

THE VILLAGE OF BRADNER BOARD OF PUBLIC AFFAIRS

Record of Proceedings

January 8, 2018

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| <u>MEMBERS IN ATTENDANCE:</u> | Board President, James Smith Board Member, John Kreais Jr. Board Member, Greg Warden |
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The regular meeting of the Village of Bradner Board of Public Affairs was called to order at 7:00pm on Monday, January 8, 2018 by Board President James Smith and all present were asked to stand for the Pledge of Allegiance to the Flag. Also present were Fiscal Officer Kerstan Kaminski, Utility Superintendent John Linkey and Mayor Virgil Shull.

John Kreais Jr. made a motion to nominate Jim Smith for Board President. Greg Warden 2nd.

Roll Call:

Yes: Kreais & Warden

Abstain: Smith

Motion Carried

GUEST(S)

None

John Kreais Jr. made a motion to approve the December 18, 2017 minutes. Jim Smith 2nd.

Roll Call:

Yes: Smith & Kreais

Abstain: Warden (not in attendance)

Motion Carried

UTILITY SUPERINTENDENT - John Linkey:

The well report is done. There was one small water leak in front of Wagner's from the fire on CR 26. The Board has talked about upgrading that line but the line is not actually in town limits, however, it is Bradner's waterline. There have been problems with the line before and it's had many breaks. The 1 ½ inch line is from 1950 and 1953, which is between 700-800 feet. John L. explained the history behind that line. Greg would like to do something with that line since Bradner does own it and there have been so many breaks.

The project the Board has been talking about from the water tower to Timmons would not allow for the replacement of this line since it is outside town limits and LMI is only for inside town limits. Issue 1 money would be a possibility though.

John L. mentioned that Poggemeyer could put together an estimate of what it would cost for 2" line to be installed from Timmons to 1424 Caldwell.

John received the license to operate for the year.

John L. has not heard back regarding the lead and copper. If there are 5 consecutive sampling periods that are below 650 micrograms, Bradner can apply to keep tri-annual sampling. Bradner has been under. John will apply when the application is available.

John is only licensed to do certain types of testing.

John has quotes on a backflow preventer tester from Gauge Tech at \$695 which is the best he's found.

Greg Warden made a motion to approve the backflow preventer tester from Gauge Tech with a cap of \$700. John Kreais Jr. 2nd.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

95% of the water system and 80% of the sanitary sewer system are currently in iamGIS.

John L. has a quote from Temple Display. The 2 swags are still incandescent lights. He is down to 15 and would like to order 450 C7 warm light LED bulbs. There are about 225 in each. The total would be \$517.50 plus shipping.

Greg Warden made a motion to approve the purchase from Temple Display of \$517.50. John Kreais Jr. 2nd.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

John L. is meeting with Marni Hollman again from AMP. AMP sent a solicitation for behind the meter peaking. John would like to speak with her about this. They are looking for participants. The unit would be diesel, not natural gas. The Board is concerned about it being diesel, storage of fuel, fire protection and being able to use it all. The Board may be passing on this since they do not see that the benefits will outweigh the liabilities.

John L. started discharging the sewer on the 4th.

John L. has 3 generator quotes for the Light Plant. Stahl is a Generac 30kw, natural gas, transfer switch installed, \$13,697.09; Buckeye Power is a Kohler 30 kw, natural gas, auto transfer switch, \$17,730; and Ohio CAT has nothing smaller than 50kw in natural gas. A 50 kw is \$22,721. The Board questioned the maintenance service from Stahl Electric. Both Generac and Kohler have block heaters. Stahl's lead time is probably 4-6 weeks with a 5 year limited warranty. The generator currently at the Light Plant will not start under 40 degrees and is 17 years old.

John Kreais Jr. made a motion to approve purchasing the generator from Stahl Electric. Greg Warden 2nd.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

John L. is taking vacation on the 11th and 18th for the last half hour of the day.

