

THE VILLAGE OF BRADNER BOARD OF PUBLIC AFFAIRS

Record of Proceedings

June 19, 2017

MEMBERS IN ATTENDANCE:

Board President, James Smith

Board Member, Matthew Ruble

Board Member, Rhonda Conley

The regular meeting of the Village of Bradner Board of Public Affairs was called to order at 7:00 pm on Monday, June 19, 2017 by Board President James Smith and all present were asked to stand for the Pledge of Allegiance to the Flag. Also present were Fiscal Officer Kerstan Kaminski, Utility Superintendent John Linkey and Guest Paul Brubaker.

GUEST(S)

Paul Brubaker: He does not have any news. He is still looking to proceed and move forward to get the water. He has no update from Gary Lentz except that he will hook in within the next couple years. Jim was concerned about having a way to flush the line and the hydrants on the two properties being so close together. John has a way to fix this. Jim mentioned that if Gary doesn't do it at the same time as Paul, he will have to go through the same process as Paul later on. Paul will talk with him to see if he's changed his mind. Jim would like a letter from Paul acknowledging that he is paying for the pipe, construction fee from where the pipe stops across the front of his property plus the water tap fee. The Board is paying for the hydrant, valves, assembly and engineering. Kerstan will have the Solicitor write up a contract.

Tony Shriner- iamGIS (remotely): Tony was on a call with the Board remotely giving a webinar for iamGIS. The GPS information is currently read-only. There is no editing ability. With iamGIS, the information can be edited/added/removed. They work closely with OTCO. Their software is portable and user-friendly. Multiple types of data can be kept for each asset. They have integrated Google street view into their software which will take photos or scans and add it to the asset. Work Orders can be created as well. It is fully customizable. It also leaves an ongoing asset management trail. They are just a software company; they do not keep the data. The data can be exported at any time to a spreadsheet but it is stored and backed up every 3-5 seconds on their servers. Multiple departments can input information with one license. The cost is \$1,800/year for one license and \$2,500/year for up to 5 licenses. This price includes support and updates. The only time there would be an additional fee is if they perform a separate service.

Matt Ruble made a motion to approve the June 15, 2017 minutes with corrections. Rhonda Conley 2nd.

Roll Call:

Yes: Smith & Ruble

Abstain: Conley (not present-ill)

Motion Carried

UTILITY SUPERINTENDENT - John Linkey:

John will have Tony send a firm quote for iamGIS.

The Consumer Confidence Report should be in the mail tomorrow.

USDA is coming out Wednesday, June 21 at 10am for the Compliance Review of the Sewer project.

Pricing came back from Powerline and T&R for the O'Donnell's underground electrical service. They are still waiting for Brownstown's quote.

He has a quote for the next step up on an LED street light. He is still waiting for the quote from Powerline. It should be around \$500-600.

Nothing has been done with easements or large power customers yet.

B. Hillz was the low bid for Phase 4 at \$114,984. John would like them to wait until after July 15 when the car show takes place. Bradner is matching funds at \$127,200. The original engineering estimate was estimated over \$170,000. Jim thought the grant was for \$50,000 but the letter states \$37,250. John mentioned that Poggemeyer could have sent some engineering bills already. Jim will call Dave Steiner.

John is getting a quote for the sidewalk of the Diamond residence. 7 slabs need repaired and a couple more toward the alley. The quote from Hagemann is for \$1,725.

Matt Ruble made a motion to accept Hagemann's quote at \$1,725. Rhonda Conley 2nd.

Roll Call:

Yes: Smith, Conley & Ruble

Motion Carried

John had a fender bender with the new pickup truck. The left rear corner on the toolbox door has paint rubbed off. He was on Blackman and Crocker and the other guy turned the corner and caught the toolbox. John tried to move forward but the other guy didn't go out far enough to miss the truck. It happened around 12:50pm. The deputy stated he was not writing any citations. John is waiting for the Police Report to bill their insurance.

Jim mentioned a few of the new trees on Main St that do not have leaves yet. John will keep an eye on them and let North Branch know if he needs to.

FISCAL OFFICER - Kerstan Kaminski:

April financials are done.

RESOLUTIONS

None

Approval of Claim Ordinance 12-2017BPA

Rhonda Conley made a motion to approve Claim Ord. 12-2017BPA. Matt Ruble 2nd.

Roll Call:

Yes: Smith, Conley & Ruble

Motion Carried

OLD BUSINESS:

A legislative alert was sent out regarding municipality utility service. The email doesn't explain much and the actual legislative alert was not attached. They are asking everyone to push back on the state budget. Jim would like everyone to call Randy Gardner since it expires tomorrow.

NEW BUSINESS:

Matt Ruble made a motion to approve the purchase of iamGIS for \$1,800 with a cap of \$1,900. Rhonda Conley 2nd.

Roll Call:

Yes: Smith, Conley & Ruble

Motion Carried

MaryLou sent Jim an email of the outstanding accounts. Jim is concerned that customers are getting behind and only paying the past due to keep from being shut off. Kerstan said that some people do that but MaryLou always tries to get a little more than the past due to pay off some of the current. Jim thinks this may be against rules and regulations. Rhonda says the Ohio Attorney General also says customers can be 30 days in arrearages. Rhonda mentioned the Ashford family contacting the Attorney General. Kerstan will try to find the file on that.

EXECUTIVE SESSION: Personnel: ORC 121.22 (G) (1)
Appointment, employment, dismissal, discipline, promotion, demotion,
compensation of a public employee or official, or the Investigation of charges
or complaints against a public employee, Licensee or regulated individual.
Property: ORC 121.22 (G) (2)
Court Action: ORC 121.22 (G)

Matt Ruble made a motion to go into Executive Session at 8:55pm for Personnel: employment. Rhonda Conley 2nd.

Roll Call:

Yes: Smith, Conley & Ruble

Motion Carried

Rhonda Conley made a motion to come out of Executive Session at 9:06pm. Matt Ruble 2nd.

Roll Call:

Yes: Smith, Conley & Ruble

Motion Carried

No action is being taken at this time. They are looking at some regulations going forward.

The Board would like to move the meeting for July 3 to July 10 due to the Holiday.

Rhonda Conley made a motion to move the meeting to July 10. Matt Ruble 2nd.

Roll Call:

Yes: Smith, Conley & Ruble

Motion Carried

With no further business of the Board, Matt Ruble made a motion to adjourn the meeting at 9:07 pm. Jim Smith 2nd.

Meeting adjourned at 9:07pm.

ATTEST: *Kerstan Kaminski*
Kerstan Kaminski, Fiscal Officer

SIGNED: *James Smith*
James Smith, President

APPROVED: 7/10/2017