

THE VILLAGE OF BRADNER BOARD OF PUBLIC AFFAIRS

Record of Proceedings
November 20, 2017

<u>MEMBERS IN ATTENDANCE:</u>	Board President, James Smith Board Member, Rhonda Conley Board Member, John Kreais Jr.
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The regular meeting of the Village of Bradner Board of Public Affairs was called to order at 7:00pm on Monday, November 20, 2017 by Board President James Smith and all present were asked to stand for the Pledge of Allegiance to the Flag. Also present was Fiscal Officer Kerstan Kaminski, Utility Superintendent John Linkey, Mayor Virgil Shull and Guest Tammy Kreais.

GUEST(S)

Tammy Kreais: Regarding the screening for the church ball field, she spoke with Lester and West Millgrove is donating the screening to Bradner. The township is allowing him to drop it off at the ball field. He will deliver as soon as the ground is not saturated from the rain. Lester can contact Mr. Marshall to set up a time to deliver. He will be delivering 16 ton 10 inch screening.

Rhonda Conley made a motion to approve the November 6, 2017 minutes with corrections. John Kreais Jr. 2nd.

Roll Call:

Yes: Smith, Conley & Kreais
Motion Carried

UTILITY SUPERINTENDENT - John Linkey:

John L. will set up a meeting with Mr. Courtney in January. He will also ask Mr. Courtney to do a rate study on electric and possibly water and sewer. The last electric study was done in 2013 or 2014. Mr. Courtney will look at what Bradner is charging, projected capital expenditures, power cost and also factors in AMP.

John L. will get pricing on someone to do oil tests and checks on the transformers. It has been 16 years since the transformers were last checked. It will have to be scheduled sometime in the spring.

John L. let Mr. Fishball know the Board would like an updated map that includes S. Main St. He has heard nothing back yet.

Cell 3 at the sewer lagoons wasn't operating when Solarbees was out here. The battery needed replaced which they usually last no more than 10 years and it has been about 7 years.

Discharging started on the 8th. He is under the weekly limit but not the monthly limit yet. There was 1½ to 2 inches of rain.

Christmas decorations will be hung tomorrow morning.

John is taking the 22nd off for a doctor appointment and the 24th for the holiday. If DGGI and LSP are not working the 24th, John L. may be changing the lightning arrestor that needs changed out.

The water tower is due for an inspection in 2018. It will be a draw down of the interior. They will check the thickness of the wall paint, spots of failure, if it needs cleaned out, etc.

13 tankers were coming in to use the water for the recent fire on Pemberville Rd. At one point, all 4 wells were running at the same time.

John L. received a lot of information on asset management from the OTCO training. The system disruption rules have not been finalized yet. 4 types of disruption, 2 are not a concern but 3 or 4 have reporting requirements. Disruptions could be main leaks and depend on what it takes to fix the problem. They only want notified if it's a 3 or 4.

They are not going to be sticklers about the October 1st deadline as long as everyone is coming along with their plan.

John will be checking with Curtis about getting the GPS unit.

John L. received a reply from Ken Brock regarding the source water assessment plan. It was submitted on time. There were 7-10 items Ken would like to see more information on. Jim and John L. explained the Source Water Assessment Plan to John K. Jr. and why it was needed due to the new water wells. The wells are 300 ft. down.

John L. has one price on a new generator but still needs two more. John K. Jr. asked about leasing versus buying in regards to maintenance. John L. noted that most companies offer a maintenance plan even if you buy them.

John L. has not noticed if any of the hydrants have been painted by the Boy Scouts. He has not seen them actually painting them but did see them scraping. The paint is being stored at Town Hall.

2 applications have been received for the Lineman position. Jim would like to set up an interview with Jeffrey Hanna from Arcadia. Jim will call Cedric Baker to see what his ideas are.

The check did come in from Mr. Taulker's insurance company for the damage to the Dodge Truck.

