

THE VILLAGE OF BRADNER BOARD OF PUBLIC AFFAIRS

Record of Proceedings

November 6, 2017

<u>MEMBERS IN ATTENDANCE:</u>	Board President, James Smith Board Member, Rhonda Conley Board Member, John Kreais Jr.
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The regular meeting of the Village of Bradner Board of Public Affairs was called to order at 7:00pm on Monday, November 6, 2017 by Board President James Smith and all present were asked to stand for the Pledge of Allegiance to the Flag. Also present was Fiscal Officer Kerstan Kaminski, Utility Superintendent John Linkey, Mayor Virgil Shull and Guest Tammy Kreais.

Jim introduced new Board Member, John Kreais Jr.

GUEST(S)

Tammy Kreais: Regarding the church field, she'd like to know who keeps up the field. Per Jim, the Board owns the property, but the Little League keeps up the property. Mr. Marshall has been taking care of it thus far with gasoline approved by Council. The Board needs to know of anything that is being done since the wells are there and nothing can be done that would be detrimental to the wells. 16 ton of #2 screening stone was requested by Mr. Marshall, per Josh Leber, to be placed in the middle of the field and spread out. Josh is waiting on pricing for the stone. The money the Little League makes is for equipment, start-up money, etc. If possible, they would appreciate any financial help. He was told by several towns during tournaments that it was one of the best run tournaments. That along with having a nice product is important.

The Little League came to the Board years ago. The fence at the church field came from the Pool/Park field. The Board has recently been talking about replacing lights at the Park with LED's. If any are salvageable, they could go out to the church field. Kerstan will see if she can find the deed for the property and then check the minutes to see what the agreement was between the Board and Little League. The Board could also establish new rules if the Little League is willing to sign.

Rhonda Conley made a motion to approve the October 16, 2017 minutes. Jim Smith 2nd.

Roll Call:

Yes: Smith & Conley

Abstain: Kreais Jr. (not in attendance)

Motion Carried

UTILITY SUPERINTENDENT - John Linkey:

Well Report is done.

Nov. 14 & Nov. 15 is the OTCO Distribution workshop. This workshop is in regards to asset management program, disruption of service and backflow and surveying. This workshop is for John to maintain his licenses and adds to his CEU's.

Rhonda Conley made a motion to approve John going to the OTCO training Nov. 14 & 15. Jim Smith 2nd.

Roll Call:

Yes: Smith, Conley & Kreais Jr.

Motion Carried

BissNuss was out to do the maintenance on the chlorine system. It is working great. John explained the chlorine system to John Kreais. John K. Jr. would like to see the chlorine building sometime.

Mr. Taulker's insurance company is going to pay for the damages on the water pickup. The letter to Corey was not needed.

John submitted the source water assessment plan. Richard from EPA was here and John went over it with him before submitting it. John was given some laminated posters to post as well.

John is still working on generator prices. There have been issues with the one at the Light Plant starting in cold weather and also getting replacement parts when needed. John K. Jr. was filled on the types of generators and what they're used for.

John gave the 2018 forecast from AMP. John also explained this to John K. Jr. and the recent 2021-2024 requirements that was just sent in. There will be a spike between this and last year due to the newest hydro plant coming online.

John met with Marnie from AMP. AMP does not offer any co-op regarding health insurance. Rhonda discussed her situation with health insurance and that Bradner is getting a good deal with the current coverage and plan.

The quote from Core & Main, previously HD Supply, is parts for the Church St. Extension for \$5,926.23.

Rhonda Conley made a motion to approve the Core & Main quote of \$5,926.23. Jim Smith 2nd.

Roll Call:

Yes: Smith, Conley & Kreais Jr.

Motion Carried

The quote from American Lighting is \$62,000. The layout is not correct. 10 lights are not shown on the map. The layout was discussed on the placement of the lights and brightness and criss-crossing the lines versus underground cabling was discussed. \$62,000 includes the pole, lamp, and anchor and does not include the poured foundation, conduit wire and installation. Mr. Fishball suggested \$3,000/post. 32 light posts at \$3,000/post is \$96,000. There will also be an expense for tearing down and getting rid of the old poles. John will get back with Mr. Fishball to lay out the rest of the map.

Jim explained the situation and reasoning behind the new light poles to John K. Jr.

Regarding the power outage last night, as far as John can tell, the lightning strike was in the area of the substation and 2 factories (LSP and DGGI). There was also word that it was Edmonds and the alley but

John didn't see anything there. John will need to fix it on a weekend as it will take less time than on a weekday.