John Kreais Jr. made a motion to approve John's vacation on the 11th & 18th. Greg Warden 2nd.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

On the 19th, there's a safety meeting in Pemberville and the 24th a safety meeting by AMP and John L. is also leaving 1 hour early for a doctor appointment.

John L. would like to replace the security lights at the park with LED's. These lights should last for at least 20 years compared to the 175W metal halides that are in there. John L. will get a price from Mr. Fishbaugh on these for the next meeting.

The ball diamond lights would not be able to be done at the same time due to the high expense but could possibly be done in phases.

Jim spoke with Dave Steiner and Denise sent a more detailed quote for the Caldwell Street waterline replacement (water tower to Timmons) for a total of \$390,000. This includes a 10% contingency and 15% for engineering, advertising and legal. The critical infrastructure grant could take care of \$300,000 if approved. Jim is waiting to receive the application.

Greg mentioned that using plastic rather than copper would be \$20,000 cheaper and easier to maintain. The Board discussed the pros and cons of using plastic versus ductile iron. Plastic is easier to work with, freezes won't split the plastic and are taken care of with a machine that shoots out warm mist, the fittings would be the same and plastic is cheaper.

Jim spoke with Jeffrey Hanna. He would be available Thursday night at 7pm to meet. Greg and John K. are available the 23rd to meet him. The Board will meet with Jerrame Allgire on the 24th at 7pm.

FISCAL OFFICER - Kerstan Kaminski:

November financials are done. Kerstan verified the copies of the reports that the Board wants to get every month.

Per Corey, the Ohio Water/Wastewater Agency Response Network paperwork looks good. It is permitted by statute; it just depends on whether the Village would like to participate.

Kerstan and MaryLou spoke with Huntington regarding a check reader for deposits. As long as there are no drastic changes in the Village's bank balance and the amount of incoming checks stays about the same, there will not be a fee for the reader or per transaction.

Kerstan will check on the status of Muni-link.

Kerstan will be on vacation Jan 22-26.

RESOLUTIONS

Resolution 04-2017 (Final Reading)

A resolution setting the water rates, bulk water rates and tap charges for the Village of Bradner, Ohio.

Greg Warden made a motion to pass Resolution 04-2017. John Kreais Jr. 2nd.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

Resolution 01-2018 (First Reading)

A resolution of the Board of Public Affairs of the Village of Bradner, Wood County, Ohio to enact certain pay raises and incentives for employees thereof.

Approval of Claim Ordinance 01-2018BPA

John Kreais Jr. made a motion to approve Claim Ord. 01-2018BPA. Greg Warden 2nd.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

OLD BUSINESS:

December Highlights

38 past due accounts

2 shutoffs

1 recheck

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| Current | 7,112.19 |
| 31-60 | 1,495.02 |
| 61-90 | 141.93 |
| Total | 8,749.14 |

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| Agencies | 1,608.18 |
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Jim would like copies for the Board of the current Board Rules & Regulations to discuss starting a budget for utility customers.

NEW BUSINESS:

John K. asked that MaryLou attend a meeting once a quarter to discuss any issues, concerns, ideas, updates, etc. She will attend the last meeting of the quarter and be paid to attend.

John K. asked about commercial rates versus residential and why a garage is commercial. A garage is not necessarily commercial; it depends on what it's being used for. The Board would like copies of the residential and commercial rates.

EXECUTIVE SESSION: Personnel: ORC 121.22 (G) (1)
Appointment, employment, dismissal, discipline, promotion, demotion,
compensation of a public employee or official, or the Investigation of charges
or complaints against a public employee, Licensee or regulated individual.
Property: ORC 121.22 (G) (2)
Court Action: ORC 121.22 (G)

None

With no further business of the Board, Greg Warden made a motion to adjourn the meeting at 9:08pm.
John Kreais Jr. 2nd.

Roll Call:

Yes: Smith, Kreais & Warden

Motion Carried

Meeting adjourned at 9:08pm.

ATTEST: *Kerstan Kaminski*
Kerstan Kaminski, Fiscal Officer

SIGNED: *James Smith*
James Smith, President

APPROVED: 1/15/2018