

THE VILLAGE OF BRADNER BOARD OF PUBLIC AFFAIRS

Record of Proceedings
December 4, 2017

<u>MEMBERS IN ATTENDANCE:</u>	Board President, James Smith Board Member, Rhonda Conley Board Member, John Kreais Jr.
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The regular meeting of the Village of Bradner Board of Public Affairs was called to order at 7:00pm on Monday, December 4, 2017 by Board President James Smith and all present were asked to stand for the Pledge of Allegiance to the Flag. Also present were Fiscal Officer Kerstan Kaminski, Utility Superintendent John Linkey and Guest(s) Tammy Kreais.

GUEST(S)

Tammy Kreais: She would like the Board to take a second look at the credit card machine. The fees are ridiculous and residents are complaining. She's done research and other villages use other cheaper machines. She mentioned going through Huntington. Rhonda mentioned Muni-link and that they have the option to accept debit cards and online payments if Bradner signs up with their services for utilities. Once Muni-link is able to get their software setup for what the village needs, Bradner will probably be switching. Jim noted that the credit card machine was just another option, but it's not the only option. Once Muni-link is ready, the Board will look into something else.

John K. had a few questions about the bills since he is new and still learning.

Rhonda Conley made a motion to approve the November 20, 2017 minutes with corrections. John Kreais Jr. 2nd.

Roll Call:

Yes: Smith, Conley & Kreais

Motion Carried

UTILITY SUPERINTENDENT - John Linkey:

Material from Core & Main came in today. The bill will be coming in soon with a total of \$5,926.53.

Jim Fishball sent the updated map on the street light placement. He ran the lights all the way to Town Hall but they aren't actually going that far. There are about 30 lights at approx. \$3,000/fixture and pole. There is still foundation, conduit, removing the old lights, etc. that is not included in that price.

John L. is still working on prices for the water tower inspection. An adhesion test needs to be done on the interior paint. The tower will have to be drained. In 2004, it was painted on the inside with zinc based primer which should last 15 years. Since it's been 13 years, the paint needs to be checked. The outside will also need to be painted soon. The Board is also still waiting on word about the possibility of

new antennas and what the upcharge is which they would like done beforehand. There was work done on the tower in 2006 and 2011 which is why the inspection is pertinent.

John L. sent an email to Courtney to check his availability for January meetings and pricing and a rate study for WSE.

Sewer discharging was finished on the 29th. TSS's on the last sample were good and it is below the limit for the month. The phosphorus levels have been between 2 & 3. John's still waiting to hear what the limit will be.

John L. will be taking vacation time the 5th, 8th and the 14th.

John needs to contact someone regarding the Substation PM. The oil needs checked, the thermoscan and it's been 15 years since anything has been significantly done.

John K. mentioned that the lights are pretty dark and wondered if maybe brighter bulbs would be better. John L. said a bulb may be out but LED's can also be put in there. If security lights are switched to LED's, there may be a change in price. The 2 LED's have been metered for a month but John L. wants to give them a few months. The brighter bulbs will be better used in the downtown area.

John L. does not know whether the hydrants have been painted yet but he will be putting the flags back on them and will be able to get an idea of how many were done.

110,000 gallons were pumped for the Storey fire.

FISCAL OFFICER - Kerstan Kaminski:

October financials are done.

The Board would like to wait to sign the Prairie State paperwork until John L. speaks with John Courtney.

RESOLUTIONS

Resolution 04-2017 (1st Reading)

A resolution setting the water rates, bulk water rates and tap charges for the Village of Bradner, Ohio.

Approval of Claim Ordinance 23-2017BPA

Rhonda Conley made a motion to approve Claim Ord. 23-2017BPA. John Kreais Jr. 2nd.

Roll Call:

Yes: Smith, Conley & Kreais

Motion Carried

OLD BUSINESS:

John K. toured the water building.

Jim contacted Poggemeyer from the Hannah Report regarding funding for projects. They've never used this for Bradner since the projects are smaller. The Water Tower to Timmons project, which would be about \$268,000, would fall into the larger categories. Engineering would be around \$37,200. The project would go through the county due to the LMI (Low to Moderate Income). The report also notes how many people will benefit from the project. The first step is to see if Bradner qualifies and to check with Dave Steiner at Wood County. LMI will be expiring soon so they'd like to get this project going before that happens. LMI stats can be used for 5-7 years. CDBG can be used in combination with LMI. The last project was discussed and explained to John K. John L. would like to see an real estimate due to the other things that are going to have to be done as in driveways, crossovers and pavement replacement. The \$268,000 is a very rough estimate. LMI will have to be done again soon. It will ask residents questions about their household and income, but only in ranges, not for exact numbers. The surveys are given to RCAP to determine Bradner's status. The information is used for the next 5-7 years when Bradner applies for grants.

Rhonda Conley made a motion to have Poggemeyer give a real estimate on the Water Tower to Timmons Rd. project. John Kreais Jr. 2nd.

Roll Call:

Yes: Smith, Conley & Kreais
Motion Carried

Jim spoke with Cedric and told him they'd like to interview him next Monday. He's waiting to hear back.

November Highlights

32 past due accounts

Current	\$7,207.32
31-60	\$ 376.63
Total	\$7,583.95

Agencies	\$ 655.74
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NEW BUSINESS:

Jim spoke with the Health Dept. regarding the location of Sanitary Sewer lines. If the line is available for connection, they would like to know about it. Per Rhonda, The Health Dept. says that if an available sewer connection comes pass your property, you are supposed to connect. John K. mentioned that he is not for extending the lines, but if the lines are already there, that is a different story. The sewer lines have been there for 20 or so years. The Solicitor is looking over Ord. 16-96 which pertains to this situation. There are also grants available to assist in the connection.

Tammy mentioned Nathan Walters presented the benches to the Village yesterday. They are at the church field and Park field. The stone is also not delivered yet but will be soon.

EXECUTIVE SESSION: Personnel: ORC 121.22 (G) (1)

Appointment, employment, dismissal, discipline, promotion, demotion,
compensation of a public employee or official, or the Investigation of charges
or complaints against a public employee, Licensee or regulated individual.
Property: ORC 121.22 (G) (2)
Court Action: ORC 121.22 (G)

With no further business of the Board, Rhonda Conley made a motion to adjourn the meeting at
8:20pm. John Kreais Jr. 2nd.

Roll Call:

Yes: Smith, Conley & Kreais

Motion Carried

Meeting adjourned at 8:20pm.

ATTEST: *Kerstan Kaminski*
Kerstan Kaminski, Fiscal Officer

SIGNED: *James Smith*
James Smith, President

APPROVED: 12/18/2017