Jeff from Arcadia has expressed interest in the Lineman position again. John will call him to fill out an application. He has been through all of the AMP training and possible has a water license but John's not sure if it's distribution or wastewater.

The other application received seems to be more industrial electrical experience than high line, which is what Bradner needs. He would have to go through Circuit Writer with AMP.

John is hoping to discharge this month due to the recent amount of rain.

Jim spoke with Dave Steiner regarding the 5 year program and deviating from it. It can only be done inside the Village. There may be a meeting with the county in December regarding the next 5 year plan. Jim has asked about other grants in which funds for an OPWC grant, due September 2018, would be available by July 2019. CDBG funds would be available April 2019. Other grant funds can be used within the current program.

The Board needs to decide whether to stay with the James St to Edmonds on East St or do from the water tower to Timmons Rd (1,720 ft.) which is mostly rock.

Jim and John filled John K. Jr. in on what streets have already been done around town. 50% of town has been upgraded from 6" to 8" waterlines.

FISCAL OFFICER - Kerstan Kaminski:

September financials are done.

The Board will decide on the 3% or 4% yearly increase to water after October is closed. Jim wants to make sure the payments out of Water Capital for the last project are shown in the balance.

Corey has not sent Kerstan a letter regarding Jim's inquiry on putting the detailed information of the monthly highlights, which shows delinquent accounts, in the minutes. Both Board Members expressed their concern with putting residents outstanding balances in the minutes. This will not make them pay quicker, only embarrass and anger them and possibly run them out of town. Jim feels too many people are more than a month behind and do it deliberately. For October, \$7,000 is outstanding. If someone is behind every single month of the year, they are basically paying a total of 13 months with the penalties. And once someone gets behind a month, it is very hard to catch up. There are approximately 550 electric meters and 440 water meters which means around 90% of the bills are paid on time. The current Village rules state that only "all electric" homes can be on a budget. John L. will speak with Mr. Courtney regarding possibly changing the rules on budgets and payment plans. Budgets only start in August. Rhonda mentioned a letter from the Attorney General and only making residents pay 30 days at a time, not forcing them to pay more. She will look for the letter.

Toledo Edison will generously work with you, and they follow PUCO. A customer would have to be severely past due to be shut off.

Tammy asked about the possibility of putting a note on the bills about the assistance that is offered to residents from different agencies. Kerstan will talk to MaryLou about it.

Kerstan will be off Friday, November 10th.

RESOLUTIONS

None

Approval of Claim Ordinance 21-2017BPA

Rhonda Conley made a motion to approve Claim Ord. 21-2017BPA. Jim Smith 2nd.

Roll Call:

Yes: Smith, Conley & Kreais Jr.

Motion Carried

Tammy asked about some people having separate meters for other buildings and why that is. Sometimes it depends on the circumstances of the electrical lines and services and the location of the building. They are not always separate bills.

OLD BUSINESS:

None

October Highlights

45 past due accounts

1 recheck- high consumption

3 shutoffs- old

Total Past Due \$7,048.38

Agencies \$150

NEW BUSINESS:

None

EXECUTIVE SESSION: Personnel: ORC 121.22 (G) (1)
Appointment, employment, dismissal, discipline, promotion, demotion,
compensation of a public employee or official, or the investigation of charges
or complaints against a public employee, licensee or regulated individual.
Property: ORC 121.22 (G) (2)
Court Action: ORC 121.22 (G)

Rhonda Conley made a motion to go into Executive Session for Personnel: compensation at 9:16pm. Jim Smith 2nd.

Roll Call:

Yes: Smith, Conley & Kreais Jr.

Motion Carried

Rhonda Conley made a motion to come out of Executive Session at 9:24pm. John Kreais Jr. 2nd.

Roll Call:

Yes: Smith, Conley & Kreais Jr.

Motion Carried

Nothing at this time.

With no further business of the Board, Rhonda Conley made a motion to adjourn the meeting at 9:25pm. John Kreais Jr. 2nd.

Roll Call:

Yes: Smith, Conley & Kreais Jr.

Motion Carried

Meeting adjourned at 9:25pm.

ATTEST: *Kerstan Kaminski*

Kerstan Kaminski, Fiscal Officer

SIGNED: *James Smith*

James Smith, President

APPROVED: 11/20/2017