

THE VILLAGE OF BRADNER BOARD OF PUBLIC AFFAIRS

Record of Proceedings

February 20, 2017

MEMBERS IN ATTENDANCE:

Board President, James Smith

Board Member, Rhonda Conley

Board Member, Matthew Ruble

The regular meeting of the Village of Bradner Board of Public Affairs was called to order at 7:05 pm on Monday, February 20, 2017 by Board President James Smith and all present were asked to stand for the Pledge of Allegiance to the Flag. Also present was Fiscal Officer Kerstan Kaminski and Utility Superintendent John Linkey.

GUEST(S)

None

Rhonda Conley made a motion to approve the minutes from February 6, 2017. Matt Ruble 2nd.

Roll Call:

Yes: Smith & Conley

Abstain: Ruble

Motion Carried

Matt Ruble was not present at this meeting.

Rhonda Conley made a motion to approve the minutes from January 23, 2017. Matt Ruble 2nd.

Roll Call:

Yes: Smith & Ruble

Abstain: Conley

Motion Carried

Rhonda Conley was not present at this meeting.

UTILITY SUPERINTENDENT - John Linkey:

The street pickup went to Moe's Friday. They will probably have some information regarding the repair by the end of the week.

Regarding the Saturday morning outage, the Water Plant transfer switch didn't go from normal to emergency and had to be done manually. John has a call into Buckeye Power but they are not under service contract. He's getting a quote for an annual service agreement which is 2 times per year everything is checked but nothing changed and then a major in December which is oil filter, load testing, possible battery changes, etc. Jim also mentioned asking about a gel cell. John said the transfer switch is only 1 ½ years old. The relay on Lift Station 1 was also hung up.

John let Ron Youngs know he is good to mow this summer. He should fill out a new application and will contact Kerstan.

Regarding Efficiency Smart and meeting with AWW, they are working on meeting on March 21st.

Poggemeyer was out last week to begin the initial survey work and start the design for Phase 4. Phase 2 is all cleared up, Phase 3 is still waiting for information from Dave Steiner.

John is still GPSing, however the lead/copper map is due March 9th which has taken priority. John is going to ask Poggemeyer if they can scan in a color map that he can manipulate to make the process easier. There will be a notice of violation if it is not submitted. John spoke with Joe St. Clair who is working with RCAP and also Nathan in Pemberville to see how they're doing in this process. There is still talk about sampling being mandatory every 6 months but not definite yet.

FISCAL OFFICER - Kerstan Kaminski:

Kerstan is working on the end of the month for January but the annual financial reporting has taken priority.

Muni-Link can come out to do a demo for the Board for possibly new utility software. The Board would like to have it on April 17th or March 6th if that will not work. The information does not show a cost for this software. This software is able to tie into CMI, has e-billing, and online payments.

LINEMAN - Justin Nice:

Not in Attendance

RESOLUTIONS

RESOLUTION 02-2017 – 2nd Reading

A RESOLUTION OF THE BOARD OF PUBLIC AFFAIRS OF THE VILLAGE OF BRADNER, WOOD COUNTY, OHIO TO ENACT CERTAIN PAY RAISES AND INCENTIVES FOR THE EMPLOYEES THEREOF.

Approval of Claim Ordinance 04-2017BPA

Rhonda Conley made a motion to approve Claim Ord. 04-2017BPA not including the Dell bill until John hears back from them regarding a program that was not installed on the computer that should have been. Matt Ruble 2nd.

Roll Call:

Yes: Smith, Ruble & Conley

Motion Carried

OLD BUSINESS:

Jim set down with the employee since the last meeting and went over the issues; a document was signed and placed in his file.

NEW BUSINESS:

None

EXECUTIVE SESSION:

Personnel: ORC 121.22 (G) (1)

Appointment, employment, dismissal, discipline, promotion, demotion, compensation of a public employee or official, or the Investigation of charges or complaints against a public employee, Licensee or regulated individual.

Property: ORC 121.22 (G) (2)

Court Action: ORC 121.22 (G)

None

With no further business of the Board, Matt Ruble made a motion to adjourn the meeting at 7:39pm. Rhonda Conley 2nd.

Meeting adjourned at 7:39pm.

ATTEST: *Kerstan Kaminski*
Kerstan Kaminski, Fiscal Officer

SIGNED: *James Smith*
James Smith, President

APPROVED: 3/6/2017