Linkey's approved computer, speed, system set up and cost. John has not purchased said computer yet. He's holding out until his old computer gives out for good. He did say he was looking at a SPS 8900 from Dell 617 computer \$729-\$799. Office Professional 300 24" Monitor altogether about \$1334.00. Jim said that we need to consider adding the Adobe Professional version.

The utility pick-up truck has only had one bite but nothing concrete.

Jim asked John to get quote for concrete for the water building.

Jim asked Virgil if the old pay ground equipment is still being stored in the building. Virgil agreed that the equipment should be sent to the junk and the money that is recovered from it should be put back into the Park fund.

New Business:

John request permission to leave at 3:00 p on 12/20/16 for daughters bowling event.

Matt made a motion to approve 3:00p leave time for John on 12/20/16 Rhonda 2nd

Roll Call:

Yes: Smith, Conley & Ruble

Motion Carried

With no further business of the Board, Matt made a motion to adjourn the meeting at 8:13 pm.
Ronda 2nd.

Roll Call:

Yes: Smith, Conley & Ruble

Motion carried.

Meeting adjourned at 8:13 pm.

ATTEST: *MaryLou Evans*
MaryLou Evans, Utility Clerk

SIGNED: *James Smith*
James Smith, President

APPROVED: 2/6/17