

# THE VILLAGE OF BRADNER BOARD OF PUBLIC AFFAIRS

Record of Proceedings

April 3, 2017

## **MEMBERS IN ATTENDANCE:**

Board President, James Smith

Board Member, Matthew Ruble

The regular meeting of the Village of Bradner Board of Public Affairs was called to order at 7:00 pm on Monday, April 3, 2017 by Board President James Smith and all present were asked to stand for the Pledge of Allegiance to the Flag. Also present was Fiscal Officer Kerstan Kaminski, Utility Superintendent John Linkey and Virgil Shull.

Rhonda Conley was not present at this meeting, per Jim Smith there was not an explanation as to why she wasn't able to come to this meeting.

Matt Ruble made motion to unexcused Rhoda Conley's absence at this meeting as there was not an explanation as to why she could not attend. Jim Smith 2<sup>nd</sup>.

## Roll Call:

Yes: Smith & Ruble

Motion Carried

Unexcused absences

## **GUEST(S)**

NONE

## **APPROVAL OF MINUTES**

Unable to approve minutes from 3/20/17 as Matt was not present at that meeting and will have to abstain and Rhonda is not present at this meeting. Will approve with corrections in next meeting 4/17/17.

## **UTILITY SUPERINTENDENT - John Linkey:**

Well Report numbers are down 100,000 gals. compared to last years at this time.

Denise Plumber from Poggemeyer will have paperwork for our next meeting on Phase IV Design to review in next meeting.

Verizon sent a letter indicating that they are preparing to move forward with the approved and agreed upon addition to the water tower from the agreement from two years ago. There is some discussion as to whether or not Verizon were going to penetrate the tower or just add it to our existing rail. Jim also

said that Verizon could come to discuss using our generator that we have at the tower/building. John indicated that he thought that Verizon would probably rather use their own generator.

Ram jet, Generator and air compressor is getting servicing at Amos. All work will be complete by Friday.

Ram jetting has not been done in about 3 years. It needs to be done preferably in the warmer weather.

Getting quotes for Air Monitor System from AFC. Air monitor system pricing per unit \$700.00. Manual verses automated \$1600.00 - \$2000.00. The Company is out of Ann Arbor and the Distributor is out of Indiana.

Torak dumpster pricing is in. He just needs to have 24-48 hour notice. If we keep everything separated it will be less costly.

North Branch Nursery is on track for planting. John would like to see the planting take place in the next couple of weeks so that we don't have to continuously water as much as if they plant in warmer weather.

Source Water Protection Plan, John needs to have a group of people to be on a committee. There needs to be at least one Board, one Council and a couple other people to be on the committee.

John hasn't heard anything from CAT yet to look at the generator. Hoped to be sooner than this, but it is spring tune up time.

Large Power Schedule – Courtney questioned if we are still allowing the .1/2¢ discount to the large power customers or not. In 1998 or 1999 we granted the .1/2¢ discount to the owners of their substations. Jim suggests that if we find that we have been granting the discount to the large power customers that we should continue to allow the discount at least for the next year or two until the economy picks back up. Courtney stated that it wasn't hurting us to keep the .1/2¢ discount on these accounts right now if it is being applied to the LP bills.

April 13 at 2pm there is an Efficiency Smart meeting at American Warming and Ventilating to discuss lighting. The Board would like to talk with Efficiency Smart LED Street lighting as well.

Jim asked if Justin Nice is completing the cut outs as directed. John stated that he has completed 5 or 6. Jim would like to see this information on the GPS system when he is complete.

Jim also asked about the GPS system. John has been through the water but the Sewer is a little more difficult but this side of the tracks is almost done.

Sewer may be discharged towards the end of April, if not then towards end of May depending on weather/rain.

Lead pipe mapping has been submitted into the EPA. It was also electronically sent to Job and Family Services and the Ohio Department of Health.

Jim asked MaryLou if I has seen or heard anything about the donation from Tammy & John Kreais to God's Storehouse to make the donation of \$1400.00 from John's union and that they would match that dollar amount. MaryLou has not heard anything at this time about the donation. MaryLou will follow up with Tammy to verify if donations have been made.

**FISCAL OFFICER - Kerstan Kaminski:**

February Financials are complete and has been put in everyone's mailboxes.

The HEAP program is up for renewal for both summer and winter. The enrollment form needs to completed and sent back if Bradner is going to continue to allow the residents to use the WSOS/HEAP donations.

Matthew Ruble made a motion to continue honoring the HEAP programs as need by the residents. Jim 2<sup>nd</sup>

Roll Call:

Yes: Smith & Ruble

Motion Carried

**Utility Clerk:**

Current Past due: \$ 6701.03

31-60 arrearages: \$ 1167.82

61-90 arrearages: \$ 269.11

Assistances: \$1236.11

Currently 3 residents are on complete SHUT OFF

Discussion about the rate difference to the Large Power customers that will need to be charged for the usage that have not been paid for. This will show up on their May bills. AWV, LSP (2), DGGI.

Muni-Link is on schedule to do presentation and demonstration in the April 17<sup>th</sup> meeting. The only thing they need from us is the WiFi connection. I have sat thru both Muni-Link and USTI (United Systems Technology, Inc.) webinars. Both will interface with our current Finx system.

Jim said that at the beginning of February any money that has been invested for the Water Capital fund, the interest needs to be plugged back into the fund.

**RESOLUTIONS**

None

**LINEMAN - Justin Nice:**

Not in Attendance

**Approval of Claim Ordinance 07-2017BPA**

Matt Ruble made a motion to approve Claim Ord. 07-2017BPA. Jim Smith 2<sup>nd</sup>.

Roll Call:

Yes: Smith & Ruble

Motion Carried

**OLD BUSINESS:**

Engineering on Phase IV

Minutes from March 20, 2017, discussion about Justin and his anniversary date. Jim held a meeting with Justin on March 24, 2017 which resulted in, being put back on a 6 month probationary period, no increase in wages and IF he calls off or comes in late from March 24, 2017 on that he is to turn in keys and equipment that has been provided by the Board and he will be released of his duties. John indicated that he has a few appointments on the calendar for the end of March and in April that he will be taking time off for.

**NEW BUSINESS:**

Currently MaryLou has 15 hours per month allotted to assist with the Fiscal Officer's position. MaryLou may need to have additional hours to help cover for Kerstan while she is on maternity leave for a few weeks. This will be addressed in the Village council meeting on April 6, 2017. MaryLou will also cover both the Board & Council meetings until the end of May.

Jim will be leaving from April 18 – April 24 to go IOWA

**EXECUTIVE SESSION:**

Personnel: ORC 121.22 (G) (1)

Appointment, employment, dismissal, discipline, promotion, demotion, compensation of a public employee or official, or the Investigation of charges or complaints against a public employee, Licensee or regulated individual.

Property: ORC 121.22 (G) (2)

Court Action: ORC 121.22 (G)

With no further business of the Board, Matthew Ruble made a motion to adjourn the meeting at 8:10p. Jim Smith 2<sup>nd</sup>.

Meeting adjourned at 8:10p.

ATTEST: *MaryLou Evans*

MaryLou Evans Utility Clerk/Asst. Fiscal Officer

APPROVED: 4/17/17

SIGNED: *James Smith*

James Smith, President