

# THE VILLAGE OF BRADNER BOARD OF PUBLIC AFFAIRS

Record of Proceedings

January 23, 2017

## **MEMBERS IN ATTENDANCE:**

Board President, James Smith

Board Member, Matt Ruble

The regular meeting of the Village of Bradner Board of Public Affairs was called to order at 7:07 pm on Monday, January 23, 2017 by Board President James Smith and all present were asked to stand for the Pledge of Allegiance to the Flag. Also present was Fiscal Officer Kerstan Kaminski, Utility Superintendent John Linkey and Guest Curtis Truss (OTCO).

Rhonda Conley is out ill.

Matt Ruble made a motion to excuse Rhonda Conley. Jim Smith 2<sup>nd</sup>.

Roll Call:

Yes: Smith & Ruble

Motion Carried

## **GUEST(S)**

**Curtis Truss (OTCO):** Curtis has been with OTCO (Operator Training Committee of Ohio) for 27 years and is currently the Executive Director. OTCO is a non-profit since 1964 with water and wastewater. They have courses at Owens with their own instructors of which they have 80-90 total in the state, at least one in every county. Their classes are listed on their website.

Jim would like to be able to identify all valves, waterlines, hydrants, lead/galvanized pipes, water systems, sanitary sewer systems and electrical systems.

Using their handhelds for the GIS input does not cost the Village, unless their employees need to come out. The GIS information will be sent to Curtis and he will input the information into the software and put it on the ARC map. It can even be seen on Google Earth and seen on a smartphone, even though a smartphone GPS is not completely accurate. John mentioned there are 430 water meters and 550 electric meters and would take about 1 week to walk the town. The GIS will locate to 6" on center. John will first need to learn how to capture the data which Cecil McDonald will come out for. Their handhelds can be used for free. The only other quote was from RCAP and they quoted between \$12,000 and \$30,000 depending on the package purchased.

John will contact Cecil to schedule a time to meet.

Matt Ruble made a motion to approve the minutes from January 9, 2017 with corrections. Jim Smith 2<sup>nd</sup>.

Roll Call:

Yes: Smith & Ruble  
Motion Carried

**UTILITY SUPERINTENDENT - John Linkey:**

Justin has a list of the locations where cutouts are needed or need to be replaced and got a quote from Power Line Supply for 40 fuse cutouts.

Industrial Fluid Management originally proposed \$5,800. There was an alternative proposal of \$7,555 to increase the dosage on cells 1 & 2 of inoculations and cell 3 would remain normal. John Linkey would not like to increase for this year and see what happens next year.

John has a quote from Craun Liebing of \$10,760 for 2 pumps, which includes a spare. There is a 10% discount if paid within 10 days.

Matt Ruble made a motion to approve the quote for Craun Liebing of \$10,760. Jim Smith 2<sup>nd</sup>.  
Roll Call:

Yes: Smith & Ruble  
Motion Carried

The trees have been ordered from North Branch and should be planted in March.

The computer was ordered from Dell but John is waiting on the confirmation. It will be around \$2,100.

John and Chuck are working on the shelves at the Water building. They are half done.

The lead sites have been submitted but John has heard nothing back yet.

John will check with ESRI on the software cost. Curtis mentioned \$500 per user license up to \$1,800 per year for the ARC Editor.

The check has not yet been received yet from insurance for the damage to the Street truck. Jim would also like to know how much it would cost to take care of the rust on it as well as to repair the damage from the accident.

**FISCAL OFFICER - Kerstan Kaminski:**

December financials are done.

**LINEMAN - Justin Nice:**

Not in Attendance

**RESOLUTIONS**

**RESOLUTION 02-2017**

A RESOLUTION OF THE BOARD OF PUBLIC AFFAIRS OF THE VILLAGE OF BRADNER, WOOD COUNTY, OHIO TO ENACT CERTAIN PAY RAISES AND INCENTIVES FOR THE EMPLOYEES THEREOF.

The Board would like to add a 3% increase for the Fiscal Officer Wage portion paid by the Board to Resolution 02-2017.

Matt Ruble made a motion to add the 3% increase for the Fiscal Officer Wage portion paid by the Board to Resolution 02-2017. Jim Smith 2<sup>nd</sup>.

Roll Call:

Yes: Smith & Ruble

Motion Carried

**Approval of Claim Ordinance 02-2017BPA**

Matt Ruble made a motion to approve Claim Ord. 02-2017BPA. Jim Smith 2<sup>nd</sup>.

Roll Call:

Yes: Smith & Ruble

Motion Carried

**OLD BUSINESS:**

John has not heard from Poggemeyer regarding engineering on Phase 4.

**NEW BUSINESS:**

None

**EXECUTIVE SESSION:**

Personnel: ORC 121.22 (G) (1)

Appointment, employment, dismissal, discipline, promotion, demotion, compensation of a public employee or official, or the investigation of charges or complaints against a public employee, licensee or regulated individual.

Property: ORC 121.22 (G) (2)

Court Action: ORC 121.22 (G)

Matt Ruble made a motion to go into Executive Session at 8:51pm for Personnel: employment & discipline. Jim Smith 2<sup>nd</sup>.

Roll Call:

Yes: Smith & Ruble

Motion Carried

Matt Ruble made a motion to come out of Executive Session at 9:05pm. Jim Smith 2<sup>nd</sup>.

Roll Call:

Yes: Smith & Ruble

Motion Carried

No action taken.

John Linkey would like to take a vacation day on March 3.

Matt Ruble made a motion approve John's vacation day on March 3. Jim Smith 2<sup>nd</sup>.

Roll Call:

Yes: Smith & Ruble

Motion Carried

With no further business of the Board, Matt Ruble made a motion to adjourn the meeting at 9:06pm. Jim Smith 2<sup>nd</sup>.

Meeting adjourned at 9:06pm.

ATTEST: *Kerstan Kaminski*  
Kerstan Kaminski, Fiscal Officer

SIGNED: *James Smith*  
James Smith, President

APPROVED: 2/6/2017