

# THE VILLAGE OF BRADNER BOARD OF PUBLIC AFFAIRS

Record of Proceedings

April 17, 2017

## **MEMBERS IN ATTENDANCE:**

Board President, James Smith

Board Member, Matthew Ruble

Board Member, Rhonda Conley

The regular meeting of the Village of Bradner Board of Public Affairs was called to order at 7:00 pm on Monday, April 17, 2017 by Board President James Smith and all present were asked to stand for the Pledge of Allegiance to the Flag. Also present was MaryLou Evans Utility Clerk/Asst. Fiscal Officer, Utility Superintendent John Linkey, Councilmember Michael Gudakunst, Peter Jones Salesperson from Muni-link and Mayor Virgil Shull.

## **GUEST(S)**

Peter Jones – Muni-Link Utility software presentation. 7:05p – 9:20p. A lot of information relayed during this presentation. Only set back or down side at this current time is that Muni-Link has not developed a way to ensure that the kWh tax is being taken care of. They are working on the formula for another customer that also supplies electric and they anticipate being about to do the calculations soon.

## **APPROVAL OF MINUTES**

Rhonda Conley made a motion to approve the minutes from 3/20/17. Jim 2<sup>nd</sup>.

Roll Call:

Yes: Smith & Conley

Abstain: Ruble-not present at meeting

Motion Carried

Matt Ruble made a motion to approve the minutes from 4/3/17. Jim 2<sup>nd</sup>.

Roll Call:

Yes: Smith & Ruble

Abstain: Conley-not present at meeting

Motion Carried

## **UTILITY SUPERINTENDENT - John Linkey:**

The five (5) year inspection for the bucket truck is due and it has to go out of town to be serviced. Terex Corp. Estimated \$9460.81. John will call to schedule the service.

Rhonda Conley made a motion to approve the 5 year maintenance on bucket truck. Matt 2<sup>nd</sup>.

Roll Call:

Yes: Smith, Ruble & Conley

Motion Carried

Control Associates Inc. quote for Field Calibration, flow meter and recorder in Lift Station #1 and flow meter at the Water plant.

Rhonda Conley made a motion to approve the Control Associates service. Matt 2<sup>nd</sup>.

Roll Call:

Yes: Smith, Ruble & Conley

Motion Carried

John received a second quote for the Air Monitor along with a single point calibration station from M Tech out of Cleveland for a GX2009 four gas, LEL, O2, H2S, Co also has lithium battery. It is rechargeable at the single point calibration station which will also charge it. MTech \$2530.00 or AFC International quote \$2652.35. John recommended that the Board go with the quote from MTech for \$2530.00.

Rhonda Conley made a motion to approve MTech for Air Monitors. Matt 2<sup>nd</sup>.

Roll Call:

Yes: Smith, Ruble & Conley

Motion Carried

Large Power Schedule – Courtney suggested that we hold off on any billing adjustments that may need to be done because there is more to look into at this point as far as the substation discount and primary metering verses secondary metering. John has almost all the information from 2014, 2015 and 2016 to calculate each of LP customer's accounts. He's setting up an Excel sheet for each customer to show what needs to be adjusted in the billing system. We need to review the minutes from 2011 or 2012 to get the information that we need to verify what the wording states in the resolution.

John brought up the Source Water Protection Committee and asked if anyone from the Village council had expressed an interest in being part of the committee. It was mentioned that possibly Ray Zaker would be a good candidate for the committee.

Efficiency Smart and AMP meeting from April 13, 2017 at 2:00p. Efficiency will send over some information after they review the information supplied by AWV as to what Efficiency recommendation would be. This information should be available May 1, 2017.

LED Street lighting where also discussed at the meeting which we learned that Efficiency smart really doesn't like to tie into a program like that would take away from a business that may want to have a project.

John would like to attend two separate training this month. May 3 and May 10.

May 3, 2017 8:30 – 4:00 in Pemberville held by Ohio Rural Water Association, which is free. John will be getting 6 hours credit for this training.

May 10, 2017 in Bowling Green TMACOG & RECAP, he would also be getting another 6 hours of credit for attending this training as well.

Matt Ruble made a motion to approve John to go to both trainings this month. Rhonda 2<sup>nd</sup>.

Roll Call:

Yes: Smith, Ruble & Conley

Motion Carried

John paid \$40.00 out of his pocket for the TMACOG meeting. Matt stated that he feels that the Board should reimburse John for the cost of this training.

Rhonda Conley made a motion to reimburse \$40.00 for the TMACOG training. Matt 2<sup>nd</sup>.

Roll Call:

Yes: Smith, Ruble & Conley

Motion Carried

Jim asked how Justin is doing on the cut outs. John indicated that Justin is currently working on them. Justin is also putting a tag on the pole with what size fuse is being used.

**FISCAL OFFICER - Kerstan Kaminski:**

Nothing to report.

**Utility Clerk:**

Nothing to report.

**RESOLUTIONS**

None at this time

**LINEMAN - Justin Nice:**

Not in Attendance

**Approval of Claim Ordinance –**

Not available at this meeting

**OLD BUSINESS:**

**NEW BUSINESS:**

**EXECUTIVE SESSION:**

Personnel: ORC 121.22 (G) (1)

Appointment, employment, dismissal, discipline, promotion, demotion, compensation of a public employee or official, or the Investigation of charges or complaints against a public employee, Licensee or regulated individual.

Property: ORC 121.22 (G) (2)

Court Action: ORC 121.22 (G)

With no further business of the Board, Matthew Ruble made a motion to adjourn the meeting at 10:23p.  
Rhonda 2<sup>nd</sup>.

Matt Ruble made a motion to adjourn the meeting. Rhonda 2<sup>nd</sup>.

Roll Call:

Yes: Smith, Ruble & Conley

Motion Carried

Meeting adjourned at 10:23p.

ATTEST: *MaryLou Evans*

MaryLou Evans Utility Clerk/Asst. Fiscal Officer

APPROVED: May 1, 2017

SIGNED: *James Smith*

James Smith, President