FISCAL OFFICER - Kerstan Kaminski:

A letter came in from AMP regarding the Prairie State refund. Jim mentioned to John L. to check with Mr. Courtney about this. It seems to be that they need funding for a project.

John L. noted that the AMP update states that the tax cut could affect AMP. Jim will read it.

The furnace at the sewer building needs replaced. John L. doesn't feel they need to spend the extra for a/c, the building stays pretty cool. The 2 stage unit is \$3,200 through Measel.

Rhonda Conley made a motion to approve the Measel quote for \$3,200. John Kreais Jr. 2nd.

Roll Call:

Yes: Smith, Conley & Kreais

Motion Carried

MaryLou got quotes for a safe for her office. It should be one that secures to the floor. She is also looking into pricing for a check reader/scanner through the bank.

Rhonda Conley made a motion to approve the safe from Global Ind. for \$311.50. John Kreais Jr. 2nd.

Roll Call:

Yes: Smith, Conley & Kreais

Motion Carried

Kerstan found some paperwork regarding the church ball field, but not the deed yet. It dates back to around 1968. She will continue looking.

She did let Jim know that the Water Capital fund shows \$73,000 available in the fund after the payment to the County for the last project.

Last year, the water increase was 4% and Jim would like it to be 4% for 2018 especially since they are considering doing the waterline from the Water Tower to Timmons Rd. which is approximately \$268,000. LMI can be used for this project to get more grants. Jim explained the current waterline situation to John K. Jr. Jim found information about Community Development Critical Infrastructure Program and is going to find out if it is still functional. \$2.5 million was given to 10 communities.

Rhonda Conley made a motion to increase the water rate by 4% for 2018. Jim Smith 2nd.

Roll Call:

Yes: Smith, Conley & Kreais

Motion Carried

The Board is waiving the penalties for Doris Markel's account due to her recent passing.

MaryLou will also be off on the 24th.

RESOLUTIONS

None

Approval of Claim Ordinance 22-2017BPA

Rhonda Conley made a motion to approve Claim Ord. 22-2017BPA. John Kreais Jr. 2nd.

Roll Call:

Yes: Smith, Conley & Kreais

Motion Carried

OLD BUSINESS:

Tammy asked about the letter from the Attorney General that Rhonda was going to look for. She has not looked into it yet but will.

Jim spoke with Corey regarding the delinquent accounts going into the minutes and let him know the Board is going a different direction. Corey did say there are many hoops to jump through to put that information into the minutes.

NEW BUSINESS:

John wants to make sure there is a phosphorus limit on sewer discharging. He has seen nothing concrete yet. If there is and it is at 1mg, he may have a problem. The EPA will give him 3 years to come into compliance though. Jim recommends talking to the chemical experts to see if there's anything out there to break down phosphorus. Solarbees also come into play here.

EXECUTIVE SESSION: Personnel: ORC 121.22 (G) (1)
Appointment, employment, dismissal, discipline, promotion, demotion,
compensation of a public employee or official, or the Investigation of charges
or complaints against a public employee, Licensee or regulated individual.
Property: ORC 121.22 (G) (2)
Court Action: ORC 121.22 (G)

Rhonda Conley made a motion to go into Executive Session for Personnel: compensation at 8:59pm.
John Kreais Jr. 2nd.

Roll Call:

Yes: Smith, Conley & Kreais

Motion Carried

Rhonda Conley made a motion to come out of Executive Session at 9:30pm. John Kreais Jr. 2nd.

Roll Call:

Yes: Smith, Conley & Kreais

Motion Carried

No action at this time.

With no further business of the Board, Rhonda Conley made a motion to adjourn the meeting at 9:31pm. John Kreais Jr. 2nd.

Roll Call:

Yes: Smith, Conley & Kreais

Motion Carried

Meeting adjourned at 9:31pm.

ATTEST: *Kerstan Kaminski*
Kerstan Kaminski, Fiscal Officer

SIGNED: *James Smith*
James Smith, President

APPROVED: 12/4/2017